

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, FEBRUARY 23, 1998

PRESENT: DAVID A. COUCH, PRESIDENT
HOLMES R. SHAVER, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

On this date, Purchase Order Number 23108 was approved by the County Commission for Stewart Security Systems in the amount of \$600.00.

At 9:30 A.M., the County Commission of Wood County was to hold a public hearing in regard to a Petition to vacate a portion of Parmaco (Orchard) Street, Tygart Taxing District, Parkersburg, WV. Attorney George Cosenza was present; however, the petitioners were absent. Due to this fact, the County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that this hearing be continued to Monday, March 23, 1998 at 10:00 A.M. It is further ORDERED that the Notice of said Public Hearing to be continued be published as required and that all interested parties be notified. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission adjourned to sit as the Board of Review and Equalization. At this time, they met with Tony L. Wright to discuss property in Parkersburg City District, Map 104, Parcels K1, K2 and K3.

At 10:30 A.M., the Board met with Randall L. Spaur to discuss property in Slate District, Map 170, Parcel B3.0001.

At 10:45 A.M., the Board met with Homer Miller to discuss property in Vienna District, Map 21, Parcel G5.

At 11:00 A.M., the Board met with Michael Ferree to discuss property in Parkersburg City District, Map 125, Parcel 123.

At 1:00 P.M., the County Commission adjourned as the Board of Review and Equalization to meet with Sheriff K.D. Merritt and Chief Charlie Johnson to discuss his budget.

At 1:30 P.M., the County Commission adjourned to sit as the Board of Review and Equalization. At this time, they met with Link Milsark to discuss property located in Vienna District, Map 22, Parcel A.

At 2:00 P.M., the Board adjourned to sit as the County Commission. At this time they met with K.D. Merritt, Charlie Johnson and Deputy Rick Woodyard to discuss the task force.

At 2:30 P.M., the County Commission held a hearing in regard to the Leo A. Haid estate. Stephen Haid wanted to have his mother, who has Alzheimers, removed as Executrix. After discussion, the County Commission, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch appointed Stephen Haid as Executrix of the Leo A. Haid estate. All information on this estate is on file in the Probate Office.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to enter into a Lease Agreement by and between the Wood County Commission, Parkersburg, WV and the Westbrook Health Services, Inc., Parkersburg, WV. The aforementioned Lease Agreement is in regard to premises situated in the City of Parkersburg, Wood County, West Virginia, identified as 1011 Mission Drive, Parkersburg, West Virginia and described as a 0.352 acre tract of land. The term of the aforementioned Lease Agreement is for a period of one (1) year beginning on March 1, 1998

and ending on February 28, 1999 with the rental being one dollar and 00/100ths cents (\$1.00) for the one-year period. Any and all alterations or additions of the said leased premises require written consent of the Wood County Commission. Maintenance expenses and utilities for the leased premises are to be borne by the said Westbrook Health Services, Inc. The said Westbrook Health Services, Inc. shall keep in force an insurance policy of comprehensive public liability insurance, and property damage, with respect to the leased premises, in which the limits of coverage for bodily injury shall not be less than five hundred thousand dollars and 00/100ths cents (\$500,000.00), combined single limits and on which the coverage for property damage shall not be less than three hundred thousand dollars and 00/100ths cents (\$300,000.00), per accident. Property shall be insured against perils of all risks in the amount of one hundred thousand dollars and 00/100ths cents (\$100,000.00); the County Commission has been named as an additional insured. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, in regular session and upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, announced to all concerned, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Friday, the 27th day of February, 1998, at 9:00 o'clock A.M. for the purpose of acting upon complaints received while sitting as the Board of Review and Equalization in regard to Property Assessments. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Memorandum from Jane Burdette, Chairman of the Wood County Commission on Crime, Correction and Delinquency, in which it is stated that Rick Modesitt, William Crichton, Mike Flanagan, Tom Dent, Kim Sapp, John Ellem, Dave Hines, Stella Moon and Lori Nohe are to be appointed to the Wood County

Commission on Crime, Correction and Delinquency. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand two hundred fifty-one dollars and twenty-five cents (\$1,251.25) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of December, 1997 in regard to the Victims of Crime Act (VOCA) Program Grant Number 97-VA-017. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 283 and bearing the date of January 15, 1998 at which time David A. Couch, in his official capacity as President and on behalf of the County Commission, was Authorized to sign the Request for Reimbursement. All documentation pertaining to the said Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Grant Number 97-CS-13. Expenditures in the amount of three thousand four hundred sixty-six dollars and 04/100ths cents (\$3,466.04) were incurred by Wood County during the period of December, 1997 and January, 1998 which represents payment for installation of the access control/intercom system and for the installation of window tinting for the Office of the Wood County Adult Probation; and represents payment of renovations to the Office of the Wood County Juvenile Probation. In addition to the Request for Reimbursement, the Progress Report and the Project Financial Report are being submitted to the


Criminal Justice Office, Charleston, West Virginia. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Extended Service Plan with CWS, Parkersburg, West Virginia, in regard to the DC-3055 copy machine, Serial Number 37054173 located in the Office of the Prosecuting Attorney. The annual charge for the aforementioned Plan is in the amount of one thousand six hundred twenty dollars and 00/100ths cents (\$1,620.00) for one hundred thousand (100,000) copies with overage at \$.0135 per copy for the period of February 20, 1998 through February 19, 1999. The aforementioned Plan includes labor, travel, parts, black toner, black developer and drum. An Order was prepared regarding this matter.

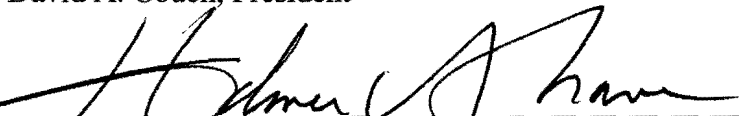
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President



Holmes R. Shaver, Commissioner



Robert K. Tebay, Commissioner

To listen to these minutes, please refer to Tape #79.