

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 6, 1998

PRESENT: DAVID A. COUCH, PRESIDENT  
HOLMES R. SHAVER, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session.

They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and passed, approved minutes from Thursday, April 10, 1997.

On this date, the County Commission approved two Erroneous Assessment Applications in regard to Real Property for Thomas G. Sanders - City District (1997). The County Commission also approved Erroneous Assessment Applications in regard to Personal Property for James O. & Frances L. Mendenhall - City District (1997) and Rodney M. Zide - Williamstown District (1997).

On this date, the County Commission of Wood County, after discussion and upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, raised the amount of rent for Veterans' Affairs from \$200.00 to \$250.00. Said decision was made due to the increase of utilities, maintenance and upkeep of the Courthouse.

At 9:30 A.M., the meeting with D.R. Smith to interview architects for the Core Road E-911 Building was canceled.

At 10:00 o'clock A.M., the County Commission of Wood County opened the sole bid received for a computer system, hardware and software, to be utilized in the Office of

the Circuit Clerk of Wood County. Receipt of such bid is pursuant to a Legal Notice appearing in both The Parkersburg News and The Parkersburg Sentinel, on March 14, 1998 and on March 21, 1998, and is further pursuant to an Order appearing in Order Book 60, at Page 322 and bearing the date of March 10, 1998 at which time the County Commission ORDERED that the bid be let. The sole bid was received from the following.

Software Systems, Inc.  
Route 5, Box 120K26  
Morgantown, WV 26505  
Bid: \$57,028.00  
\$60,028.00 includes Jury System

The County Commission, upon a motion duly made, seconded and passed, did hereby take the aforementioned bid under advisement. Documentation pertaining to the aforementioned bid is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Excess Earnings Number Two Fund, the Redemption Fund, the Excess Investment ER Fund, the Program Expense Fund, the Acquisition Fund, the Debt Service Reserve Fund, the Mortgage Reserve Fund, the Debt Service Fund, the Prepayment Acquisition Fund, the Excess Investment Eng. Fund, the Revenue Acquisition Fund and the Revenue Fund from The Bank of New York, Church Street Station, New York, New York in regard to the Counties of Berkeley, Brooke, Fayette, Hancock, Harrison, Jackson, Jefferson, Marion, Marshall, Mason, Mercer, Monongalia, Morgan, Nicholas, Ohio, Raleigh, Randolph, Upshur, Wetzel and Wood and the City of Wheeling, West Virginia, Single Family Mortgage Revenue Bonds, 1984 Series. The aforementioned Cash Statements and Asset Lists are for the period of March 1, 1998 through March 31, 1998. All documentation pertaining to the said Single Family Mortgage Revenue Bonds

is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. Expenditures in the amount of two thousand seven hundred fifty-one dollars and twenty-four cents (\$2,751.24) were incurred by the County during the month of March, 1998 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the Office of the Wood County Juvenile Probation and for travel expenses of said After Care Case Manager. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Record, the Travel Voucher, the Monthly Project Director's Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two hundred ten dollars and 00/100ths cents (\$210.00) were incurred by Wood County during

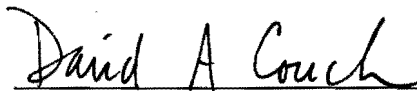
the month of March, 1998 which represents payment of contractual services provided by Phillip Stephens, Case Manager, working out of the Office of the Wood County Juvenile Probation. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Monthly Supervisor's Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, did hereby ADOPT a Proclamation in regard to Fair Housing Month. The County Commission proclaimed April, 1998 as Fair Housing Month and urges all citizens to reaffirm that fair housing is a right that is right for all. An Order was prepared regarding this matter.

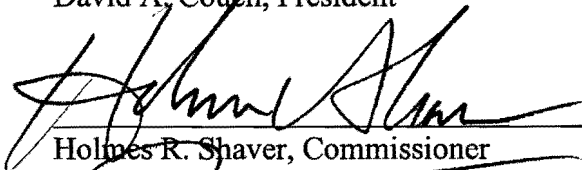
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

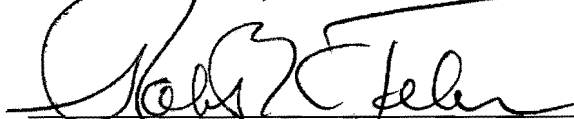
THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President



Holmes R. Shaver, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON APRIL 6, 1998

No. 23341	Parkersburg Office Supply	\$ 8.63
23456	PAMS	476.79
23459	Newberry Hardware	25.19
23460	CWS	4809.00