

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 15, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Holmes R. Shaver, seconded by David A. Couch and passed, approved minutes from Monday, January 6, 1997 and Thursday, January 9, 1997.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for Townsend Septic Sales - City District (1995) and Robert G. Robinson - Vienna District (1996).

At 9:00 A.M., the County Commission met with Richard Phillips to discuss the upgrading of County Road 40 between Radcliff Road and Chesterville Road. The County Commission informed Mr. Phillips they could not assist him.

The 9:15 A.M. meeting with Steve Nicely from the Parkersburg/Wood County Visitors and Convention Bureau was cancelled.

The 10:00 A.M. meeting with Mark Rhodes was cancelled.

At 10:45 A.M., the County Commission was presented with a letter dated May 12, 1997, from William E. Kiger, Attorney at Law, representing the Petitioner, Eugene A. Knotts, renewing and amending the demand for indemnification of attorneys' fees, costs and expenses previously presented

in EUGENE KNOTTS' PETITION FOR INDEMNIFICATION OF ATTORNEY'S FEES previously filed herein and previously set for hearing on April 28, 1997. It appearing to the County Commission proper to do so, the County Commission doth hereby ORDER, ADJUDGE and DECREE that the letter of William E. Kiger, Attorney at Law, dated May 12, 1997, be and it is hereby, filed and treated as an amended petition, within the contemplation of the ORDER entered herein on April 28, 1997, and set for hearing before this Commission on the 14th day of July, 1997, beginning at 1:00 P.M., or as soon thereafter as the matter may claim the attention of the County Commission. Unless the parties are otherwise notified by the Administrator, the hearing shall be held in the Third Floor Courtroom of the Judicial Building, and the format previously determined for the hearing originally scheduled for April 28, 1997, shall govern further proceedings herein. The Commission doth further hereby ORDER, ADJUDGE AND DECREE that the Clerk be, and he is hereby, directed to mail or deliver a certified copy of the Order that was prepared regarding to this matter to the Petitioner, his counsel, William E. Kiger, The Honorable Virginia A. Conley, Prosecuting Attorney of Wood County and Richard A. Hayhurst, Hearing Officer. Virginia Conley was present at this meeting.

At 11:30 A.M., John R. Beckett was sworn in as a Correctional Officer.

On this date, the 5th day of June, 1997, came Lisa Davis and Jerrold Parker, representing themselves, and presented to the County Commission of Wood County a Petition requesting the closing of a twelve (12) foot wide abandoned and undeveloped right of way known as Redeker Alley (Street) as shown on Tax Map 290 in Clay Taxing District, County of Wood, State of West Virginia. Adjacent property owner, Billie L. Long had originally presented said Petition on April 7, 1997. Ms. Davis and Mr. Parker presented said petition on May 15, 1997 and the County Commission set a public hearing for June 19, 1997; however, due to the legal notice not being published and certified mail being undeliverable, Ms. David and Mr. Parker request a new date be set. The County

Commission, after having inspected the said Petition does hereby ORDER that the nineteenth day of June, 1997 at 10:00 o'clock A.M. be set as the time for a Public Hearing in the Office of the County Commission, Room 203 of the Wood County Courthouse, Parkersburg, West Virginia. It is further ORDERED that the notice of said Public Hearing be published, by the Petitioners, as required and that said notice sets forth the time, place and purpose of such Public Hearing as required by Chapter 7, Article 1, Section 3(h) of the Code of West Virginia, 1931, as amended. It is further ORDERED that abutting property owners, not part of the petition, be advised by the Petitioners by certified mail. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby AWARD the bid for janitorial services to be provided for the Wood County Courthouse and the Wood County Judicial Building to Thorn Industries, Parkersburg, West Virginia. The said Contract for such janitorial services shall commence on July 1, 1997 and continue through June 30, 1998. The awarding of such bid is pursuant to an Order appearing in Order Book 60, at Page 102 and bearing the date of April 21, 1997 at which time sealed bids were opened by the County Commission and taken under advisement. All bids for said janitorial services to be provided to the Wood County Courthouse and the Wood County Judicial Building are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, came Robert J. Tranquill, Chief Tax Deputy, and presented to the County Commission of Wood County the Official Form of Delinquent Personal Property List for the year 1996 as of May 1, 1997. The Recapitulation Sheriff's List reflects a list of all personal property taxes returned delinquent in Wood County, West Virginia for the year 1996. The total personal property taxes returned delinquent for Class 1 property is twenty-eight thousand two hundred sixteen dollars

and ninety-six cents (\$28,216.96), for Class 2 property the total amount is twenty-nine thousand six hundred sixty-five dollars and thirty-six cents (\$29,665.36), for Classes 3 and 4 property the total amount is nine hundred forty thousand two hundred twenty-four dollars and forty-six cents (\$940,224.26) for a grand total of nine hundred ninety-eight thousand one hundred six dollars and seventy-eight cents (\$998,106.78) personal property taxes being delinquent for the year 1996 in Wood County, West Virginia. An Order was prepared regarding this matter.

On this date, came Robert J. Tranquill, Chief Tax Deputy, and presented to the County Commission of Wood County the Official Form of Delinquent Real Estate List for the year 1996 as of May 1, 1997. The Recapitulation Sheriff's List reflects a list of all real estate taxes returned delinquent in Wood County, West Virginia for the year 1996. The total real estate taxes returned delinquent for Class 2 property is six hundred thirty-four thousand five hundred seven dollars and twenty-one cents (\$634,507.21), for Classes 3 and 4 property the total amount is nine hundred twenty-two thousand one hundred fifty-two dollars and thirty-five cents (\$922,152.35) for a grand total of one million five hundred fifty-six thousand six hundred fifty-nine dollars and fifty-six cents (\$1,556,659.56) real estate taxes being delinquent for the year 1996 in Wood County, West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the report of Monitoring Visit Number One for the fiscal year 1992 Small Cities Block Grant for the water project being completed through the Lubeck Public Service District from Debbie Legg, Grants Management Specialist with the West Virginia Development Office, Charleston, WV. The aforementioned Monitoring Visit was conducted by the said Debbie Legg on March 21, 1997 with no apparent problems existing that would delay the said water project. The said Monitoring Visit reviewed the Program Performance and Progress, the Equal Opportunity Compliance, the Section 504 Compliance,

the Internal Management Systems and the Environmental of the aforementioned water project. The amount budgeted for said water project was seven hundred fifty thousand dollars and 00/100ths cents (\$750,000.00) with the amount of thirteen thousand one hundred eight dollars and ninety-six cents (\$13,108.96) being expended as of March 21, 1997. The Mid-Ohio Valley Regional Council administers the said Small Cities Block Grant on behalf of the County Commission by an Intergovernmental Agreement. Documentation pertaining to the said Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Assistance Program Grant Number 96-VA-006. Expenditures in the amount of two thousand two hundred thirty-five dollars and fifty-eight cents (\$2,235.58) were made by the County during the month of April, 1997. However, the Request for Reimbursement is in the amount of one thousand two hundred sixteen dollars and 00/100ths cents (\$1,216.00) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate working out of the office of the Prosecuting Attorney for Wood County. The amount of one thousand nineteen dollars and fifty-eight cents (\$1,019.58) represents payment of materials and supplies for the office of the Prosecuting Attorney which is being used as matching funds in the aforementioned Grant. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Record, copies of invoices and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, WV. All documentation pertaining to the said Juvenile Justice and Delinquency

Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. Expenditures in the amount of one thousand two hundred fifty-four dollars and 00/100ths cents (\$1,254.00) were made by the County during the month of April, 1997 which represents payment of contractual services provided by Fred Jay Krieg, Ph.D. and Associates for group counseling under the Youth In Effective Legal Diversion (Y.I.E.L.D.) Program. In addition to the Request for Reimbursement, the Monthly Report, the Project Financial Report, the Financial Recap, the Daily Time Record, the Project Director's Monthly Report and the Monthly Activity Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Expenditures in the amount of one thousand one hundred ninety-five dollars and 00/100ths cents (\$1,195.00) were expended by the County during the month of April, 1997 which represents payment of contractual services provided by Phillip Stephens, Case Manager working out of the Wood County Juvenile Probation Office, and for training expenses of the said Phillip Stephens. In addition to the

Request for Reimbursement, the Monthly Progress Report, the Project Financial Report, the Financial Recap, the Daily Time Record, the Project Director's Monthly Report and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two thousand five hundred ninety-one dollars and seventy-three cents (\$2,591.73) were made by the County during the month of April, 1997 which represents payment of contractual services provided by Phillip Stephens, Case Manager working out of the Office of the Wood County Juvenile Probation, and for travel expenses of the said Phillip Stephens. In addition to the Request for Reimbursement, the Monthly Report, the Project Financial Report, the Financial Recap, the Daily Time Records, the Travel Voucher, the Project Director's Monthly Report and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to execute the Amendment to the County's Group Policy Number G14049 with Medical Life Insurance Company, Cleveland, Ohio.

The aforementioned amendment clarifies premium payment of employees who wish to continue with the current life insurance coverage at time of their retirement. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 18 in the General County Fund budget for the fiscal year 1996/1997. Receipt of said Approval is pursuant to an Order appearing in Order Book 60, at Page 117 and bearing the date of May 5, 1997, at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 16 in the General County Fund budget for the fiscal year 1996/1997. Receipt of said Approval is pursuant to an Order appearing in Order Book 60, at Page 95 and bearing the date of April 14, 1997, at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 17 in the General County Fund budget for the fiscal year 1996/1997. Receipt of said Approval is pursuant to an Order appearing in Order Book 60, at Page 106 and bearing the date of April 24, 1997, at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, came Ginny Conley, Prosecuting Attorney for Wood County who presented to the County Commission that Robert E. Banky stands charged with a felony. The said Robert E. Banky is

being held by the authorities in Cleveland, Ohio. It is therefore necessary that Detective W. B. Fluharty travel to Cleveland and pick up the said Robert E. Banky and return him to Wood County, West Virginia. Expenditures for said round trip will cost approximately \$200.00. It appearing property to do so, it is hereby ORDERED that a check be issued in the amount of \$200.00 to Detective W. B. Fluharty who will submit an itemized statement of the expenditures to this Court upon his return. The funds for this expenditure are to be taken from the Extradition Circuit Court account number 1-101-419-40-0-34 and reimbursed by the Division of Corrections of the State of West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a Memorandum from the Law Enforcement Training Coordinator with the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Said Memorandum sets forth the Training Procedures for Newly Hired Officers adopted by the Law Enforcement Training Subcommittee at its meeting held on April 24, 1997 as it relates to the ninety (90) day calendar period a newly hired officer has to make application for entry into a basic training program. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of five thousand eight hundred thirty-nine dollars and forty-eight cents (\$5,839.48) from the State of West Virginia, of which the amount of two thousand six hundred twenty-seven dollars and eighteen cents (\$2,627.18) represents reimbursement of expenses incurred by the County during the month of February, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Receipt of said check is pursuant to the Order appearing in Order Book 60, at Page 88 and bearing the date of April 3, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the

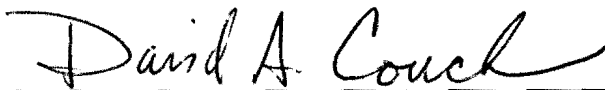
said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of five thousand eight hundred thirty-nine dollars and forty-eight cents (\$5,839.48) from the State of West Virginia, of which the amount of three thousand two hundred twelve dollars and thirty cents (\$3,212.30) represents reimbursement to the County for expenses incurred during the month of February, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 88 and bearing the date of April 3, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

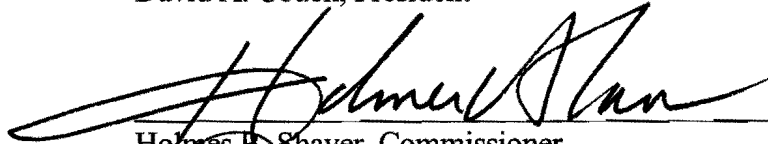
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

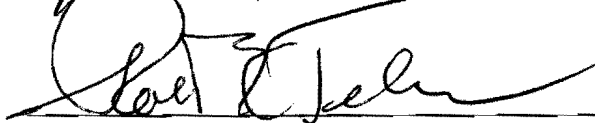
THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President



Holmes R. Shaver, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON MAY 15, 1997

No.	22317	Criminal Justice Highway Safety	\$	1500.00
	22407	Vienna Cleaners		401.38
	22442	Parkersburg Office Supply		128.72
	22446	Fuller's Wholesale Electronics		49.90