

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 23, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, approved minutes from Thursday, March 6, 1997, Monday, March 10, 1997 and Thursday, March 13, 1997.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for Gregory L. & Sharon D. Smith - Harris District (1996 & 1997). On this date, the County Commission approved Erroneous Assessment Applications in regard to Real Property for William E. & Karren S. Bradley - Parkersburg City District (3 for 1996 and 3 for 1997) and Robert G. Taylor - North Hills District (1996).

At 9:30 A.M., the County Commission met with Tim Knopp, Grant Consultant; Carole Barth, Juvenile Probation and Brenda Daugherty, Adult Probation to discuss a grant. After discussion about the need for security, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the letter addressed to the Criminal Justice and Highway Safety Division, Charleston, West Virginia, requesting that the remaining funds in the amount of five thousand nine hundred ten dollars and 00/100ths cents (\$5,910.00) from the Court Security Grant Number 97-CS-13 be allowed to be

used for the purchase of additional security items. The aforementioned remaining funds are proposed to be used to construct an eleven (11) feet by six (6) feet area outside the Juvenile Probation Office which would include windows facing out into the hallway as well as windows into the secretarial position of the said office, the door to be locked and would utilize a buzzer and two-way communication system to allow persons into the said Juvenile Probation Office. The aforementioned remaining funds would also be utilized to install reflective covering to the glass-walled partition to reduce visibility into the Adult Probation Office, to install an electric trip lock on the front door of the said Office, to install a three-way intercom in the said Office and to install a push button lock with key override on the rear door of the said Adult Probation Office. All documentation pertaining to the said Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter. The County Commission informed the group that they would like to do a walk-through of their offices.

On this date, the County Commission met with Jamie Six, County Clerk and Mark Rhodes and Doug Herrington to discuss the bids they received on Monday for the scanning equipment. Mr. Six recommended that they award the personal computers to Infotel and the other items to Optical Laser. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby AWARD the bid for computer equipment to be utilized in scanning for County Offices to Infotel, Fletcher, Ohio in the amount of thirty-seven thousand five hundred seventy-one dollars and fourteen cents (\$37,571.14) and to Optical Laser, Inc., Huntington Beach, California in the amount of six thousand four hundred dollars and 00/100ths cents (\$6,400.00) subject to both companies remitting a hard copy of their bids submitted by facsimile and the submission of a five percent (5%) bid bond as required by the

specifications. The awarding of said bids is pursuant to a Legal Notice appearing in both The Parkersburg News and The Parkersburg Sentinel on September 30, 1997 and on October 7, 1997 and is further pursuant to an Order appearing in Order Book 60, at Page 196 and bearing the date of August 28, 1997 at which time the County Commission ORDERED that the bid be let. After review and discussion of the subject bids, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, did hereby ORDER that the five percent (5%) bid bond be waived. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County to various Boards and Commissions; the County Commission announced to all concerned that a vacancy exists on the Wood County Recreation Commission due to the expiration of Bennett Stump's term on September 15, 1997. The County Commission, upon a motion duly made, seconded and passed, placed Mr. Stump in nomination for reappointment. The new term will expire on September 15, 2000. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Exoneration No. 8211, found in Order Book 60, at Page 225 and bearing the date of October 9, 1997, pertaining to real property be VOIDED due to incorrect tax amounts. As per the Assessor's Office, a new Exoneration will be prepared. Said Exoneration is in the name of A.J. Steed and is in Union District. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Financial Management System Audit from Anthony T. White, Auditor, Community Development Division, West Virginia Development Office, Charleston, West Virginia. The said Audit is in regard to the fiscal year 1992 Small Cities Block Grant for the Lubeck Public Service District Water Extension and included financial transactions from January 3, 1997 through August 31, 1997.

Documentation pertaining to the aforementioned Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, announced to all concerned, that they as a Commission, will not be in session on Monday, October 27, 1997 between the hours of 9:00 A.M. and 1:00 P.M. The County Commission will be going to Clarksburg, West Virginia to visit an E-911 center. An Order was prepared regarding this matter.

Upon a motion duly made, seconded and passed by this Commission, it is hereby ORDERED that the fees for keeping and maintaining prisoners in the Wood County Correctional Center (Jail) for the months of October, November and December, 1997 be \$44.69 per prisoner per day. An Order was prepared regarding this matter.

On this date, came Steven A. Grimm, Assessor of Wood County, and presented to the County Commission of Wood County three (3) Certificates of Re-Entry. The said Assessor of Wood County, by completion of the said Certificates of Re-Entry, does hereby certify that the following real estate has been omitted from the Land Books of Wood County.

1. Unknown Owner

Lot Skirvin Street South 1/2 Lot Number Eleven (11) and
North 1/2 Lot Number Twelve (12) #12 Dudley's Brickyard
Addition

Omitted from Land Books for the Years 1987 to 1997
inclusive

Valuation - \$100.00 Class 4

2. Clutter, William H.
North 1/2 Lot Number Three (3) Dudley's Brickyard
Addition 26x40x25x25

Omitted from Land Books for the Years 1938 to 1997
inclusive

Valuation - \$100.00 Class 4

3. Hays, Arnold L.
South 1/2 Lot Number Three (3) Dudley's Brickyard Addition

Omitted from Land Books for the Years 1941 to 1997
inclusive

Valuation - \$100.00 Class 4

After review of the said Certificates of Re-Entry, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby ORDER that approval be given by affixing their signatures thereon. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 4 in the General County Fund budget for the fiscal year 1997/1998. Receipt of said Approval is pursuant to an Order appearing in Order Book 60, at Page 222 and bearing the date of October 2, 1997, at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, adopted a Resolution in reference to Budget Revision No. 5 in the General County Fund budget for the fiscal year 1997/1998. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, came C. Blaine Myers, Attorney for the City of Parkersburg, and tendered to the County Commission a Petition, with Exhibits, for annexation of territory to the City of Parkersburg by a minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5 of the Code of West Virginia, as amended. It appearing to the County Commission that said Petition is in proper form and that said petitioner is entitled to file said Petition and make such application, it is ORDERED that said Petition be and the same are, hereby filed. It further appearing to the Commission that the boundary adjustment sought by said Petition is a minor boundary adjustment, that this Commission has jurisdiction to hear and consider such application, a hearing shall be set for the 20th day of November, 1997, at 10:00 A.M. and that Notice of said hearing, including a description of the territory sought to be annexed, be published in both local newspapers and that said Notice also be prominently posted at not less than five public places within the area proposed to be annexed. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Exoneration No. 8210, found in Order Book 60, at Page 225 and bearing the date of October 9, 1997, pertaining to real property be VOIDED due to incorrect tax amounts. As per

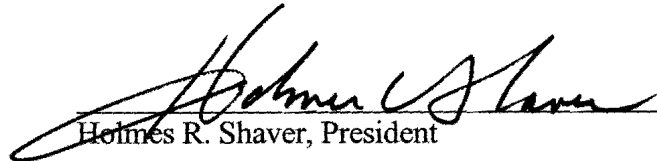
the Assessor's Office, a new Exoneration will be prepared. Said Exoneration is in the name of M.E. Hendershot and is in City District. An Order was prepared regarding this matter.

On this date came Jan Dils, counsel for Sherman Dils IV and The PM Company, the Applicants in this matter and pursuant to the request, a hearing is scheduled and allotted to the Applicants and the County Commission does hereby ORDER that the Application be filed and that a hearing be set upon the merits of the application at 10:00 o'clock A.M. on the 13th day of November, 1997, in the Office of the County Commission of Wood County, Wood County Courthouse, Parkersburg, West Virginia. The Applicants are to provide notice thereof in accordance with Chapter 7, Article 1, Section 3h of the West Virginia Code of 1931, as amended. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON OCTOBER 23, 1997

No. 22689	Control Cable	65.70
22690	Wal-Mart	980.76
22693	Sturm Supply	7.60
22698	Parkersburg Office Supply	33.23
22788	Freestyle	87.45
22791	HR Direct	51.88
22801	Parkersburg Office Supply	10.00
22802	Galls	929.97
22807	Miller Communications	307.00
22811	Office Depot	247.44
22818	Miller Communications	106.80
22822	Bob Barker Company	657.20
22824	C.R. Malcom & Assoc.	193.00
22828	Runyon Lock Service	881.00
22829	Parkersburg Office Supply	169.47
22834	Wildt's Photo Lab	6.00
22835	Broadwaters Motorcar	12.86
22836	FED-EX	17.00
22839	NOE Office Equipment	125.00
22850	Broadwaters Motorcar	32.95
22863	R.L. Polk	1449.00

22864	Browns Window Washing	1456.00
22902	Parkersburg Office Supply	125.10
22903	Sam's Club	857.22
22904	K-Mart	11.96
22906	Matheny Motor	20048.00

To listen to these minutes, please refer to Tape #66.