

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 5, 1998

PRESENT: DAVID A. COUCH, PRESIDENT
HOLMES R. SHAVER, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved an Erroneous Assessment Application for Patricia A. Will - Lubeck District (1997).

IN RE: PRESIDENT OF THE WOOD COUNTY COMMISSION - DAVID A.
COUCH (1998)

Upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and passed, David A. Couch is hereby elected as President of the Wood County Commission for the year of 1998.

IN RE: PRESIDENT PRO TEM OF THE WOOD COUNTY COMMISSION -
HOLMES R. SHAVER (1998)

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, Holmes R. Shaver, is hereby elected as President Pro Tem of the Wood County Commission for the year of 1998, to serve in the absence of David A. Couch, President

IN RE: COURT TERMS AND HOURS OF THE WOOD COUNTY COMMISSION
(1998)

Upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, it is hereby agreed that the Commission terms are to be held on Mondays, from 9:00 o'clock A.M. until 12:00 o'clock Noon and from 1:00 o'clock P.M. until 4:00 o'clock P.M. and on Thursdays from 9:00 o'clock A.M. until 12:00 o'clock Noon.

Upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, it is hereby unanimously agreed by the members of the Wood County Commission, that offices at the Wood County Courthouse will close at 12:00 o'clock Noon on Good Friday, April 10, 1998. (The closing of the office of the Circuit Clerk of Wood County shall be determined by the Chief Judge.) It is further unanimously agreed by the members of the

Wood County Commission that any day or part thereof that has been designated by the Governor of West Virginia as time off for State Employees Statewide shall be designated as time off for County Employees in accordance with subsection ©, subdivision (14), of Section 1, Article 2, Chapter 2 of the West Virginia Code.

IN RE: SPECIAL MEETINGS AND EMERGENCY MEETINGS

All Special and Emergency Meetings held before the Wood county Commission will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

IN RE: AGENDA

The agenda for all regularly scheduled meetings held before the Wood County Commission on their regularly scheduled meeting days will be available to the public in the Office of the County Administrator.

THE FOLLOWING APPOINTMENTS TO THE VARIOUS COMMITTEES WERE MADE BY DAVID A. COUCH, PRESIDENT OF THE WOOD COUNTY COMMISSION, AS FOLLOWS:

IN RE: WOOD COUNTY RECREATION COMMISSION - DAVID A. COUCH

IN RE: WOOD COUNTY AIRPORT AUTHORITY - HOLMES R. SHAVER

IN RE: WOOD COUNTY COMMUNITY RESOURCES, INC.

IN RE: WOOD COUNTY COMMISSION ON INTERGOVERNMENTAL RELATIONS-
DAVID A. COUCH, ROBERT K. TEBAY, AND HOLMES R. SHAVER

IN RE: WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND
CORRECTION - DAVID A. COUCH, ROBERT K. TEBAY AND HOLMES
R. SHAVER

IN RE: WOOD COUNTY PLANNING COMMISSION - ROBERT K. TEBAY

IN RE: WOOD COUNTY DEVELOPMENT AUTHORITY - HOLMES R. SHAVER

IN RE: MID-OHIO VALLEY REGIONAL COUNCIL - DAVID A. COUCH AND
ROBERT K. TEBAY

IN RE: NORTHWESTERN AREA AGENCY ON AGING - PAUL STEWART

IN RE: PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION-
DAVID ASHLEY

IN RE: WEST VIRGINIA EXTENSION SERVICE COMMITTEE - ROBERT K.
TEBAY

IN RE: ENHANCED 911 COMMUNICATIONS ADVISORY BOARD - ROBERT
K. TEBAY

IN RE: WOOD COUNTY BICENTENNIAL COMMITTEE - DAVID A. COUCH,
HOLMES R. SHAVER AND ROBERT K. TEBAY

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Wood County Building Commission (if meeting is called)
Wood County Community Resources (quarterly)
Wood County Historic Landmark Commission (quarterly)
Wood County Parks and Recreation Commission (quarterly)
Wood County Solid Waste Authority (quarterly)
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)
Westbrook Health Services (quarterly)

On this date, Paul Campbell, Robert Stephens and Robert Cordell were sworn in the Wood County Planning Commission.

On this date, James Arthur and William Hupp were sworn in to the Wood County Parks and Recreation Commission (Mountwood Park).

On this date, Linda Bonnett was sworn in as a part time deputy clerk with the Wood County Clerk's Office.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Robert K. Tebay,

seconded by David A. Couch and made unanimous by Holmes R. Shaver, reappointed Charles Huffman, Jr. to the Lubeck Public Service District. The new term will expire on December 31, 2003. The vacancy was announced by Order dated December 1, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby ORDER that the bid be let for a 1990, or newer, used van to be utilized by the Wood County Correctional Center for the transportation of inmates. The Legal Notice, requesting sealed bids, will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on Saturday, January 10, 1998 and on Saturday, January 17, 1998. Sealed bids shall be opened by the said County Commission, during regular session, on Monday, January 26, 1998 at 10:00 o'clock A.M. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and made unanimous by David A. Couch, reappointed Marlin Sams and Larry Border to the Wood County Planning Commission. The vacancies were announced on December 1, 1997 due to the members' terms expiring on December 31, 1997. Mr. Sams and Mr. Border were placed in nomination on December 29, 1997. The new terms will expire on December 31, 2000. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of four thousand seventy-five dollars and fifty cents (\$4,075.50) from the State of West

Virginia which represents reimbursement to Wood County for expenses incurred during the months of September and October, 1997 in regard to the STOP Violence Against Women Grant Number 96-VAW-001. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 231 and bearing the date of October 16, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission and further pursuant to an Order appearing in Order Book 60, at Page 250 and bearing the date of November 17, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand one hundred forty dollars and 00/100ths cents (\$1,140.00) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of September, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 233 and bearing the date of October 20, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and authorities; the County Commission of Wood County, upon a motion made by Holmes R. Shaver,

seconded by Robert K. Tebay and made unanimous by David A. Couch, placed Bevin L. Seaman in nomination to fill a vacancy left by Velma Looney on the Wood County Planning Commission.

Nine vacancies were announced on December 1, 1997 due to members terms expiring on December 31, 1997. The new terms will expire on December 31, 2000. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 5 in the General County Fund budget for the fiscal year 1997/1998. Receipt of said Approval is pursuant to an Order appearing in Order Book 60, at Page 235 and bearing the date of October 23, 1997, at which time the Request for Revision was signed by Holmes R. Shaver, then President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 6 in the General County Fund budget for the fiscal year 1997/1998. Receipt of said Approval is pursuant to an Order appearing in Order Book 60, at Page 252 and bearing the date of November 20, 1997, at which time the Request for Revision was signed by Holmes R. Shaver, then President of the Wood County Commission. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion duly made, seconded and

passed, placed Ronald Richards in nomination to fill a vacancy on the Mid-Ohio Valley Health Department at the request of Earl Burgess, Director of the Mid-Ohio Valley Health Department. Said vacancy is due to the resignation of Basil Dolphin on April 28, 1997. Mr. Dolphin's term would have expired on September 6, 1998. An Order was prepared regarding this matter.

Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 1998, beginning on the 2nd day of February, 1998 and continuing through and including the 9th day of February, 1998, (Saturdays and Sundays excepted) each session beginning at 10:00 o'clock A.M. until 12:00 Noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M.; and also will be available by appointment through the County Administrator's Office, if needed beginning on the 10th day of February, 1998, (Saturdays and Sundays excepted) beginning at 10:00 o'clock A.M. until 12:00 o'clock noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M., and concluding at 3:00 o'clock P.M. on the 27th day of February, 1998, for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which were omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this Chapter; but, in no case, shall any questions of classification or taxability be considered or

reviewed. IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE SHALL HAVE WAIVED HIS RIGHT TO ASK FOR CORRECTION IN HIS ASSESSMENT LIST FOR THE CURRENT YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS LIST AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand eight hundred seventy-five dollars and 00/100ths cents (\$1,875.00) from the State of West Virginia, of which the amount of one thousand six hundred sixty-five dollars and 00/100 cents (\$1,665.00) represents reimbursement of expenses incurred in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-5-011. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 249 and bearing the date of November 13, 1997, at which time the Request for Reimbursement was signed by David A. Couch, President Pro Tem of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

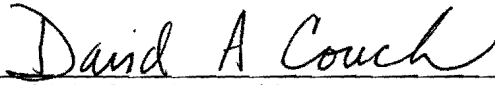
On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand eight hundred seventy-five dollars and 00/100ths cents (\$1,875.00) from the State of West Virginia, of which the amount of two hundred ten dollars and 00/100 cents (\$210.00) represents reimbursement of expenses incurred in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 248 and bearing the date of November 13, 1997, at which time the Request for Reimbursement was signed by David A. Couch, President Pro Tem of

the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

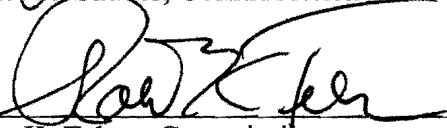
Having no further business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


David A. Couch, President


Holmes R. Shaver, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 5, 1999

No.	22761	Software Clearing House	557.50
	22880	Liant Retooling	25.00
	22936	Willoughby Industries	2014.00
	22947	International Sales & Service	45.00
	22959	Fuller's Wholesale	84.40
	22962	Infotel Distributing	1154.38
	23029	Success Builders	410.00
	23035	Broadwaters Motorcar	46.99
	23055	Freestyle	87.45
	23057	Viking Office Products	121.73
	23058	Easton Printing Company	207.55
	23063	Arrow Electronics	414.00
	23067	Arrow Electronics	128.00
	23072	Horner & Harrison	183.75

23082	Wal-Mart Stores	54.60
23083	Stouts Pharmacy	10.98
23084	Office Depot	232.64
23085	Fuller's Wholesale	118.00
23086	Mahone Tire Service	239.32
23094	Fanelli Boys & Assoc.	319.80
23113	Miller Communications	106.80
23114	Mary's Towing	29.50
23115	Broadwaters Motorcar	7.82
23116	Broadwaters Motorcar	3.82
23117	Rocky's Towing	35.00
23118	Kesterson Cleaners	397.11
23120	Astorg Motor	183.38
23121	Broadwaters Motorcar	54.00
23122	Broadwaters Motorcar	30.56
23123	West Virginia Uniform	137.20
23124	Wildt's Photo Lab	45.60
23125	Lock Around the Clock	25.00
23128	Parks Hardware	73.96
23133	Broadwaters Motorcar	64.68
23135	Broadwaters Motorcar	2.25
23136	Dave Poske's Performance Parts	623.85
23144	Tri-State Roofing & Sheet Metal	1315.00

To listen to these minutes, please refer to Tape #72.