

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 23, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
DAVID A. COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Holmes R. Shaver, seconded by Robert K. Tebay and made unanimous by David A. Couch, approved minutes from August 27, 1998, September 21, 1998, September 24, 1998, October 5, 1998, October 8, 1998 and December 3, 1998. The County Commission, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, approved minutes from September 28, 1998 and October 1, 1998. The County Commission, upon a motion made by Robert K., Tebay, seconded by David A. Couch and passed, approved minutes from December 7, 1998, December 10, 1998, December 14, 1998 and December 21, 1998.

At 9:30 A.M., Aaron T. Williams was sworn in as a Correctional Officer for the Wood County Correctional Center.

At 9:35 A.M., the County Commission met with Lee Myers, Jail Administrator and K.D. Merritt, Sheriff of Wood County. Ms. Myers and Sheriff Merritt discussed a meeting that was held August 5, 1999 in regard to the nurses from the Mid-Ohio Valley Health Department and the jail. A copy of the minutes from the August 5, 1999 meeting is attached to these minutes and shall be made a part thereof.

At 10:30 A.M., the County Commission of Wood County held a Public Hearing pursuant to an AMENDED ORDER entered on the 5th day of August, 1999, setting this matter for hearing in accordance with Chapter 7, Article 1, Section 3(h) of the Code of West Virginia, 1931, as amended, in regard to a PETITION received from Cindy Teters, David W. Teters and Donald D. Faulkner. It appearing to the County Commission of Wood County that the Notice of the time and date of said Public Hearing was published as a Class I Legal Advertisement in The Parkersburg News and the Parkersburg Sentinel, newspapers published regularly in Wood County, West Virginia, with said publication appearing on the 9th day of August, 1999, of which appears by an Affidavit of Publication, which said Affidavit is hereby ORDERED filed. After visiting the site at 1:30 P..M. on this date, the County Commission does hereby find the Petitioners, Cindy Teters, David W. Teters and Donald D. Faulkner, along with abutting property owners that have shown endorsement of said Petition by speaking with the Commission, have no objection to the closing of said alley. Said unused alley is eighteen (18) feet wide and approximately one hundred fifty (150) feet in length on the west side and one hundred forty nine and five one hundredths (149.05) feet on the east side. The unused alley lies between lot numbers 31, 32 and 75 in the aforementioned Wolf Neal Summit Edition, is located in Williams Taxing District, and appears on Tax Map 12 in the Office of the Clerk of the County Commission of Wood County. NOW, THEREFORE, the aforementioned unused alley, not being open and subject to public use, and that the use and rights of no persons, firms or corporations in such unused alley will be impaired or lost by the closing and vacating thereto, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, does hereby ORDER that the aforementioned right of way located in Williams District be CLOSED. The County

Commission further ORDERS that a copy of this ORDER be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County, West Virginia, pursuant to Chapter 7, Article 1, Section 3(h) of the Code of West Virginia of 1931, as amended, and that the interests of the County of Wood in such right of way by quit-claim deeds be the responsibility of such abutting property owners. An Order was prepared regarding this matter.

On this date, the County Commission met with Carole Jones, Circuit Clerk for Wood County, who asked for a facsimile machine for her office. The Wood County Commission asked her to get specifications on what she needs. Ms. Jones also asked that she be informed of any meetings in regard to the changing of voting procedures.

At 10:50 A.M., the County Commission met with Jamie Six, County Clerk to discuss a change in voting precincts. Those affected are precincts with over 800 people and the precincts need to be divided. Mr. Six will come back to meet with the Commission when there is more specifics.

At 3:00 P.M., the County Commission met with James Leach, Assistant Prosecuting Attorney to discuss the Victoria Peggs mediation.

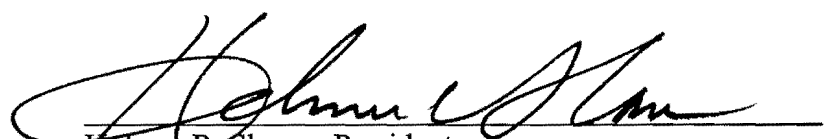
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver in his official capacity as President and on behalf of the County Commission, to sign a Partial Release on Lot Number Thirty-three (33) of Woodland Falls Subdivision Number 2. Said Subdivision is of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book Number One-A (1-A), at Page Three Hundred Thirty-two (332), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Release,

the County Commission does hereby release the lien in regard to Lot Number Thirty-three (33) of the certain Notice Of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). In all other respects, the said Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein. Said Partial Release is to be shown of record in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON AUGUST 23, 1999

24891	Kramer's Photo Supply	729.65
25022	Stuart Oil Company	1976.25
25036	Kramer's Photo Supply	22.32
25049	Wharton Cadillac	21306.00

ap

Betty Wilson 425-3130

County Comm - Aug 23, 1999

Dudley Petty
Wanda Petty
Killerback

10:30

Maest Monroe
Loyal Hamrick
Joe Sims
~~Joe Sims~~

Dave Payne - Parkersburg Sentinel

K.D. Merritt
Lee Myers
Jamie Dix


v

JAIL MEETING
AUGUST 5, 1999
MID-OHIO VALLEY HEALTH DEPARTMENT


PRESENT: Dr. David Avery; Earl L. Burgess, Jr.; Jane Moore, RN, Suzie Hickman, RN; Patti Uhl, RN; Vicki Walker, RN.

ABSENT: Capt. Lee Myers

- ▶ Discussion held regarding referrals not being made when we make medical referrals. These referrals (per Dr. or RN) need to be done and are done for a reason. When a referral for a service outside of the jail is ordered, the nurse gives written communication to the OIC to make the appointment. (The nurse does not make appointments because it is unknown when the C.O.'s are available to transport.) The jail staff is legally responsible if the referrals are not done. The nurses will continue to use a Referral Log in order to track all referrals and follow-up.

 Medications discussed; addendum to contract regarding jail personnel responsible for administration of all medications. Review of pain medication missing especially Vicoden and Lortab. Dr. Avery feels medication cart should be locked and pain medication should be double locked. Dr. Avery prefers non-narcotic pain medications to be used - we are to call him for a substitute if inmate receives RX from another doctors visit for a narcotic.

- ▶ Discussed chronic and continued problem of not receiving transport sheets when inmates are taken for appointment. Nurse needs to receive transport sheets in order to do any follow-up that may be ordered. Also to see if any medications were ordered.

 ▶ Need a new file cabinet for inactive files. This has been reviewed with Lee four weeks ago. There is no more room for inactive files. Files are being stacked on top of the cabinet. MOVHD will have a clerical person organize charts once a file cabinet is received.

- ▶ Cleanliness of medication room reviewed; it is continually dirty. The contract specifically states that the "medication room is to be kept clean and orderly by the Wood County Correctional Center. This room should be one of the cleanest in the jail, but is always a mess and dirty
- ▶ Medication sheets are not being stored properly. C.O.'s at the end of the month just stack on top of file cabinet. This is poor record keeping. They should be put in a large envelope at the end of the month and labeled with the month and year. This would also help keep the medication room in order.
- ▶ Transfer sheets are not being used when inmates leave the Wood County Correctional facility for another. Nurses not being notified inmate is leaving so we may fill them out. Also, when an inmate from another facility is received, the proper forms regarding health care and medications are not received by Wood County Nurses.

cc: Dr. David Avery
Earl L. Burgess, Jr., Executive Director
Wood County Commission
Capt. Lee Myers