

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 22, 1998

PRESENT: DAVID A. COUCH, PRESIDENT
HOLMES R. SHAVER, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Real Property for Vernon J. & Shirley A. Braham - City District (1997); Alfred P. Dye - Lubeck District (1993, 1994, 1995, 1996 & 1997); Benjamin K. Roberts - Vienna District (1997); Vernon J. & Shirley A. Braham - City District (1997) and Michael A. Kramer - City District (1997). The County Commission approved Erroneous Assessment Applications in regard to Personal property for Dennis Connelly - Vienna District (1996); Spears Automotive (Jamie M. Spears) - City District (1997); Kenneth E. & Vicki N. Squires - Lubeck District (1997); Thomas H. Garrett - City District (1996) and Jacqualyne E. Newell - City District (1996).

At 9:30 A.M., the County Commission met with K.D. Merritt and Lee Myers. The County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by David A. Couch and made unanimous by Robert K. Tebay, did hereby ORDER that the upgrades to the Control Center at the Wood County Correctional Center be completed in accordance with the estimate provided by Miller Communications, Inc., Parkersburg, WV, and presented to the County Commission of Wood County on this date by K.D. Merritt, Sheriff of Wood County and Lee G. Myers, Jail Administrator. The total for the aforementioned upgrades is in the amount of four

thousand nine hundred eighty-five dollars and 00/100ths cents (\$4,985.00). An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Robert Buck to discuss the 4-H camp.

On this date, John Roberts was sworn in as a member of the Wood County Building Commission.

On this date, the County Commission of Wood County appointed the following names to serve, on a volunteer basis, as members of the Wood County Bicentennial Committee. Said Committee has been formed to organize the celebration of Wood County's 200th Birthday in the year 1999. Those appointed are Bernard Allen, Donald Black, Pam Brust, Robert Crooks, Robert Enoch, Nadine Hofmann, Joe Hushion, Jeff Little, Dave McKain, Steve Nicely, Don Scothorn and Ray Swick. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and made unanimous by David A. Couch, appointed Danny Adams to fill a vacancy left by Christopher Fought on the Wood County Planning Commission. Nine vacancies were announced on December 1, 1997 due to members terms expiring on December 31, 1997. The new terms will expire on December 31, 2000. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities; the County Commission of Wood County, upon a motion made by David A. Couch,

seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver announced that a vacancy exists on the Wood County Building Commission. The vacancy is due to the fact that James Colombo, Jr., newly appointed Mayor of Parkersburg can no longer serve on said Building Commission pursuant to Chapter 8, Article 33, Section 3 of the West Virginia Code. Mr. Colombo's term will expire on December 20, 2001. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and made unanimous by David A. Couch, appointed Charles Graham to the West Virginia Little Kanawha River Parkway Authority due to the resignation of Patricia Kelly. The vacancy was announced on January 12, 1998. Mr. Graham's term will expire on June 30, 1998. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, appointed Larry R. Allen to the Wood County Recreation Commission. Said nomination is further pursuant to a letter from Rex A. Foster, Executive Director, who informed the County Commission that the members on the Recreation Commission would be increased. The term will expire on September 15, 2001. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Excess Earnings Number Two Fund, the Redemption Fund, the

Excess Investment ER Fund, the Program Expense Fund, the Acquisition Fund, the Debt Service Reserve Fund, the Mortgage Reserve Fund, the Debt Service Fund, the Prepayment Acquisition Fund and the Revenue Fund from The Bank of New York, Church Street Station, New York, New York in regard to the Counties of Berkeley, Brooke, Fayette, Hancock, Harrison, Jackson, Jefferson, Marion, Marshall, Mason, Mercer, Monongalia, Morgan, Nicholas, Ohio, Raleigh, Randolph, Upshur, Wetzel and Wood and the City of Wheeling, West Virginia, Single Family Mortgage Revenue Bonds, 1984 Series. The aforementioned Cash Statements and Asset Lists are for the period of December 1, 1997 through December 31, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and passed, did hereby ORDER that the Lawn Applications Program for 1998 be accepted as presented by T&S Lawn-Landscape, Vienna, West Virginia. The aforementioned Lawn Application Program includes the fertilizing, the weed control, the insect control and the crabgrass preventer in regard to the lawn in front of the Wood County Judicial Building, Parkersburg, West Virginia, for the period of time beginning early in March, 1998 until November, 1998. The total for the said Lawn Application Program is in the amount of four hundred fifty-six dollars and 00/100ths (\$456.00). An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 96-VAW-001.

Expenditures in the amount of two thousand nine hundred nineteen dollars and fifty-nine cents (\$2,919.59) were incurred by Wood County during the month of December, 1997 in regard to the aforementioned Grant. However, the Request for Reimbursement is in the amount of two thousand three hundred forty-one dollars and forty-nine cents (\$2,341.49) which represents payment of contractual services provided by Kelly L. Lee, Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women, and for supplies and materials required by the said Kelly L. Lee. Funds in the amount of five hundred seventy-eight dollars and ten cents (\$578.10) were utilized as matching funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Kelly L. Lee and for office supplies provided by the County. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Report, the Daily Time Record and the Project Financial Reports are being submitted to the Criminal Justice and Highway Safety Division, Charleston, WV. Documentation pertaining to the said STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

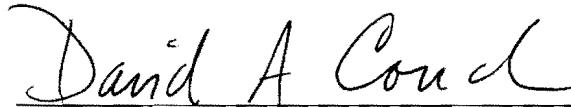
On this date, the County Commission of Wood County was in receipt of Grant Adjustment Number Two (2) from the Criminal Justice and Highway Safety Division, Charleston, WV, in regard to Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-064. The aforementioned Grant Adjustment acknowledges that the authorized officer has been changed from Holmes R. Shaver to David A. Couch. Documentation pertaining to said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Number One (1) from the Criminal Justice and Highway Safety Division, Charleston, WV, in regard to Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. The aforementioned Grant Adjustment acknowledges that the authorized officer has been changed from Holmes R. Shaver to David A. Couch. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

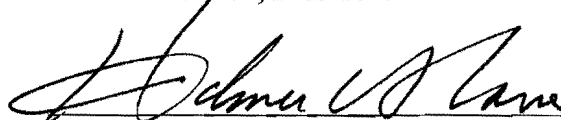
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

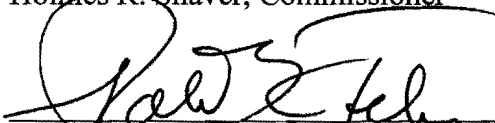
THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President



Holmes R. Shaver, Commissioner



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 22, 1998

22749	Parkersburg Office Supply	329.00
22948	Stuart Oil	2700.02
22957	Hajoca Corporation	48.50
22968	Sun Control Window Tinting	290.00
22978	Sturm Supply	13.37
22980	Broadwaters Motorcar	35.71
22981	Parks Hardware & Supply	5.00
22982	Broadwaters Motorcar	2.98
23112	Parkersburg Office Supply	94.30
23147	Miller Communications	45.00
23150	Parkersburg Office Supply	42.94
23152	Wolfe Camper Sales	269.45
23171	Sturm Supply	37.50
23177	Broadwaters Motorcar	45.43
23182	Sturm Supply	180.76
23186	State Electric Supply	189.40
23198	Thomas Lawnmower Service	53.55
23201	Parkersburg Printing	910.00