

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, NOVEMBER 13, 1997

PRESENT: DAVID A. COUCH, PRESIDENT PRO TEM  
ROBERT K. TEBAY, COMMISSIONER

ABSENT: HOLMES R. SHAVER, PRESIDENT

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At 10:00 A.M., the County Commission of Wood County, held a public hearing for the closing of a portion of an eighty (80') foot wide street known as Ninth Street, between the Ohio River and the Westerly line of the B& O Railroad right of way, Parkersburg District, Wood County, West Virginia. Jan Dils, counsel for Sherman Dils IV and The PM Company, the Applicants in this matter were not present for said hearing. The County Commission was in receipt of a letter from Tim Lemasters, Public Works Director for the City of Vienna stating that the City of Vienna needs to maintain all rights within this portion of Ninth Street to place utilities, to provide services for any future development and to use for their second access to the river by the Vienna Volunteer Fire Department. The County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed denied said petition. An Order was prepared regarding this matter. Commissioner Couch wanted the minutes to reflect that the Commission will ask the County work crew to maintain this property.

At 10:30 A.M., the County Commission met with R.I.S. to discuss a proposal to store records. Helen Lambert from R.I.S., Carole Jones, Circuit Clerk and Mark Rhodes were present.

Discussion took place. R.I.S. presented their proposal. The County Commission will discuss the proposal and will go to R.I.S. where records are stored next week to view the premises.

On this date, the County Commission approved the application for transfer of the nonexclusive franchise of Arthur R. Cooper, dba Community Antenna Service to operate a cable television system in the unincorporated areas of Wood County, WV as Community Antenna Service, Inc. A hearing was previously held on November 10, 1997. All documentation pertaining to this franchise is on file in the Office of the County Administrator.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 97-VA-017. Expenditures in the amount of one thousand five hundred ninety-two dollars and forty-three cents (\$1,592.43) were made by the County during the month of October, 1997 which represents payment of contractual services provided by Diana W. Walker, Victims Advocate, whose objective is to prepare and support victims of crime as they enter the judicial system. The said Victims Advocate works out of the Office of the Prosecuting Attorney for Wood County. However, the Request for Reimbursement is in the amount of one thousand three hundred eighty-two dollars and fifty cents (\$1,382.50) since the amount of two hundred nine dollars and ninety-three cents (\$209.93) was utilized as the in-kind match and represented by copy and telephone expenses. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Records and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation

pertaining to the said Victims of Crime Act Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Expenditures in the amount of one thousand six hundred sixty-five dollars and 00/100ths cents (\$1,665.00) were incurred by the County during the month of October, 1997 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the Juvenile Probation Office for Wood County. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Expenditures in the amount of one thousand eight hundred twenty-nine dollars and sixty-five cents (\$1,829.65) were incurred by the County during the month of October, 1997 which represents payment of contractual services provided by William G. Thomas, Project

R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Coordinator and payment of travel expenses of the said Coordinator. The said Coordinator works out of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Monthly Project Director's Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Excess Earnings Number Two (2) Fund, the Excess Investment Eng Fund, the Redemption Fund, the Excess Investment ER Fund, the Program Expense Fund, the Acquisition Fund, the Debt Service Reserve Fund, the Mortgage Reserve Fund, the Debt Service Fund, the Prepayment Account Fund and the Revenue Fund from The Bank of New York; New York, New York in regard to the Counties of Berkeley, Brooke, Fayette, Hancock, Harrison, Jackson, Jefferson, Marion, Marshall, Mason, Mercer, Monongalia, Morgan, Nicholas, Ohio, Raleigh, Randolph, Upshur, Wetzel and Wood and the City of Wheeling, West Virginia, Single Family Mortgage Revenue Bonds 1997 Series. The said Cash Statements and Asset Lists are for the period of October 1, 1997 through October 31, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his

official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two hundred ten dollars and 00/100ths cents (\$210.00) were incurred by the County during the month of October, 1997 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Project Director's Monthly Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. Expenditures in the amount of eight hundred sixty-eight dollars and seventy-eight cents (\$868.78) were incurred by the County during the month of October, 1997 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Project Director's Monthly Report, the Demographic Report and the Project financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation

pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the fully executed Amendment to Agreement in regard to the Court Security Fund Program Grant Number 97-CS-13. Receipt of the said fully executed Amendment to Agreement is pursuant to an Order appearing in Order Book 60, at Page 239 and bearing the date of October 27, 1997, at which time the aforementioned Amendment to Agreement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Court Security Fund Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the AGREEMENT by and between the County Commission of Wood County, West Virginia (hereinafter "Commission") and Phillip Stephens, 378 Red Hill Road, Apartment 5, Parkersburg, West Virginia (hereinafter "Contractor"). As set forth in the aforementioned AGREEMENT the Project Coordinator, the said Phillip Stephens, shall develop restitution projects for those youth who must perform community service hours as part of their probation sentence or as a restitution project in regard to the Juvenile Justice and Delinquency Prevention Grant Number 98-JJR-130, R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program. The said Phillip Stephens shall be compensated at the rate of twelve dollars and 00/100ths cents (\$12.00) per hour for thirty-six (36) hours per week for fifty-two (52) weeks for a maximum amount of twenty-one thousand six

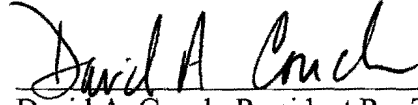
hundred dollars and 00/100ths cents (\$21,600.00). It has also been set forth in said AGREEMENT that the amount of one thousand dollars and 00/100ths cents (\$1,000.00) has been provided for travel expenses of the said Project Coordinator, for a total grant funding in the amount of twenty-two thousand six hundred dollars and 00/100ths cents (\$22,600.00). The said Project Coordinator will work out of the Wood County Juvenile Probation Office. The terms of the aforementioned AGREEMENT shall begin July 1, 1998 and will terminate on June 30, 1999 and may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other. The terms contained in the aforementioned AGREEMENT may be modified or amended at anytime by mutual consent of the County Commission, the said Phillip Stephens and the Criminal Justice Services, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of Grant Adjustment Notice Number One from the Criminal Justice and Highway Safety Division, Charleston, WV, in regard to the Court Security Fund Grant Number 97-CS-13. Receipt of said Grant Adjustment Notice is pursuant to an Order appearing in Order Book 60, at Page 237 and bearing the date of October 23, 1997 at which time the request was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

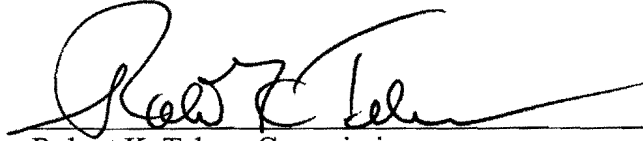
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President Pro Tem



Robert K. Tebay, Commissioner

To listen to these minutes, please refer to Tape #68.