

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 11, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
DAVID A. COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for Robert D. Barr - Slate District (1998) and for Allen M. & Mary D. Shears - Slate District (1998).

On this date, the County Commission approved Purchase Order Number 24243 to Entel Manufacturing in the amount of \$1,191.98.

At 9:30 A.M., the County Commission met with Eric Peak from the Chamber High School Leadership group.

At 10:00 A.M., the County Commission adjourned to meet as the Board of Review and Equalization. At this time, they met with Charles L. Roberts to discuss property in Union District. After this meeting, they adjourned as the Board to meet once again as the County Commission.

At 10:30 A.M., the County Commission met with Mark Lamborn from the WV Executive Magazine. Mr. Lamborn wanted to discuss having an article in their magazine on Wood County. After discussion, the County Commission told Mr. Lamborn they would like to talk to Ben Garland, Director of the Wood County Bicentennial Commission about this matter.

At 11:00 A.M., the County Commission met with Phyllis Carter of Juvenile Services; Dr. Fred Krieg; Tim Nelson, Deputy Director of Detention; David Morley, Education Programs and Development; John Reno, Director of the Juvenile Detention Center in Parkersburg. Ms. Carter asked the County Commission to give them the land that the building currently sits on and the land in front of the building. Discussion took place. The County Commission agreed to this, with the stipulation that if the facility is not used for this purpose it will convert back to Wood County.

At 11:30 A.M., the County Commission met with David DeBarr and others who gave an update on the WV Little Kanawha Parkway Authority.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby ADOPT and EXECUTE a RESOLUTION in which it is resolved that the President of the County Commission of Wood County, Holmes R. Shaver, be and is hereby AUTHORIZED to sign a Grant Application for the Court Security Fund from the Criminal Justice Services Division of the Department of Military Affairs and Public Safety, Charleston, WV. The Grant Application, as authorized in the aforementioned Resolution, requests funding in the amount of thirty-five thousand dollars and 00/100ths cents (\$35,000.00) to enable the purchase of an X-Ray machine for the Wood County Judicial Building which will complete the security system for the Judicial Building. The Grant period will begin on July 1, 1999 and will terminate on June 30, 2000. The Grant Application is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a Release of Liens from Schneider Construction Company in the amount of One hundred four thousand eight hundred fifty-nine dollars and 00/100ths cents (\$104,859.00) in regard to the conversion of the existing Core

Road Elementary School to the Wood County E-911 Center, Parkersburg, WV. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby AUTHORIZE the purchase of twenty (20) pagers from Black bear Paging Service, Millwood, WV, at the cost of one hundred dollars and 00/100ths cents (\$100.00) per pager. Upon the recommendation of Mark Rhodes and Mark Harris, the County Commission of Wood County, earlier, had made an unanimous decision to consolidate pagers used by County officials based upon range of coverage, cost to purchase and monthly service. The aforementioned Black Bear Paging Service presented a proposal for the purchase of an Advisor Pro Pager at the cost of one hundred dollars and 00/100ths cents (\$100.00) with a monthly service at nine dollars and fifty cents (\$9.50) per month per pager. The refit and activation fee is free; therefore the five (5) pagers, currently owned by County officials, are to be upgraded at no charge to the County. Documentation pertaining to the aforementioned pager system is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 98-JJR-130. Expenditures in the amount of one thousand three hundred fifty-six dollars and 00/100ths cents (\$1,356.00) were incurred by Wood County during the month of January, 1999 which represents payment of contractual services provided by Larry D. Johnson, Project R.E.P.A.Y.

(Responsibility Enhancement Projects For Adolescent Youth) Program Coordinator. In addition to the Request For Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Record, the Monthly Project Director's Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file on the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby APPROVE Change Order Number Three (3) as submitted by WYK Associates, Inc., Architect, Clarksburg, West Virginia and by Schneider Construction Company, Parkersburg, WV, in regard to the conversion of the Core Road Elementary School to the Wood County E-911 Facility; and did hereby further AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the said Change Order. The aforementioned Change Order is to provide and install the following items:

1. Add exterior wall finish to each bathroom	\$ 600.00
2. Increase size of water supply to accommodate flush valves	2,346.00
3. Additional duct work to redirect supply in case of equipment failure	2,268.05
4. 4" storm drainage tie-in at front of building	250.49
5. Outside sanitary sewer tie-in	2,808.39
6. Add 2 drop bottom door seals to exterior doors	<u>250.00</u>
	\$8,522.93

The original amount of the contract with Schneider Construction Company was in the amount of four hundred thirteen thousand five hundred sixty-five dollars and 00/100ths cents (\$413,565.00); however, with the APPROVAL and EXECUTION of Change Order Number Three(3), the total

becomes four hundred thirty-four thousand four hundred sixty-four dollars and seventy-one cents (\$434,464.71). An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities, the County Commission of Wood County, announced to all concerned that a vacancy exists on the Wood County Planning Commission. Said vacancy is due to the expiration of the term of Larry M. Morris. Mr. Morris's term expired December 31, 1998. The County Commission, upon a motion duly made, seconded and passed, placed Larry M. Morris in nomination to be reappointed to the Wood County Planning Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby APPROVE Change Order Number Four (4) as submitted by WYK Associates, Inc., Architect, Clarksburg, West Virginia and by Schneider Construction Company, Parkersburg, West Virginia, in regard to the conversion of the Core Road Elementary School to the Wood County E-911 Facility; and did hereby further AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the said Change Order. The aforementioned Change Order is to provide and install the following items:

1. Thermal detectors in the attic and kitchen	\$ 2,215.00
2. Additional electric work	1,448.56
3. Remove the surveillance system and card reader	(4,730.00)
4. Addition to electric pad	<u>270.00</u>
Total	( 796.44)

The original amount of the contract with Schneider Construction Company was in the amount of four hundred thirteen thousand five hundred sixty-five dollars and 00/100ths cents (\$413,565.00); however, with the APPROVAL and EXECUTION of Change Order Number Four (4), the total becomes four hundred thirty-three thousand six hundred sixty-eight dollars and twenty-seven cents (\$433,668.27). An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. No expenditures were made during the month of January, 1999. A job description has been prepared and was placed in the local newspapers soliciting resumes for the position of Project Coordinator for the aforementioned Grant. Resumes were accepted until January 21, 1999 and the Interview Committee will be interviewing three (3) candidates during the month of February, 1999. Documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, placed Ron Nelson in nomination to fill a vacancy that exists on the Wood County Historic Landmarks Commission due to the expiration of Robert Enoch's term on December 31, 1994. Said vacancy was announced on

December 1, 1994. The new term will expire on December 31, 1999. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending January 31, 1999. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a copy of the Grant Agreement by and between the West Virginia Commission on Drunk Driving Prevention and the City of Vienna. The Commission on Drunk Driving has required the Mayor of the City of Vienna, David Nohe, to execute the aforementioned Grant Agreement since the City of Vienna is the only law enforcement entity participating in the DUI Road Patrol programs. Execution of such Grant Agreement is pursuant to an Order appearing in Order Book 60, at Page 512 and bearing the date of December 14, 1998, at which time David A. Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Application for funding from the Commission on Drunk Driving Prevention Grant. Documentation pertaining to the said Commission on Drunk Driving Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities by the County Commission of Wood County; the County Commission announced that a vacancy will exist on the Wood County Emergency Services Board. Said vacancy is due to the expiration of David C. DeBarr's (Republican) term on February 1, 1999. Upon a motion duly made, seconded and passed, the County Commission placed David C. DeBarr in nomination to fill said vacancy. The new term will expire on February 1, 2004.

On this date, the County Commission of Wood County was in receipt of an Abstract From The Records of the Commissioner's Orders from the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia, in regard to the ADDITION TO THE Home Access Road Program (HARP) of the following orphan road:

- ◆ Wayside Farm Road Extension (Parkersburg Area)  
Assigned 918

An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of an Abstract From The Records of the Commissioner's Orders from the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia, in regard to the ADDITION to the Home Access Road Program (HARP) of the following ORPHAN ROAD:

- ◆ Pine Road (Lubeck Area)  
Assigned 919

An Order was prepared regarding this matter.

At 1:30 P.M., the County Commission interviewed James E. Smith for the engineer position that the County has open.

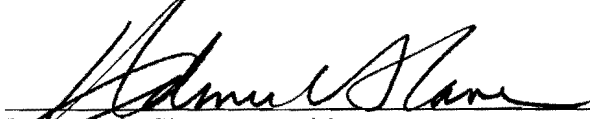


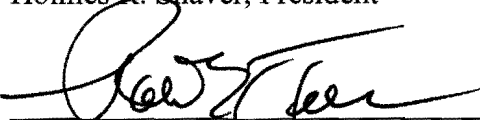
At 2:00 P.M., the County Commission interviewed Nelson Douglass for the engineer position that the County has open

Having no further scheduled appointments or business to attend to, the County Commission and the Board adjourned at 3:30 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Robert K. Tebay, Commissioner

  
David A. Couch, Commissioner