

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 19, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission of Wood County, met in regular session. They signed purchase orders, invoices and correspondence.

On this date, the County Commission approved an Erroneous Assessment Application regarding real property for Woodrow L. & Macel W. Metz in Williams District for 1997.

At 10:00 A.M., the County Commission opened sealed bids for janitorial services for the Courthouse and Judicial Building. The following vendors submitted sealed bids: Sea Breeze Cleaning, Parkersburg, WV, for \$367.00 per day; B.J.W. Cleaning Service, Washington, WV, for \$2795.00 per month; Thorn Industries, Parkersburg, WV, for \$2,345.00 per month; SW Resources, Parkersburg, WV, for \$3916.67 per month; Winans Services, Parkersburg, WV, for \$3483.00 per month; Quality Maintenance, Parkersburg, WV, for \$3330.00 per month; and Patterson Cleaning & Supply for \$102,650.00 per year. Upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, the County Commission of Wood County took the bids under advisement. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission held a bid opening in regard to an Outside Agency to Provide Meals for Inmates Housed in the Wood County Correctional Center. No bids were received. An Order was prepared regarding this matter.

At 10:45 A.M., the County Commission met with the Employees Benefit Committee and Dave Roberts from Mountain State Blue Cross Blue Shield regarding health insurance. Those in

attendance were: Jamie Six, County Clerk; Steve Grimm, Assessor; Jeff Mace from the Tax Office; Janet Smith from the Circuit Clerk's Office; Kandi Theiss from the Prosecuting Attorney's Office; Kay Williams from the County Clerk's Office; John Canfield from Law Enforcement; Ron Nelson from the Correctional Center.

On this date, the County Commission was in receipt of the Levy Estimate (Budget) for the fiscal year 1999/2000 from the State Tax Commissioner. An Order was prepared regarding this matter.

On this date, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, the County Commission of Wood County are calling for a Special Session to be held on Tuesday, April 20, 1999, at 9:00 A.M., in regard to laying the levy for the fiscal year 1999/2000 as required by Chapter 11, Article 8 of the West Virginia Code of 1931, as amended. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a letter signed by the Manager of the Leavitt Ambulance Service, Parkersburg, West Virginia, stating they will officially close as of March 29, 1999. An Order was prepared regarding this matter.

On the this date, the County Commission authorized Holmes R. Shaver, as President, to execute the Certificate of Substantial Completion as submitted by WYK Associates on behalf of Schneider Construction Company regarding the E911 Facility. An Order was prepared regarding this matter.

On this date, the County Commission authorized Holmes R. Shaver, as President, to sign the **Request for Reimbursement** in regard to the Victims Assistance Formula Grant Number 97-VA-046 in the amount of one thousand four hundred eighty nine dollars and thirty-one cents (\$1489.31). An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did re-appoint members to the Wood County Local Emergency Planning Committee as presented by D.R. Smith, Director of the Wood County Emergency Services. The following members' term will expire on December 31, 2000: Douglas E. Life; Roger Martin; Gary Deem; Daniel Goodwin; Doug Hess; Larry Stephens; Duane Weekley, Stephen E. Ball; Kevin L. Campbell and Roger Evans. The terms of Jackie Scott, Richard Quaranta and Tom Smith have also expired; however, they do not wish to be re-appointed. An Order was prepared regarding this matter.

On this date, the County Commission authorized Holmes R. Shaver, as President, to execute the Escrow Agreement for Wachovia Bank at the request and direction of United National Bank, Parkersburg, West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, approved Change Order Number Five (5) submitted by WYK Associates, Inc. and Schneider Construction Company in regard to the conversion of the Core Road Elementary School to the Wood County E-911 Facility and authorized Holmes R. Shaver, as President, to execute the said Change Order. An Order was prepared regarding this matter.

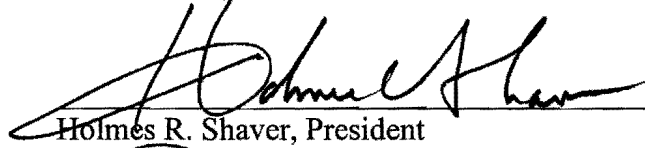
On this date, the County Commission gave Jack Buckley, Maintenance Superintendent, approval for Drake Roofing to re-roof the Magistrate Court Building at a cost of four thousand six hundred seventy five dollars and 00/100ths cents (\$4675.00).

On this date, the County Commission gave approval to Jack Buckley to buy a Gravelly tractor.

Having no other scheduled appointments or any further business to attend to, the County Commission of Wood County adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Robert K. Tebay, Commissioner


David A. Couch, Commissioner

PURCHASE ORDER SIGNED APRIL 19, 1999

No.	24618	Assurance Business	390.16
	24621	Parkersburg Office Supply	203.42
	24625	Parkersburg Office Supply	155.92

There is no tape available to listen to these minutes.