

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 19, 1998

PRESENT: DAVID A. COUCH, PRESIDENT  
HOLMES R. SHAVER, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Application in regard to Real Property for Alfonso & Lucille Morales - City District (1997).

At 9:30 A.M., the County Commission met with J.C. & Marjorie Steward who wished to discuss problems they are having with their neighbors.

At 10:00 A.M., the County Commission held a hearing in regard to the Norman Woolard Estate. Attorney Thomas Zimmerman was present. Information on this estate is on file in the Probate Office.

At 10:30 A.M., the Board adjourned as the County Commission to sit as the Board of Review and Equalization. At this time they met with Betty Consigli to discuss property in Vienna District, Map 4, Parcels 46, 48 and 49.

At 10:45 A.M., the Board met with H.L. Myer to discuss property located in Vienna District, Map 18, Parcel B5.

At 11:00 A.M., Elva Wildman failed to show for her appointment.

At 11:30 A.M., the Board adjourned so that they County Commission could hold a hearing on the Carl Grow estate. Amy Horner from United National Bank was present. Information on this estate is on file in the Probate Office.

At 1:00 P.M., the County Commission adjourned to sit as the Board of Review and Equalization at which time they met with Max Row and Mark Bedford on behalf of Columbia - St. Joseph's Hospital - City District - Map 61, Parcel G.

At 2:45 P.M., the Board met with Ralph Hill to discuss property located in City District, Map 127, Parcels 47 and 48.

On this date, the County Commission of Wood County was in receipt of the Release of Loan Agreement, the Deed of Trust and Security Agreement, the Trust Indenture and an executed counterpart of the Direction to Redeem Bonds and Apply Additional Moneys in Prepayment of Bonds in regard to the six hundred thousand dollars and 00/100ths cents (\$600,000.00) Wood County, West Virginia Industrial Development Bonds (Shoney's Inc. Project), Series 1982. Documentation pertaining to such Industrial Development Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. Expenditures in the amount of two thousand three hundred sixty-seven dollars and eighteen cents (\$2,367.18) were incurred by the County during the month of January, 1998 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the office of the Wood County Juvenile Probation, and for payment of travel expenses for the aforementioned After Care Case Manager. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Project Financial Report, the Daily Time Records, the

Travel Voucher, the Monthly Project Director's Report, the Monthly Supervisor's Report and the Demographic Report are being submitted to the Criminal Justice Office, Charleston, WV.

Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of an approval letter from the Governor of West Virginia, Cecil H. Underwood, in regard to the County's application requesting monies from the Highway Safety Grant funding. Funding in the amount of thirty-eight thousand one hundred two dollars and 00/100ths cents (\$38,102.00) was approved for the continuation of the Safe Community Program for Wood and Jackson Counties. Receipt of said letter is pursuant to an Order appearing in Order Book 60, at Page 221 and bearing the date of October 2, 1997 at which time Holmes R. Shaver, as President and on behalf of the County Commission, was Authorized to sign the Grant Application. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Extended Service Plan with CWS, Parkersburg, WV, in regard to a Canon NP-6030 Copy Machine, Serial Number NRD01405, located in the Office of the County Clerk. The said annual Extended Service Plan is for the period of February 1, 1998 through January 31, 1999 and is in the amount of six hundred forty-eight dollars and 00/100ths cents (\$648.00) for sixty thousand (60,000) copies, with any overage at \$.015 per copy. The aforementioned Extended Service Plan includes labor, travel, parts and excludes the drum. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Expenditures in the amount of one thousand five hundred ninety-seven dollars and ninety-three cents (\$1,597.93) were incurred by the County during the month of January, 1998 which represents payment of contractual services provided by William G. Thomas, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Coordinator and for payment of travel expenses of the said Project R.E.P.A.Y. Coordinator. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Project Financial Report, the Daily Time Records, the Travel Voucher, the Monthly Project Director's Report, the Monthly Supervisor's Report and the Demographic Report are being submitted to the Criminal Justice Office, Charleston, WV. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two hundred ten dollars and 00/100ths cents (\$210.00) were incurred by the County during the month of January, 1998 which represents payment of contractual services provided by Phillip Stephens, Case Manager, working out of the office of the Wood County Juvenile Probation. In addition to the Request for Reimbursement, the Monthly

Reports, the Financial Recap, the Project Financial Report, the Daily time Records and the Monthly Supervisor's Report are being submitted to the Criminal Justice Office, Charleston, WV.

Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 97-VA-017. Expenditures in the amount of one thousand three hundred forty-four dollars and sixty-three cents (\$1,344.63) were incurred by the County during the month of January, 1998. However, the Request for Reimbursement is in the amount of one thousand two hundred seventy dollars and ninety-four cents (\$1,270.94) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate, whose objective is to prepare and support victims of crime as they enter the judicial system. The said Victims Advocate works out of the office of the Prosecuting Attorney for Wood County. Expenditures in the amount of seventy-three dollars and sixty-nine cents (\$73.69) is being utilized as matching funds as stipulated in said Grant, which represents materials and expenses, long-distance telephone calls and personnel utilized by the said Victims Advocate. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistical Report, the Daily Time Records and the Project Financial Report are being submitted to the Criminal Justice Office, Charleston, WV. Documentation pertaining to the said Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-RD-021. No expenditures were incurred by Wood County during the month of January, 1998. The City of Parkersburg has previously committed the amount of two thousand dollars and 00/100ths cents (\$2,000.00) toward the aforementioned Grant. Therefore, the City of Parkersburg directly paid the amount of six hundred eighty-four dollars and 00/100ths cents (\$684.00) to Fred Jay Krieg, Ph.D. and Associates, who provided contractual services for group counseling under the Youth In Effective Legal Diversion (Y.I.E.L.D.) Program during the month of January, 1998. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Monthly Activity Report, the Monthly Attendance Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice Office, Charleston, WV. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand seven hundred twenty-seven dollars and thirty-four cents (\$1,727.34) from the State of West Virginia, of which the amount of one thousand five hundred seventeen dollars and thirty-four cents (\$1,517.34) represents reimbursement of expenses incurred by Wood County during the month of December, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Receipt of said check is pursuant to an Order appearing in Order Book 60, Page 281 and bearing the date of January 12, 1998 at which time David A. Couch was

AUTHORIZED to sign the Request for Reimbursement, as President and on behalf of the County Commission. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand seven hundred twenty-seven dollars and thirty-four cents (\$1,727.34) from the State of West Virginia, of which the amount of two hundred ten dollars and 00/100ths cents (\$210.00) represents reimbursement of expenses incurred by Wood County during the month of December, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-YT-020. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 279 and bearing the date of January 12, 1997 at which time David A. Couch was AUTHORIZED to sign the Request for Reimbursement as President of the County Commission and on behalf of the County Commission. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of fifteen thousand eight hundred thirty-six dollars and forty-eight cents (\$15,836.48) from the State of West Virginia which represents reimbursement to the County for expenses incurred during the period of October 1, 1997 through December 31, 1997 in regard to the Comprehensive Community Traffic Safety Grant Number 97HS-09. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 279 and bearing the date of January 12, 1998 at which time David A. Couch was AUTHORIZED to sign the Request for Reimbursement as President and on

behalf of the County Commission. Documentation pertaining to the said Comprehensive Community Traffic Safety Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, appointed Jack Stewart to the West Virginia Little Kanawha River Parkway Authority due to the resignation of Randall C. Rapp. Mr. Stewart's term will expire on June 30, 1999. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AMEND the Order dated February 5, 1998, in which the County Commission appointed members to the Wood County Local Emergency Planning Committee as presented by D.R. Smith, Director of the Wood County Emergency Services. The following members' terms will expire on December 31, 1998: Douglas E. Life, Roger Martin, Gary Deem, Daniel Goodwin, Doug Hess, Thomas Smith, Richard Quaranta, Jackie Scott, Larry Stephens, Duane Weekley and Stephen E. Ball. The following members' terms will expire on December 31, 1999: Gene Burns, Roberta Cox, Tom Dent, Mike Faulk, Arnie Green, Barb Himminger, Bobbie Howard, Ed Hupp, Bill D. Adkins, D.R. Smith and Robert K. Tebay. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Exoneration No. 8158, found in Order Book 60, at Page 297



and bearing the date of February 5, 1998, pertaining to real property be voided due to incorrect figures. Said Exoneration is in the name of Alfonso & Lucille Morales and is for property located in City District. As per the Assessor's Office, a new Exoneration will be prepared. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the DANKA Equipment Maintenance Agreement with Ohio Valley Office Equipment, Marietta, Ohio, in regard to the Minolta 5320 copy machine, Serial Number 3135628, located in the Office of the County Clerk. The annual charge for the aforementioned Agreement is in the amount of one thousand twenty-seven dollars and eleven cents (\$1,027.11) for eighty thousand (80,000) copies with overage at \$.0122 per copy for the period of February 1, 1998 through January 31, 1999. The aforementioned Agreement includes toner, developer, drums or photoconductors, filters, fuser oil, webs, parts, preventive maintenance and labor for the said Minolta Copy Machine. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Criminal Justice and Highway Safety Division, Charleston, West Virginia, in regard to the Victims of Crime Act (VOCA) Program Grant Number 97-VA-017. The aforementioned Adjustment Notice grants permission for the Wood County Victims Advocate, Diana W. Walker, to attend the Ocean City Police Department Sexual Assault Training being held in Ocean City, Maryland on February 23-27, 1998. The total amount of Grant Funds allocated to attend such training is in the amount of four hundred eighty-five dollars and 00/100ths cents

(\$485.00). Documentation pertaining to the said Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Debt Service Fund, the Acquisition Fund, the Redemption Fund, the Program Expense Fund and the Excess Investment Eng. Fund from The Bank of New York, Church Street Station, New York, New York in regard to the Counties of Berkeley, Boone, Braxton, Brooke Cabell, Calhoun, Clay, Doddridge, Fayette, Gilmer, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, Marion, Marshall, Mason, McDowell, Mercer, Mingo, Monongalia, Monroe, Morgan, Nicholas, Ohio, Pleasants, Pocahontas, Raleigh, Randolph, Ritchie, Taylor, Tucker, Tyler, Upshur, Wayne, Webster, Wetzel, Wirt, Wood and Wyoming and the Cities of Charleston and Wheeling, West Virginia Single Family Mortgage Revenue Bonds, 1997 Series. The aforementioned Cash Statements and Asset Lists are for the period of August 1, 1997 through January 31, 1998. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Exoneration No. 8247, found in Order Book 60, at Page 298 and bearing the date of February 5, 1998, pertaining to real property be voided due to incorrect figures. Said Exoneration is in the name of Ken Stukey Builders Inc. and is for property located in Vienna District. As per the Assessor's Office, a new Exoneration will be prepared. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Prepayment Fund from The Bank of New York, Church Street Station, New York, New York in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The aforementioned Cash Statements and Asset Lists are for the period of January 1, 1998 through January 31, 1998. All documentation pertaining to the said Single Family Mortgage Revenue Bond Issue is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Excess Earnings Number Two Fund, the Redemption Fund, the Excess Investment ER Fund, the Program Expense Fund, the Acquisition Fund, the Debt Service Reserve Fund, the Mortgage Reserve Fund, the Debt Service Fund, the Prepayment Acquisition Fund and the Revenue Fund from The Bank of New York, Church Street Station, New York, New York in regard to the Counties of Berkeley, Brooke, Fayette, Hancock, Harrison, Jackson, Jefferson, Marion, Marshall, Mason, Mercer, Monongalia, Morgan, Nicholas, Ohio, Raleigh, Randolph, Upshur, Wetzel and Wood and the City of Wheeling, West Virginia, Single Family Mortgage Revenue Bonds, 1984 Series. The aforementioned Cash Statements and Asset Lists are for the period of January 1, 1998 through January 31, 1998. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

Approved:

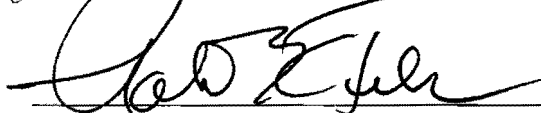
THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President



Holmes R. Shaver, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 19, 1998

22699	Lowe's Home Center	12.21
22847	Bernhardt's	584.44
22877	Hornor & Harrison	4697.10
22979	Graphic Comm.	266.55
22988	Pitney Bowes	55.90
22992	General Glass	192.00
22993	Parkersburg Office Supply	169.07
22994	Artcraft Studio	30.00
22995	Parkersburg Office Supply	23.30
22996	Wal-Mart	14.40
23090	Gall's Inc.	47.72
23154	Freestyle Sales	87.45
23174	Gall's Inc.	360.77
23199	Broadwaters Motorcar	990.83
23213	State Electric	217.89
23215	Broadwaters Motorcar	10.27
23217	Wal-mart	23.95
23218	Broadwaters Motorcar	44.33
23219	360 Communications	423.50
23220	Parkersburg Office Supply	55.34
23221	West Virginia Uniforms	510.00
23222	Astorg Ford	34.88
23223	Broadwaters Motorcar	35.50

23224	Wal-mart	25.52
23225	NOE Office Equipment	213.00
23226	Kramers Photo	12.04
23227	Fanelli Boys	125.00
23228	Broadwaters Motorcar	7.55
23231	Pameco Corporation	48.33
23234	Assurance Business Forms	738.30
23235	Dayton Legal Blank	1035.45
23239	Kesterson Cleaners	327.82
23240	Broadwaters Motorcar	14.79
23241	Shirt Factory	704.00
23242	Matheny Motor Truck	14.22
23243	Kramers Photo	149.45
23245	Fanelli Boys & Assoc.	125.00
23246	Kramers Photo	30.20
23248	WV State Police	26.00
23249	Wal-mart	29.95
23250	Kramers Photo	15.09
23251	Miller Communications	106.80
23252	ABB Car Outpost	249.95
23253	Parkersburg Office Supply	140.20
23254	Broadwaters Motorcar	15.97