

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 2, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved an Erroneous Assessment Application in regard to Real Property for Z. Arleen & Rady E. Phillips - Parkersburg City District (1989) This had been previously been denied on September 15, 1997.

At 9:15 A.M. the County Commission met with Judi Ball from the Family Crisis Intervention Center. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and made unanimous by David A. Couch, did hereby ORDER that a Proclamation be signed proclaiming the month of October, 1997 as DOMESTIC VIOLENCE AWARENESS MONTH. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission held a guardianship hearing for Michael Cavender, Jr. Attorney was Bob Campbell. All documentation is on file in the Probate Office of the County Clerk's Office.

At 10:00 A.M., the County Commission opened sealed bids for a new telephone system for the offices under its jurisdiction. The opening of sealed bids is pursuant to a Legal Notice appearing in both local newspapers; The Parkersburg News and The Parkersburg Sentinel on September 13, 1997 and September 20, 1997. The following bids were received:

1. ATI Communications

105 Broughton Road
Bethel Park, PA 15102
Bid: \$99,786.00

2. Lucent Technologies
#1 Dunbar Plaza
Dunbar, WV 25064
Bid: \$122,261.92

3. WilTel Communications LLC
403 27th Street
Dunbar, WV 25064
Bid: \$84,491.00

4. Bell Atlantic
425 S. Holden Street
Clarksburg, WV 26301-3736
Bid: \$61,786.00

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER that the aforementioned bids be taken under advisement. All bids are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:15 A.M., the County Commission met with Tim Knopp to discuss a Highway Safety Grant. The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Application for the continuation of the Safe Community/Highway Safety Program for Wood and Jackson Counties. The above motion included the authorization of Holmes R. Shaver to sign the Conditions and Assurances in regard to said Application for funding. The said Application requests funding in the amount of sixty thousand dollars and 00/100ths cents (\$60,000.00) and would provide funding for a CTSP (Community Traffic Safety Program) Coordinator, for travel expenses of the Safe Community Coordinators, for the

purchase of speed control devices and for the purchase and distribution of public information. The goal of the Safe Community Program is to reduce the number of crashes, injuries and fatalities on the highways in Wood County and Jackson County through the continuation of a Safe Communities Program. The aforementioned Application and all documentation pertaining to the said Safe Community/Highway Safety Program is on file in the Office of the Administrator.

At 10:30 A.M., the County Commission met with residents of Mineral Wells to discuss the bond for the election for the incorporation of Mineral Wells. Ginny Conley, Prosecuting Attorney; Jamie Six, County Clerk; Jack Hoffman, resident and Michele Rusen, Attorney were present.

At 11:30 A.M., the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby ORDER that a Proclamation be signed proclaiming the month of October, 1997 as BREAST CANCER AWARENESS MONTH and October 2, 1997 as WEST VIRGINIA BREAST CANCER AWARENESS DAY. Commissioner Shaver read the proclamation aloud during a special presentation.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, adopted a Resolution in reference to Budget Revision No. 4 in the General County Fund budget for the fiscal year 1997/1998. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of twenty-five thousand nine hundred ninety-eight dollars and twelve cents (\$25,998.12) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the

period of April, 1997 through June, 1997 in regard to the Comprehensive Community Traffic Safety Grant Number 97HS-09. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 159 and bearing the date of July 14, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Comprehensive Community Traffic Safety Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, in regular session, announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Friday, October 3, 1997 at 8:30 o'clock A.M., to meet ex-officio as the Board of Canvassers to canvass the Special Election held in the County of Wood on Saturday, September 27, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Criminal Justice and Highway Safety Division, Charleston, West Virginia, in regard to the STOP Violence Against Women Grant Number 96-VAW-001 (Victim Assistance). Approval of said Adjustment Notice allows the hiring of Kelly L. Lee as the part-time Assistant Prosecuting Attorney for Violence Against Women cases in Wood County. All documentation pertaining to the said STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Fund Program Grant Number 97-CS-13. No expenditures were incurred by the County during the period of July 1, 1997 through September 30,

1997. In addition to the Request for Reimbursement, the Grant Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, WV. All documentation pertaining to the said Court Security Fund Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

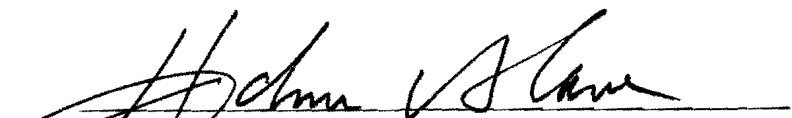
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, gave permission for one record book to be picked up by a representative from Casto and Harris on October 2, 1997 and will be returned October 3, 1997. This is necessary for said book to be repaired. The book to be removed is the Birth Register Book for 1880 - 1894. An Order was prepared regarding this matter.

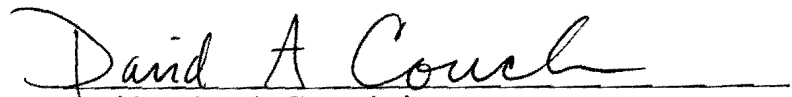
On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991 dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, placed Mark D. Rhodes, Democrat, in nomination to the Wood County Civil Service Commission for Correctional Officers. The vacancy was announced May 22, 1997 due to the resignation of Theodore Davitian. Mr. Davitian's term would have expired July 28, 2002. An Order was prepared regarding this matter.

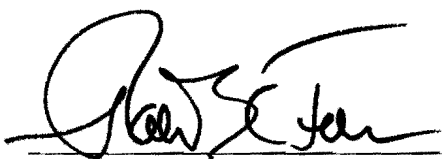
Having no further business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON OCTOBER 2, 1997

No. 22643	Chapman Printing	\$ 302.00
22648	Fire Extinguisher Specialists	409.90
22667	Universal Supply	30.49
22673	Parks Hardware	9.87
22676	Mahone Tire Service	11.35
22684	Tri-State Roofing & Sheet Metal	23265.00
22764	Universal Supply	99.12
22775	Parkersburg Office Supply	70.80
22776	State Electric Supply	38.01
22781	Parks Hardware	56.11
22797	A.E. Supply	39.26
22806	Singer Wallcoverings	6789.00

To listen to these minutes, please refer to Tape #62.