

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 12, 1998

PRESENT: DAVID A. COUCH, PRESIDENT
HOLMES R. SHAVER, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

On this date, Rocky Peck was sworn in as a reappointed member of the Wood County Planning Commission.

On this date, the County Commission met with Jamie Six, County Clerk; Zelma Davis, Victor Davis to discuss the Daniel Moore estate. Information in regard to this estate is on file in the Office of the County Clerk.

On this date, the County Commission approved the following "Amended Order". Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 1998, beginning on the 2nd day of February, 1998 and continuing through and including the 6th day of February, 1998, (Saturdays and Sundays excepted) each session beginning at 10:00 o'clock A.M. until 12:00 Noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M.; and also will be available by appointment through the County Administrator's Office, if needed beginning on the 10th day of February, 1998, (Saturdays and Sundays excepted) beginning at 10:00 o'clock A.M. until 12:00 o'clock noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M., and concluding at

3:00 o'clock P.M. on the 27th day of February, 1998, for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which were omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this Chapter; but, in no case, shall any questions of classification or taxability be considered or reviewed. IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE SHALL HAVE WAIVED HIS RIGHT TO ASK FOR CORRECTION IN HIS ASSESSMENT LIST FOR THE CURRENT YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS LIST AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. Expenditures in the amount of two thousand five hundred thirty-three dollars and forty-seven cents (\$2,553.47) were incurred by the County during the month of December, 1997 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the Wood County Juvenile Probation Office, and for payment of travel expenses for the said Phillip Stephens, After Care Case Manager. In addition to the Request for Reimbursement,

the Monthly Reports, the Financial Recap, the Daily Time Records, the Travel Voucher, the Project Director's Monthly Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-YT-020. Expenditures in the amount of two hundred ten dollars and 00/100ths cents (\$210.00) were incurred by the County during the month of December, 1997 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Monthly Supervisor's Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, announced that a vacancy exists on the West

Virginia Little Kanawha River Parkway Authority due to the resignation (copy attached) of Patricia Kelly. The County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, placed Charles Graham in nomination to fill said vacancy. Ms. Kelly's term would have expired on June 30, 1998. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, placed Larry R. Allen in nomination for the new opening on the Wood County Recreation Commission. Said nomination is further pursuant to a letter from Rex A. Foster, Executive Director, who informed the County Commission that the members on the Recreation Commission would be increased. The term will expire on September 15, 2001. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, placed Danny Adams in nomination to fill a vacancy left by Christopher Fought on the Wood County Planning Commission. Nine vacancies were announced on December 1, 1997 due to members terms expiring on December 31, 1997. The new terms will expire on December 31, 2000. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, appointed Ronald Richards to the Mid-Ohio Valley Health Department to fill a vacancy left by Basil Dolphin. Said vacancy was announced on April 28, 1997. Mr. Richards' term will expire on September 6, 1998. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Expenditures in the amount of one thousand five hundred seventeen dollars and 34/100ths cents (\$1,517.34) were incurred by the County during the month of December, 1997 which represents payment of contractual services provided by William G. Thomas, Project R.E.P.A.Y. (Responsibility Enhancement Program for Adolescent Youth) Coordinator, and for payment of travel expenses incurred by the said Project R.E.P.A.Y. Coordinator. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Monthly Supervisor's Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Comprehensive Community Traffic Safety Grant Number 97HS-09. Expenditures in the amount of fifteen thousand eight hundred thirty-six dollars and forty-eight cents (\$15,836.48) were incurred by the County during the period of October 1, 1997 through December 31, 1997 which represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses of the said Grant Consultants; for materials and supplies utilized by the said Consultants; and for postage utilized by the said Grant Consultants. In addition to the Request for Reimbursement, the Grant Progress Report, the Time and Attendance Reports, the Monthly Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Documentation pertaining to the said Comprehensive Community Traffic Safety Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Debt Service Fund, the Acquisition Fund, the Redemption Fund, the Program Expense Fund and the Excess Investment Eng. Fund from The Bank of New York, Church Street Station, New York, New York in regard to the Counties of Berkeley, Boone, Braxton, Brooke Cabell, Calhoun, Clay, Doddridge, Fayette, Gilmer, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, Marion, Marshall, Mason, McDowell, Mercer, Mingo, Monongalia, Monroe, Morgan, Nicholas, Ohio, Pleasants, Pocahontas, Raleigh, Randolph, Ritchie, Taylor, Tucker, Tyler, Upshur, Wayne, Webster, Wetzell, Wirt, Wood and Wyoming and the Cities of Charleston and

Wheeling, West Virginia Single Family Mortgage Revenue Bonds, 1997 Series. The aforementioned Cash Statements and Asset Lists are for the period of December 1, 1997 through December 31, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts for the Bond Fund, the Expense Fund, the Custodial Hold Account for Morgan Keegan Fund, the Mortgage Reserve Fund, the Custodial Receipts Hold Account Fund and the Expense Fund from Bank One, West Virginia, Charleston; Charleston, West Virginia, in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The aforementioned Statements of Accounts are for the period ending December 31, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts for the City of Wheeling Fee Account Fund, the Cost of Insurance Fund, the Revenue Fund, the Expense Fund and the Escrow Fund from Bank One, West Virginia, Charleston, West Virginia in regard to the Counties of Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood and Wyoming and the City of Wheeling, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1983. The aforementioned Statements of Accounts are for the period of January 1, 1997 through December 31,

1997. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the fully executed Grant Program Contract between the West Virginia Development Office and the Wood County Commission. Said Grant Program Contract is for the Erickson All-Sports Athletic Facility. Receipt of said fully executed Grant Program Contract is pursuant to an Order appearing in Order Book 60, at Page 259 and bearing the date of December 1, 1997 at which time Holmes R. Shaver, was AUTHORIZED upon a motion duly made, seconded and passed, to execute such Grant Program Contract as President of the County Commission and on behalf of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Principal Prepayment Fund, the Principal Acquisition Fund, the Bond Fund, the Rebate Fund, the Expense fund and the Escrow Acquisition - Expense Fund from The Bank of New York, Church Street Station, New York, New York in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The aforementioned Cash Statements and Asset Lists are for the period of December 1, 1997 through December 31, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bond Issue is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

David A Couch

David A. Couch, President

Holmes R. Shaver

Holmes R. Shaver, Commissioner

Robert K. Tebay

Robert K. Tebay, Commissioner

To listen to these minutes, please refer to Tape #73.