

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 9, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for April L. Simmons - Clay District (1995) and Catherine B. Adams, Lawyer - Parkersburg City District (1994). The County Commission approved Erroneous Assessment Applications in regard to Real Property for Ada M. Stealey - Parkersburg City District (1997); John E. & Amanda J. Brittan - Vienna District (1997); M.E. Hendershot - Parkersburg City District (2 for 1997); A.J. Steed - Union District (1997); Barbara A. Wilson - Vienna District (1996 and 1997) and H. Eugene Davis - Parkersburg City District (1996).

At 9:30 A.M., the County Commission met with Charlie Cline, Jack Derr and Dick Bailey from Mountwood Park. The gentlemen stated that they needed school space at the park; if funding from the State doesn't go through, they want the County Commissions' help in getting the money; they don't want a gun range in the park. There was more discussion.

At 10:00 A.M., the County Commission met with D.R. Smith, Emergency Services who gave an update on the Enhanced 911. Mr. Smith stated that the number one issue to be discussed at a meeting to be held on Monday night is a sight for the E-911. Mr. Smith also informed the Commission of a Telecommunications meeting to be held October 14, 1997 in Harrison County. The County Commission stated they would like to attend this meeting.

On this date, the County Commission met with Steve Grimm, Assessor and Norm Lucas, a Deputy Assessor. Mr. Grimm asked for any opinions or questions in regard to taxes so that he may take it with him to a meeting with the Fair Taxation Commission. Discussion took place in regard to this matter as well as reappraisal.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand ninety-six dollars and thirty-four cents (\$1,096.34) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of August, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 206 and bearing the date of September 11, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts from Bank One, West Virginia, Charleston, West Virginia, for the Expense Fund, the Bond Fund and the Mortgage Reserve Fund in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The aforementioned Statements of Accounts are for the period of July 1, 1997 through September 30, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bond Issue is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Review of Assets from Wesbanco Wheeling, Wheeling, West Virginia, which has pledged securities as a County Depository. The

Review of Assets reflects fifty thousand dollars and 00/100ths cents (\$50,000.00) in United States Treasury Notes at 5.25% interest and becomes due on July 31, 1998. The Cusip Number 912827L67 more specifically identifies the United States Treasury Notes with a total market value of forty-nine thousand eight hundred dollars and 00/100ths cents (\$49,800.00) as of September 30, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of twenty thousand four hundred seventy-six dollars and ninety-five cents (\$20,476.95) from the State of West Virginia which represents payment of invoices presented by Drawdown Number Seven (7) in regard to the Small Cities Block Grant Number B-92-DC-54-0001 for the LMH/Hopewell Water Extension Project being completed by the Lubeck Public Service District. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 212 and bearing the date of September 18, 1997 at which time a Resolution was executed giving authorization to draw down funds from the aforementioned Small Cities Block Grant. Documentation pertaining to said Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Comprehensive Community Traffic Safety Grant Number 97HS-09. Expenditures in the amount of sixteen thousand sixty-seven dollars and one cent (\$16,067.01) were made by the County during the months of July, August and September, 1997 which represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses of the said Grant Consultants; for materials and

supplies utilized by the said Grant Consultants; and for postage utilized by the said Grant Consultants.

In addition to the Request for Reimbursement, the Grant Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Comprehensive Community Traffic Safety Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991 dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, appointed Mark D. Rhodes, Democrat, to the Wood County Civil Service Commission for Correctional Officers. The vacancy was announced May 22, 1997 due to the resignation of Theodore Davitian. Mr. Rhodes' term will expire July 28, 2002. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two hundred ten dollars and no cents (\$210.00) were made by the County during the month of September, 1997 which represents payment of contractual services provided by Phillip Stephens, Case Manager, working out of the Office of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Project Financial Report, the Project Director's Report and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia.

All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Expenses in the amount of one thousand seven hundred sixty-six dollars and twenty-two cents (\$1,766.22) were incurred by Wood County during the month of September, 1997 which represents payment of contractual services provided by William G. Thomas, Project R.E.P.A.Y (Responsibility Enhancement Projects for Adolescent Youth) Coordinator; travel/training expenses of said William G. Thomas and supplies for the R.E.P.A.Y. Program to be administered through the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Project Financial Report, the Project Director's Report, the Monthly Supervisor's Report and the Demographic Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. Expenditures in the amount of three hundred eighty-eight dollars and fifty-one cents (\$388.51)

were made by the County during the month of September, 1997 which represents payment of travel expenses of Phillip Stephens, After Care Manager. In addition to the Request for Reimbursement, the Monthly Report, the Financial Recap, the Project Financial Report, the Project Director's Monthly Report and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Expenditures in the amount of two thousand three hundred ten dollars and 00/100ths cents (\$2,310.00) were made by the County during the month of September, 1997 which represents payment of contractual services provided by Phillip Stephens, After Care Case manager, working out of the Office of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Reports, the Project Financial Report, the Financial Recap, the Demographic Report, the Daily Time Record, the Project Director's Report and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

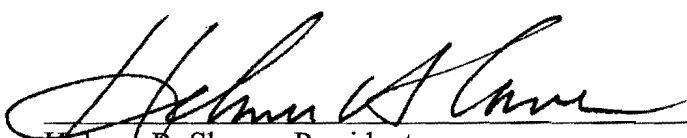
On this date, came Robert J. Tranquill, Chief Tax Deputy, and presented to the County Commission of Wood County a list of outstanding orders issued for prior settlement years. Upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R.

Shaver, the County Commission of Wood County did hereby ORDER that the aforementioned list of outstanding orders be cancelled and the amount of forty-six dollars and thirty-six cents (\$46.36) be placed back into County Current; the amount of three hundred fourteen dollars and ninety-five cents (\$314.95) be placed back in the Jury Account; the amount of eighty-seven dollars and thirty-two cents (\$87.32) be placed back into the Emergency Services Account; the amount of sixteen dollars and no cents (\$16.00) be placed in the Wood County Commission Grants Account; and the amount of four hundred seventy-four dollars and eighty-eight cents (\$474.88) be placed in the Tax Lien Fund. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



 Holmes R. Shaver, President



 David A. Couch, Commissioner



 Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON OCTOBER 9, 1997

No. 22593	Comfort Inn	\$ 117.72
22655	Sturn Supply	33.34
22679	Discount Pool Supply	383.96
22680	State Electric Supply	100.96

22682	Newberry Hardware	36.60
22685	Ogden News	31,293.74
22687	Badger Lumber	3.79
22688	Arrow Electronics	4,599.00
22692	Parkersburg Office Supply	79.52
22705	Channing L. Bete	2,621.50
22721	Parkersburg Printing	48.00
22736	West Virginia Uniform	621.77
22747	Miller Communications	131.85
22748	Affordable Transmission	554.59
22757	Parkersburg Office Supply	20.96
22760	Chapman Printing	245.00
22762	Assurance Business Forms	480.33
22768	Ashland	23.87
22769	H&M Wrecker	45.00
22774	CWS	224.00
22782	Miller Communications	106.80
22783	360 Communications	331.66
22784	Dils Motor Company	81.75
22785	NOE Office Equipment	111.50
22786	Marys Towing Service	25.00
22787	Stuart Oil	2926.73
22789	Sign Language	75.00
22792	West Virginia Uniform	25.90
22793	West Virginia Uniform	154.74
22795	Industrial Rubber Products	22.17
22796	Newberry Hardware	2.58
22799	Office Depot	287.31
22800	Assurance Business Forms	199.74
22805	Leonard's Plumbing	12.41
22812	Sam's Club	138.20
22814	Broadwaters Motorcar	71.32
22815	Parkersburg Office Supply	53.10
22820	Edge Systems	22,220.00