

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 29, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT  
DAVID A. COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous, approved minutes from Monday, January 6, 1997; Monday, January 27, 1997 and Thursday, January 30, 1997. The County Commission, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, approved minutes from Monday, January 13, 1997 and Thursday, January 16, 1997. The County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, approved minutes from Thursday, January 23, 1997.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for Clinton C. Cox (two Applications) - Vienna District (1995); Robert O. Montgomery - City District (1996); and Geraldine R. Jones - City District (1995). The County Commission approved an Erroneous Assessment Application in regard to Real Property for John D. Kesterson - City District (1996).

At 9:15 A.M., the County Commission met with Tom Morris to discuss Rosewood Estates. Mr. Morris stated that there are no by-laws recorded in the Courthouse; some people are not paying their dues. Glenn Neal, Assistant Prosecuting Attorney was present and stated that if the information is on the plat, that should be sufficient and that homeowner's will have to enforce the

by-laws. Mr. Neal also stated that he could not advise further due to the fact this could be a conflict of interest for the Prosecutor's Office. Mr. Neal also informed Mr. Morris he and the homeowners should obtain legal counsel.

At 10:00 A.M., the County Commission met with Wayne Wilson, Postmaster of the Parkersburg Post Office; Stephanie Kirk, Supervisor of Customer Service; Mr. Quinones, Manager of Customer Service; Timothy E. Romine, Manager of Customer Service and Jeffrey A. Bice, Manager, Address Management Systems (Charleston, WV). Mr. Bice stated they would like to try to coordinate with the cities in regard to street naming and mapping when the E-911 system goes in effect, if the cities don't wish to cooperate with the County, then the road names will need to be consistent; the County should use U.S. geological survey maps; he thinks there should be an addressing committee consisting of the postmaster, E-911 Director and emergency response person (fire dept. or ambulance representative). D. R. Smith explained what he learned at a meeting in Monongalia County in regard to E-911. A copy of those in attendance is attached to these minutes.

At 11:00 A.M., the County Commission held a hearing in regard to the Jennifer Currey Estate. Eugene Hague, Fiduciary Commissioner was present and informed the County Commission that no final settlement has been filed and another estate is being put on hold until the Jennifer Currey estate is taken care of. Peggy Collins, Executrix was present and stated the final settlement is almost complete and she should have it done by Monday. Harold Wilson, Attorney and Eugene Hague said this was satisfactory. The County Commission instructed Ms. Collins to have the settlement in the Probate Office no later than 2:30 P.M. on Monday, June 2, 1998.

On this date and pursuant to an order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion duly made, seconded and passed, placed

Larry Morris in nomination to fill a vacancy that exists on the Wood County Planning Commission. Said vacancy was announced on May 8, 1997 due to the resignation of William Ambrose. Mr. Ambrose's term would have expired December 31, 1998. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion duly made, seconded and passed, placed Curtis B. Smith, Democrat, in nomination to fill a vacancy that exists on the Wood County Civil Service Commission for Correctional Officers. Said vacancy was announced on May 22, 1997 and is due to the fact that Nina Affolter, Democrat has moved from the area. Ms. Affolter's term would have expired July 28, 1997. An Order was prepared regarding this matter.

On this date, came Fred Lambert, representing himself, and presented to the County Commission of Wood County a letter requesting a change of address for Mountain State Muzzleloading Supplies from Rural Route 2, Box 154-1 to #1 MUZZLELOADING PLACE. The said Fred Lambert further presented a letter signed by D.R. Smith, Director of the Wood County Emergency Services, in which he states he has no objection to the aforementioned address change. Documentation of telephone conversations with Wayne Jarvis, Williamstown Postmaster, and Paul Reese, Division of Highways, stating that they have no objection to the aforementioned address change, was presented to the County Commission as well. Presentation of said letter of approval and documentation of telephone calls is in accordance with Chapter 7, Article 1, Section 3 of the Code of the State of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The said road is approximately sixty feet (60') in

length and is approximately twelve feet (12') in width with access being off United States Route 21 as reflected on Tax Map 260 and is located in Williams District. The County Commission of Wood County does hereby find that the said letter of petition and accompanying documentation presented by the said Fred Lambert requesting the aforementioned change of address be hereby filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, does hereby ORDER that the aforementioned roadway address be changed to read #1 MUZZLELOADING PLACE. The County Commission further ORDERS that a copy of this ORDER, with attachment, be certified by the Clerk of this County Commission for entry in the Office of the Clerk of the County Commission of Wood County, West Virginia. An Order was prepared regarding this matter.

On this date, came Mary R. Rader, Director of the Wood County Planning Commission, and presented to the County Commission of Wood County the amended Salvage Yard Ordinance for Wood County. The said amended Salvage Yard Ordinance received approval from the Wood County Planning Commission, upon a motion duly made, seconded and passed, on March 7, 1997. After careful review of the said amended Salvage Yard Ordinance for Wood County, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby ORDER that the aforementioned amended Salvage Yard Ordinance for Wood County be approved as presented. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, adopted a Resolution in reference to Budget Revision No. 20 in the General County Fund budget for the fiscal year 1996/1997. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West

Virginia, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

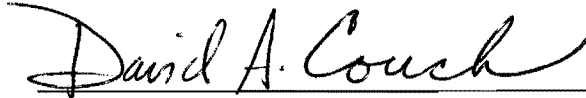
On this date, the County Commission of Wood County was in receipt of a check in the amount of three thousand four hundred two dollars and ten cents (\$3,402.10) from the State of West Virginia, of which the amount of nine hundred seventy-eight dollars and ninety-six cents (\$978.96) represents reimbursement of expenses incurred by Wood County during the month of March, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 97 and bearing the date of April 14, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of three thousand four hundred two dollars and ten cents (\$3,402.10) from the State of West Virginia, of which the amount of two thousand four hundred twenty-three dollars and fourteen cents (\$2,423.14) represents reimbursement of expenses incurred by Wood County during the month of March, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 98 and bearing the date of April 14, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

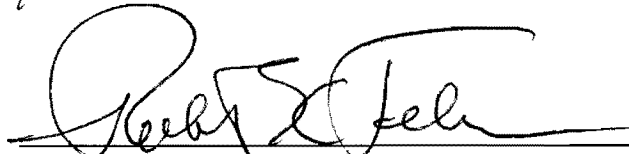
THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President



Holmes R. Shaver, Commissioner



Robert K. Tebay, Commissioner

**PURCHASE ORDERS SIGNED ON MAY 29, 1997**

|     |       |                                 |           |
|-----|-------|---------------------------------|-----------|
| No. | 21793 | Tri-State Roofing & Sheet Metal | \$ 880.22 |
|     | 21981 | North Tel, Inc.                 | 187.00    |
|     | 22093 | Easton Printing Company         | 89.95     |
|     | 22232 | Lowe's Home Center              | 114.00    |
|     | 22368 | Dale Myers                      | 129.48    |
|     | 22438 | Atlas Pen & Pencil              | 254.36    |
|     | 22448 | Assurance Business Forms        | 118.56    |
|     | 22450 | Fore Timber Company             | 49.95     |

To listen to these minutes, please refer to Tape #35.

May 29, 1997

Wayne Wilson Postmaster Parkersburg  
Stephanie Kirk Supervisor, Post Office " "  
Joseph Quinones Mgr. Cust. Servs. Parkersburg  
Timothy E. Romine Mgr Cust Services Parkersburg Post Off.  
Jeff Bice

JEFFREY A. BICE  
MANAGER, ADDRESS MANAGEMENT SYSTEMS



P. O. Box 59321  
CHARLESTON, WV 25350-9321  
TEL: 304-340-2763  
FAX: 304-340-2709

W. WAYNE WILSON  
POSTMASTER



401 JULIANA ST  
PARKERSBURG WV 26101-9998  
304-485-7770  
FAX: 304-485-0724

STEPHANIE A. KIRK  
SUPERVISOR CUSTOMER SERVICE



401 JULIANA ST  
PARKERSBURG, WV 26101-9998  
PHONE 304-485-7770  
FAX 304-485-0724

st. naming & mapping

1-1-1-

try to coord. w/ cities

- to keep main roadways the same.  
if they don't want to cooperate  
the road names will have to  
be consistent.

(War County will be  
pt of the main)

to have same things out

it may not be what we want

- USE US geological survey maps

addressing  
committee

postmaster  
EQ II director  
Emergency response person

(The city  
ambulance)

OK - explained what he learned at  
meeting. (Morgania County)

"Webster & Clay getting grant funds"

after initial notification

will have a year to change their

after 11 ~~months~~ months and not (address  
& notice