

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 4, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:00 A.M., the County Commission met with David Kurtz from the Board of Education to discuss the hydro-electric money. Mr. Kurtz stated he was not officially representing the Board of Education.

The 9:00 A.M. meeting with D.R. Smith was rescheduled for Monday, September 8, 1997.

At 9:30 A.M., James E. Greenwalt, James C. Collins and Ronald C. Frazier were sworn in as Deputies for the Wood County Sheriff's Department.

The 10:00 A.M. meeting with Carole Jones to discuss Emergency Absentee Ballot Commissioners was cancelled by Mrs. Jones.

At 10:30 A.M., the County Commission met with Deborah Powell and others from the Humane Society. Ms. Powell submitted the financial statements for the Humane Society. Discussion took place as to where the money has been spent in the past. The Commission was told that seventy-five percent of their calls are from the unincorporated areas of Wood County. The Humane Society asked for an increase in funding. The County Commission stated they would be in touch with them in a timely manner.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did

hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission to enter into a Contract to Lease by and between the State of West Virginia, by the Secretary of the Department of Administration, hereinafter referred to as "Lessee" and the County Commission of Wood County, hereinafter referred to as "Lessor", in regard to related grounds and a one story masonry building located at 907 Mission Drive in the City of Parkersburg, Wood County, West Virginia, being the same facility commonly known as the West Central Regional Juvenile Detention Center. By executing the said Contract of Lease, the Secretary of the Department of Administration does hereby lease the premises for use by the Bureau of Children and Families, Office of Social Services, hereinafter referred to as "Tenant". The term of the said Contract to Lease shall begin on January 01, 1997 and shall end at midnight on December 31, 1997. The rent for the premises herein leased is in the sum of One Dollar and no cents (\$1.00) per year payable on the first day of the year for the preceding year during the term of the said lease. The aforementioned "Lessee" covenants that the aforementioned "Tenant" will pay all costs for municipal fees, including but not limited to fire service fees, all utilities, janitorial and related services, provide lawn mowing, shall maintain both the interior and exterior structure, electrical, mechanical and plumbing fixtures and equipment, make repairs and alterations to assure that all health and life safety standards for a juvenile detention facility are in compliance, maintain an appropriate security fencing system, and will remove and correct any fire or

health hazards caused by the neglect or acts of the Tenant. The aforementioned "Lessor" shall provide snow removal and necessary maintenance with respect to the access road and parking areas associated with the leased premises. It is agreed by and between the parties hereto that the "Lessee", shall have the right to cancel this lease, without further obligation on the part of the "Lessee", upon giving thirty (30) days written notice to the "Lessor" and it is further agreed by and between the parties hereto that the "Lessor" shall have the right to cancel this Lease upon giving Thirty (30) days written notice to the parties hereto. The "Tenant" will provide adequate public liability insurance in an amount of not less than One million dollars and no cents (\$1,000,000.00). An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Criminal Justice and Highway Safety Division, Charleston, West Virginia, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-A-064. The aforementioned Grant Adjustment Notice allows the use of two hundred seventy-five dollars and 00/100ths cents (\$275.00) of the one thousand dollars and 00/100ths cents (\$1,000.00) training and travel allocation to be used by the Project Coordinator, William G. Thomas, to attend the Annual Probation Officers Conference at Canaan Valley. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch, and made unanimous by Holmes R. Shaver, did hereby ORDER that the amount of five thousand dollars and no cents (\$5,000.00) be allocated for the use of the E911 Committee. Such funds would be utilized to finance the necessary public relations surrounding the E911 startup as well as the necessary training required of the Advisory Board and the Director of the said E911. The aforementioned amount will be taken from funds the County Commission will receive from the refinancing of the Single Family Residence Mortgage Refunding Revenue Bonds, 1984 Series A and 1985 Series A. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, appointed James G. Midkiff to the Wood County Emergency Services Board. Said appointment is pursuant to an Order bearing the date of August 4, 1997 when the resignation of Carl Butcher was announced. Mr. Midkiff will be filling the unexpired term of Mr. Butcher which will expire February 1, 2000. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as

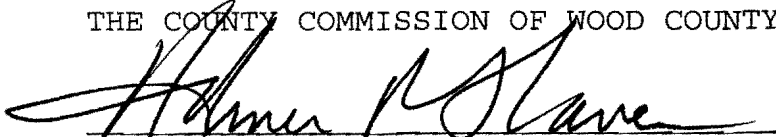
President and on behalf of the County Commission, to sign the Financial Status Report in regard to the United States Department of Justice, Law Enforcement Block Grant 96-LB-VX-1665. No expenditures were made during the period of April 1, 1997 through June 30, 1997 in regard to the aforementioned Grant. All documentation pertaining to the said United States Department of Justice, Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Financial Status Report in regard to the COPS Universal Hiring Program Grant Number 96-UM-WX-1285. The aforementioned Financial Status Report is for the period of April 1, 1997 through June 30, 1997. Expenditures in the amount of six thousand eight hundred sixty dollars and fourteen cents (\$6,860.14) were made by the County during the said period and represents payment of the salary of Gordon Skeen, Wood County Sheriff's Department Deputy. However, the Request for Payment is in the amount of five thousand seven hundred sixty-two dollars and fifty-two cents (\$5,762.52) due to a sixteen percent (16%) stipulation in the said Grant that requests the said percentage from the County as matching funds. All documentation pertaining to the said COPS Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON SEPTEMBER 4, 1997

No.	22396	Tri-State Roofing & Sheet Metal	\$	92.33
	22468	Central Business Group		3,298.00
	22474	Easton Printing		143.85
	22491	Bernhardt's Uniforms		2,607.99
	22557	Tri-State Roofing & Sheet Metal		80.82
	22575	Drummond American Corporation		631.40
	22584	Aldad Distributors		189.00
	22587	Broadwaters Motorcar		11.77
	22589	DNR Law Enforcement Division		200.00
	22590	American Lighting Supply		1,198.80
	22591	Parkersburg Office Supply		2.95
	22594	Walden Book Company		17.17
	22595	Fuller's Wholesale Electronics		76.70
	22596	Tire Track		90.90
	22598	NOE Office Equipment		1,892.00
	22611	IKON Office Solutions		99.00
	22612	Parkersburg Office Supply		48.95
	22614	Miller Communications		57.70
	22615	Artcraft Studio		105.00
	22619	Unisource		265.64
	22623	Carrot-Top Industries		129.00
	22628	Parks Hardware		319.68
	22635	Parkersburg Office Supply		59.50
	22636	American Office Systems		221.06
	22637	Wal-Mart		14.97
	22638	Parkersburg Office Supply		96.03
	22642	Fulton, Inc.		177.72
	22644	Fulton, Inc.		73.84

22646	Parks Hardware	17.12
22647	Parks Hardware	9.98
22650	Badger Lumber	34.45
22653	Parkersburg Office Supply	200.90
22700	Headley's Typewriter Shop	63.50
22703	Wal-Mart	97.78
22706	Bosley Rental & Supply	37.81
22723	Badgett Equipment	166.60
22724	Assurance Business Forms	3,416.59
22725	Breathing Air Systems	29,507.00
22728	Parkersburg Office Supply	369.57
22730	Parkersburg Office Supply	459.24
22731	Parkersburg Office Supply	119.11

To listen to these minutes, please refer to Tape # 52-53.