

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, JUNE 2, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT  
DAVID A. COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved an Erroneous Assessment Application in regard to real property for Mary M. Flint - City District (1996).

At 10:00 A.M., the County Commission opened sealed bids for property and casualty insurance. The opening of said bids is pursuant to an Order appearing in Order Book 60, at Page 91 and bearing the date of April 7, 1997 at which time the County Commission ORDERED that the bid be let and that a Legal Notice be placed in both The Parkersburg News and The Parkersburg Sentinel as a Class II advertisement. Such Legal Notice appeared in the aforementioned newspapers on April 14, 1997 and on April 21, 1997. Bids were received from the following vendors.

1. Reagle and Padden, Inc.  
P.O. Box 778  
Parkersburg, WV 26101  
Bid: \$162,734.92
2. Acordia of West Virginia  
39 Twelfth Street  
Parkersburg, WV 26101  
Bid: \$141,634.32

Upon a motion duly made, seconded and passed, the County Commission of Wood County took the aforementioned bids under advisement. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission held a hearing in regard to the Harold Z. Parker Sr. Estate. Fiduciary Commissioner Eugene Hague was present and stated that an appraisal has not been filed; he has contacted the son of Mr. Parker several times; Mr. Hague notified him to be at this hearing today. Mr. Shaver stated the County Commission would like to send him a letter stating what they need by June 23, 1997 or he would be removed as Administrator.

At 11:15 A.M., the County Commission met with Trish Clevenger and Doug Farnsworth, manager of the Life Line Medical Ambulance Service. Mr. Farnsworth wanted to discuss moving to Mineral Wells. Ms. Clevenger told the County Commission about Life Line Medical Ambulance Service. Commissioner Tebay informed Ms. Clevenger that they would like to hold off on this until they talk with the area hospitals. Commissioner Couch suggested that the County prepare a form for groups such as this to fill out to become an ambulance service in Wood County. Commissioner Couch stated they will prepare a form and get back with her.

On this date, the County Commission met with Cindy Musser from the Department of Natural Resources (Environmental Enforcement) to discuss the underground storage tank for Dan Berry. Don (last name not given) discussed requirements for underground tanks. Discussion took place. Donald R. Smith, Compliance Officer for Wood County was also present and stated that Dan Berry has met regulations. Eric Stewart was present. More discussion took place.

At 2:30 P.M., the County Commission met with Mark Whitley from the City of Parkersburg. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, adopted a Resolution giving approval for the 1997 Consolidated Plan to be submitted to the Department of Housing and Urban Development. Said Plan contains the projected use of HOME funds by the Parkersburg/Wood County HOME Consortium for the Program Year 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, gave permission for record books to be picked up by a representative from Casto and Harris at 3:30 P.M. on this date and will be returned Monday, June 9, 1997 at 8:30 A.M. This is necessary for said books to be repaired. It is Ordered by this Commission that the said list of record books to be repaired be spread upon the records of this Commission in its entirety. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 96-DC-018. Expenditures in the amount of three hundred thirty-three dollars and eighty-eight cents (\$333.88) were made by the County during the month of April, 1997 which represents overtime compensation, including benefits, for Sgt. Donald G. Balog and Deputy Carl D. VanClief who have been assigned as the officers to work the Drug Abuse Resistance Education (D.A.R.E.) Program for Wood County. However, the Request for Reimbursement is in the amount of three hundred dollars and forty-nine cents (\$300.49) since there is a ten percent (10%) stipulation in said Grant that requires the said percentage from the County in matching funds. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, WV. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official

capacity as President and on behalf of the County Commission, to sign the letter requesting a grant extension in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. The said Grant is scheduled to end on June 30, 1997 with an estimated balance of grant funds, at that time, to be in the amount of five thousand dollars and 00/100ths cents (\$5,000.00). The aforementioned letter requests the Grant be extended until June 30, 1998. The estimated balance, along with local funds which are in the process of being raised, would allow the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program to continue for another year.

All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission announced to all concerned that a vacancy will exist on the Wood County Airport Authority. Said vacancy is due to the expiration of William B. Richardson, Jr.'s term on June 30, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand twenty-six dollars and 00/100ths cents (\$1,026.00) from the State of West Virginia which represents reimbursement to the County for expenses incurred during the month of March, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 98 and bearing the date of April 14, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991 dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission announced to all concerned that two vacancies exist on the Wood County Civil Service Commission for Deputy Sheriffs. Said vacancies are due to the expiration of Jeffrey Elder's term and Clarabelle Pierce's term expire on June 30, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of two hundred eleven thousand two hundred seventy-six dollars and ten cents (\$211,276.10) from the State of West Virginia in regard to the Small Cities Block Grant funds being utilized for the LMH/Hopewell Water Extension Project and being completed through the Lubeck Public Service District. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 120 and bearing the date of May 12, 1997 at which time the drawdown request was signed by Holmes R. Shaver, President of the Wood County Commission. Documentation pertaining to the said Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER that the Order appearing in Order Book 51, at Page 46 and bearing the date of May 2, 1988, be hereby RESCINDED in accordance with a letter signed by Jamie Six, clerk of the County Commission of Wood County. Said rescission is in regard to the Wood County Commission Employees' Personnel Policy. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby affix their signatures to the Oath and Certificates in which they do hereby CERTIFY that they have examined

the foregoing Land Books and that this record shows the complete valuation and assessments of the land of Wood County for the year 1997. An Order was prepared regarding this matter.

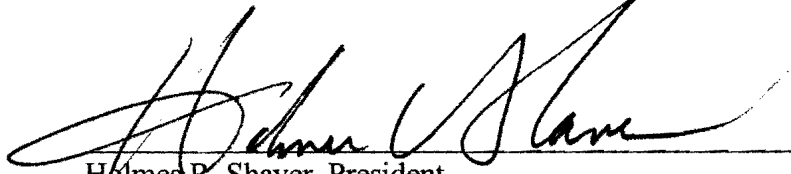
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby affix their signatures to the Oath and Certificates in which they do hereby CERTIFY that they have examined the foregoing Personal Property Books and that this record shows the complete valuations and assessments of the personal property of Wood County for the year 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to execute the Application for Service which constitutes an Agreement by and between Bell Atlantic Telephone Company and the Wood County Commission. Execution of said Agreement will commence thirty (30) days from signature date and is in regard to the network that will deliver the E-911 call to the County's PSAP (Public Safety Answering Point) which includes the location information that will accompany the emergency call. The aforementioned service shall be on a month to month basis with the recurring fee set at eighty-five dollars and 00/100ths cents (\$85.00) per one thousand (1,000) subscriber lines and the non-recurring charge set at two thousand seven hundred dollars and 00/100ths cents (\$2,700.00) per one thousand (1,000) subscriber lines. The said rate and charge are subject to the terms and conditions of Bell Atlantic's applicable tariffs (as they may be amended from time to time). The execution of the aforementioned Application for Service is in reference to the newly enacted Enhanced 911 Ordinance for Wood County, West Virginia. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
David A. Couch, Commissioner

  
Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON JUNE 2, 1997

No. 21994	Mid-Ohio Valley Medical	\$ 60.00
22250	Casto & Harris	1805.00
22252	Chapman Printing	1467.42
22265	VISA	273.79
22350	Sturm Supply	5.60
22357	Tri-State Roofing & Sheet Metal	234.02
22370	Mahone Tire Service	78.30
22371	Parks Hardware & Supply	7.49
22415	360 Communications	331.81
22431	Parkersburg Veterinary Hospital	86.00
22453	Affordable Transmission	562.60

To listen to these minutes, please refer to Tape #36.