

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 25, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood county met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved an Erroneous Assessment Application in regard to Real Property for Basil E. Janey - Steele District (1997).

On this date, the County Commission approved minutes from Thursday, January 2, 1997; Monday, February 20, 1997 and Thursday, September 4, 1997, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver.

On this date, the County Commission met with Kimberly Dean to discuss the Mineral Wells Incorporation.

At 10:00 A.M., the County Commission met with Tim Knopp, grant consultant. The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to enter into an Agreement by and between the County Commission of Wood County, West Virginia (hereinafter "Commission") and Security Electronics, Inc., Route 2, Box 59A, Lowell, Ohio (hereinafter "Contractor") in regard to the Court Security Fund Program Grant Number 97-CS-13. As per the fully executed Agreement, the aforementioned "Contractor" shall purchase and assemble on-site two (2) walk-through metal detectors with multi-dimensional scanning capabilities and two (2) Garrett 18" overall length hand held portable metal

detector wands to be utilized in the Wood County Judicial Building and the Wood County Magistrate/Family Law Master Building. The aforementioned "Contractor" shall be compensated in the amount of nine thousand five hundred dollars and 00/100ths cents (\$9,500.00) from the aforementioned grant funding. The said Agreement shall begin September 25, 1997 and will terminate on October 31, 1997 and may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other. The terms contained in said Agreement may be modified or amended at any time by mutual consent of the County Commission, Security Electronics, Inc. and the Criminal Justice and Highway Safety Division, Charleston, WV. All documentation pertaining to the said Court Security Fund Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to execute an Agreement by and between the County Commission of Wood County, West Virginia (hereinafter "Commission") and Advanced Alarm Technologies, 2811 - 29th Street, Suite V, Parkersburg, West Virginia (hereinafter "Contractor") in regard to the Court Security Fund Program Grant Number 97-CS-13. As per the fully executed Agreement, the aforementioned "Contractor" shall install ballistic material to the front and sides (on the inside) of the three (3) Wood County Circuit Court Judges' benches and their Clerks' benches located in the Wood County Judicial Building, and shall install ballistic material on the front and sides (on the inside) of the Magistrate Courtroom Bench and the Family Law Master Courtroom Bench located in the Wood County Magistrate Court Building. For such installations, the said "Contractor" shall receive compensation in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) from the aforementioned grant funding. As per the fully executed Agreement, the

aforementioned "Contractor" shall also install panic alarms as follows: eight (8) alarms in the Juvenile Probation Office located on the first floor of the Wood County Judicial Building; seven (7) alarms in the Adult Probation Office located on the second floor of the Wood County Judicial Building; two (2) alarms in the Victims Advocate and Secretary to Law Library located on the third floor of the Wood County Judicial Building; eleven (11) alarms in the Prosecuting Attorney's Office located on the fourth floor of the Wood County Judicial Building; and thirteen (13) alarms in the Circuit Clerk's Office located on the first floor of the Wood County Judicial Building. For such installations, the said "Contractor" shall receive compensation in the amount of twelve thousand one hundred forty dollars and 00/100ths (\$12,140.00) from the aforementioned grant funding. In addition to the execution of said Agreement, the aforementioned motion of the County Commission included the execution of a Sales Proposal/Agreement for the purchase and installation of the said panic buttons and ballistic material. Said Agreement shall begin September 25, 1997 and will terminate on October 31, 1997 and may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other. The terms contained in said Agreement may be modified or amended at any time by mutual consent of the County Commission, Advance Alarm Technologies and the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Court Security Fund Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the letter addressed to the Criminal Justice and Highway Safety Division, Charleston, WV, in which revisions are requested to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-0-11 and to the Juvenile

Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. In regard to Grant Number 95-JJ-5-011, the Commission requests that the grant be extended from June 30, 1997 to December 31, 1997 in order to allow the Juvenile Probation Office to expend remaining funds in the amount of three thousand nine hundred eighty nine dollars and thirteen cents (\$3,989.13) for the salary of the Youth Transition Case Manager, Phillip Stephens, for the months of September and October, 1997. In regard to Grant Number 97-JJ-Y-065, the Commission requests that the grant be extended from June 30, 1998 to September 30, 1998 to allow the aforementioned Youth Transition Case Manager, Phillip Stephens, to continue in his position for an additional two (2) months. All documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grants are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand two hundred five dollars and thirty-one cents (\$1,205.31) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of July, 1997 in regard to the Victims of Crime Act (VOCA) Program Grant Number 97-VA-017. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 190 and bearing the date of August 21, 1997, at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of two thousand two hundred nine dollars and thirty-six cents (\$2,209.36) from the State of West Virginia which represents reimbursement to the County for expenses during the month of August, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065.

Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 205 and bearing the date of September 11, 1997, at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Criminal Justice and Highway Safety Division, Charleston, West Virginia, in regard to the STOP Violence Against Women Grant Number 96-VAW-001. Approval of said Adjustment Notice allows the transfer of one thousand dollars and 00/100ths cents (\$1,000.00) from the Mailings line item to the Speakers line item in the "Other" category, which in turn would allow the Wood County STOP Team to cover the travel/training costs of Jane Zeller who will be speaking in Parkersburg, West Virginia on October 22-24, 1997. All documentation pertaining to the said STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER that Certificate of Deposit Number 5000531399, Certificate of Deposit Number 5000531662 and Certificate of Deposit Number 5000531663 issued by The Commercial Banking and Trust Company, Parkersburg, WV, be reissued as a twenty-four (24) month Certificate of Deposit Number 5002439798 by The Commercial Banking and Trust Company, Parkersburg, WV. The interest rate is 6.10% on the reissue with the A.P.Y. AT 6.24%. Robert Tebay abstained from voting. An Order was prepared regarding this matter.

Duplicate
On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER that Certificate of Deposit Number 5000531399, Certificate of Deposit

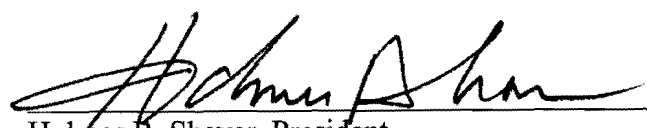
Duplicate

Number 5000531662 and Certificate of Deposit Number 5000531663 issued by The Commercial Banking and Trust Company, Parkersburg, WV, be reissued as a twenty-four (24) month Certificate of Deposit Number 5002439798 by The Commercial Banking and Trust Company, Parkersburg, WV. The interest rate is 6.10% on the reissue with the A.P.Y. AT 6.24%. Robert Tebay abstained from voting. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON SEPTEMBER 25, 1997

No. 22627	Tri-State Roofing & Sheet Metal	\$ 1562.04
22649	Parkersburg Office Supply	34.82
22654	Quality Sales & Service	195.90
22658	Simplex Time Recorder	120.75
22669	State Electric Supply Co.	64.80
22670	Parks Hardware & Supply	3.00

To listen to these minutes, please refer to Tape #60.