

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 19, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At 10:00 A.M., the County Commission of Wood County, opened sealed bids for a four-wheel drive vehicle to be utilized by the Prosecuting Attorney for Wood County. Receipt of the aforementioned sealed bids is pursuant to an ORDER of the County Commission of Wood County appearing in Order Book 64, at Page 54 and bearing the date of July 29, 1999 at which time it was ORDERED that the bid be let; and further pursuant to a Legal Notice appearing in both The Parkersburg News and The Parkersburg Sentinel on August 4, 1999 and on August 11, 1999. Sealed bids were received from the following vendors.

1. Astorg Ford
P.O. Box 1725
Parkersburg, WV 26102-1725
Bid: \$22,697.25
2. Wharton Cadillac Oldsmobile Jeep/Eagle
P.O. Box 1307
Parkersburg, WV 26102
Bid: \$21,306.00
3. Matheny Buick GMC
P.O. Box 1304
Parkersburg, WV 26102-1304
Bid: \$24,833.00

Following review and discussion, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AWARD the bid to Wharton Cadillac Oldsmobile Jeep/Eagle. Bids are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, approved the rental of a vehicle from Wharton Cadillac Oldsmobile Jeep/Eagle to be utilized by the Prosecuting Attorney. Said vehicle will be rented for \$400.00 per month until the awarded bid vehicle arrives. An Order was prepared regarding this matter.

At 10:15 A.M., the County Commission met with Arnie Green, member of the E-911 advisory board and D.R. Smith, E-911 Director to discuss the Telephone Emergency Communications Service for Wood County. After discussion, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver, did hereby AWARD the bid for a Telephone Emergency Communications Service for Wood County, West Virginia and Washington County, Ohio to Community Alert Network, Inc., Albany, NY 12205 in the amount of fifteen thousand seven hundred dollars and 00/100ths cents (\$15,700.00) one-time start up and iniation fee. The AWARDING of the aforementioned bid is pursuant to an Order appearing in Order Book 64, at Page 58 and bearing the date of August 5, 1999 at which time sealed bids were opened and were taken under advisement by the County Commission. The Geographic Contract prepared for Wood County, West Virginia and Washington County, Ohio by Community Alert Network, Inc. was not Executed by the Commission on this date due to the fact that the said Contract is being reviewed by the Prosecuting Attorney for Wood County. Bids received for the

aforementioned Telephone Emergency Communications Service are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with D.R. Smith who gave an update of the preparations for drought conditions in Wood County.

On this date, Aaron Williams was sworn in as a Correctional Officer for the Wood County Correctional Center.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, adopted a Resolution in reference to Budget Revision No. 3 in the General County Fund budget for the fiscal year 1999/2000. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number A-D-017. Expenditures in the amount of two thousand five hundred ninety-nine dollars and thirteen cents (\$2,599.13) were incurred by Wood County during the month of July, 1999 which represents payment of contractual services provided by Larry Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects For Adolescent Youth) Director for Wood County and represents payment of travel/training expenses of the aforementioned Project R.E.P.A.Y. Director. In addition to the Request For Reimbursement, the Monthly Report, the Travel Vouchers, the Financial Recap, the

Daily Time Records, the Project Director's Monthly Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Expenditures in the amount of two thousand five hundred eight dollars and twenty-three cents (\$2,508.23) were incurred by Wood County during the month of July, 1999, which represents payment of contractual services provided by Samuel Barron, Project S.O.B.E.R. (Services, Observation, Behavior, Modification, Education and Rehabilitation) Coordinator working with the Juvenile Probation Office in Wood County; payment for travel expenses of the aforementioned Project S.O.B.E.R. Coordinator; and payment for travel expenses of Carol Barth, Project Director. In addition to the Request For Reimbursement, the Monthly Report; the Financial Recap; the Daily Time Records; the Project Director's Monthly Report; the Travel Vouchers; the S.O.B.E.R. Combating Underage Drinking Grant Program Documents; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, WV. Documentation pertaining to the aforementioned Combating Underage Drinking Program Grant is on file in the Office of the County Administrator.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Standard Maintenance Service Agreement with Noe Office Equipment, Parkersburg, WV, in regard to Model 2550, Serial Number TE41672 Copier located in the Office of the Sheriff's Law Enforcement. The annual rate is in the amount of one thousand two hundred four dollars and twenty-nine cents (\$1,204.29) for eighty thousand (80,000) copies with an overage rate of \$.017 per copy. The aforementioned Agreement is for the period of August 26, 1999 to August 26, 2000 and covers all parts and labor, required preventive maintenance, drums and all consumables except paper and toner. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for reimbursement in regard to the Victims of Crime Act Assistance Grant Number 98-VA-019. Expenditures in the amount of four thousand seven hundred nineteen dollars and fifty-five cents (\$4,719.55) were incurred by Wood County during the month of July, 1999. However, the Request For Reimbursement is in the amount of one thousand one hundred sixty-five dollars and 00/100ths cents (\$1,165.00) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County. The amount of two hundred fifty-four dollars and fifty-five cents (\$254.55) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies and materials and salary supplement for the aforementioned Victims Advocate. The amount of three thousand three hundred dollars and 00/100ths cents

(\$3,300.00) was utilized as in-kind match, as set forth in the aforementioned Grant, and represents office space for a twelve month period. In addition to the Request For Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Records, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the letter addressed to the Department of Health and Human Resources, Parkersburg, WV, enclosing the Project Director's Monthly Report for the Month of July, 1999, in regard to the Early Intervention and Family Support Services Grant Number 99881, Q.U.I.T. (Quality Intervention and Treatment) Program. In addition to the Project Director's Monthly Report, the Monthly Attendance Report and the Daily Time Records are being submitted to the Department of Health and Human Resources, Parkersburg, WV. Documentation pertaining to the aforementioned Early Intervention and Family Support Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 2 in the General County Fund budget for the fiscal year 1999/2000. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 53 and bearing the date of July 29, 1999, at which time the Request for Revision was signed by

Holmes R., Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

The Order of the County Commission of Wood County appearing in Order Book 64, at Page 58 and bearing the date of August 5, 1999 reflects an incorrect bid for Community Alert Network, Inc., Albany, NY 12205. The aforementioned Order reflects the amount of fifteen thousand dollars and 00/100ths cents (\$15,000.00) for the One-Time Start Up and Iniation Fee; the amount of the bid should be fifteen thousand seven hundred dollars and 00/100ths cents (\$15,700.00) for the One-Time Start Up and Iniation Fee. An Order was prepared regarding this matter.


On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 1 in the General County Fund budget for the fiscal year 1999/2000. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 52 and bearing the date of July 29, 1999, at which time the Request for Revision was signed by Holmes R., Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 1 in the Coal Severance Fund budget for the fiscal year 1999/2000. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 44 and bearing the date of July 15, 1999, at which time the Request for Revision was signed by Holmes R., Shaver, President of the Wood County Commission.

Having no further scheduled appointments or business to attend to, the County Commission
adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President
David A. Couch, Commissioner

PURCHASE ORDERS APPROVED ON AUGUST 19, 1999

25013	HR Direct	40.94
25020	Kramer's Photo Supply	98.82
25026	Rockwood Corporation	329.38
25030	Office Depot	295.53
25056	Broadwaters Motorcar	52.65
25058	GE Capital - Exxon	30.74
25060	BP Fleet Manager	72.60
25080	CWS	276.00
25082	Parkersburg Office Supply	45.82

4p

8-19-98

C. John

SHAWN THORPE - MATHENY MOTORS

Arnie Green

DR Smith

~~John~~

Mat Harris - WTAP

Jimmy Conley

Rob Brown & WTAP News