

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, JANUARY 4, 1999

PRESENT: ROBERT K. TEBAY, PRESIDENT PRO TEM  
DAVID A. COUCH, COMMISSIONER

ABSENT: HOLMES R. SHAVER, PRESIDENT

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved an Erroneous Assessment Application in regard to Real Property for Oral B. & Thelma M. Rhodes - Lubeck District (1998) and an Erroneous Assessment Application in regard to Personal Property for Gold Key Leasing, Inc.

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, Holmes R. Shaver is hereby elected as President of the Wood County Commission for the year of 1999.

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, Robert K. Tebay, is hereby elected as President Pro Tem of the Wood County Commission for the year of 1999, to serve in the absence of Holmes R. Shaver, President. Upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous, it is hereby agreed that the Commission terms are to be held on Mondays, from 9:30 o'clock A.M. until 12:00 o'clock Noon and from 1:00 o'clock P.M. until 4:00 o'clock P.M. and on Thursdays from 9:30 o'clock A.M. until 12:00 o'clock Noon. Upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, it is hereby unanimously agreed by the members of the Wood County Commission, that offices at the Wood County Courthouse will close at 12:00 o'clock Noon on Good Friday, April 2, 1999. (The closing of the office of the Circuit Clerk of Wood County shall be determined by the Chief Judge.) It is further unanimously agreed by the members of the Wood County Commission that any day or

part thereof that has been designated by the Governor of West Virginia as time off for State Employees Statewide shall be designated as time off for County Employees in accordance with subsection ©, subdivision (14), of Section 1, Article 2, Chapter 2 of the West Virginia Code. All Special and Emergency Meetings held before the Wood County Commission will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code. The agenda for all regularly scheduled meetings held before the Wood County Commission on their regularly scheduled meeting days will be available to the public in the Office of the County Administrator. The following appointments to the various committees were made by David A. Couch, President of the Wood County Commission, as follows: Wood County Recreation Commission - David A. Couch; Wood County Airport Authority - Holmes R. Shaver; Wood County Community Resources, Inc. - Susan Linney; Wood County Commission on Intergovernmental Relations-David A. Couch, Robert K. Tebay, and Holmes R. Shaver; Wood County Commission on Crime, Delinquency and Correction - David A. Couch, Robert K. Tebay and Holmes R. Shaver; Wood County Planning Commission - Robert K. Tebay and Keith Litton; Wood County Development Authority - Holmes R. Shaver; Mid-Ohio Valley Regional Council - David A. Couch and Robert K. Tebay; Northwestern Area Agency on Aging - Paul Stewart; Parkersburg-Wood County Visitors and Convention- David Ashley; West Virginia Extension Service Committee - Robert K. Tebay; Enhanced 911 Communications Advisory Board - Robert K. Tebay; Wood County Bicentennial Committee - David A. Couch, Holmes R. Shaver and Robert K. Tebay. The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions

and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Wood County Building Commission (if meeting is called)  
Wood County Community Resources (quarterly)  
Wood County Historic Landmark Commission (quarterly)  
Wood County Parks and Recreation Commission (quarterly)  
Wood County Solid Waste Authority (quarterly)  
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)  
Westbrook Health Services (quarterly)

An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission of Wood County opened the sole sealed bid for the supplying and installing of an Optical Disc Audio Recording Device for the Central Telecommunications Center located at 911 Core Road, Parkersburg, WV. Opening of sealed bids is pursuant to a Legal Notice appearing in both The Parkersburg News and The Parkersburg Sentinel on December 15, 1998 and on December 22, 1998. The sole sealed bid was received from the following vendor.

1. Stephen Campbell & Associates  
2418 Allen Blvd. Suite 103  
Cleveland, OH 44122  
Proposal I - \$33,400.00  
Proposal II - \$33,400.00

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, the County Commission of Wood County did hereby take the bids under advisement so that the E-911 Committee may review said bid. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby ORDER that the bid be let for the

Financing of the Lease/Purchase of Equipment and Installation Purchase of items for the Emergency 911 System located at 911 Core Road, Parkersburg, West Virginia. The Legal Notice will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on January 7, 1999 and January 14, 1999, with bid opening to be held by the County Commission on Thursday, January 21, 1999 at 10:00 A.M. in Room 203 of the Wood County Courthouse. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of two hundred thirty-six dollars and ninety-two cents (\$236.92) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of September, 1998 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Receipt of said check is pursuant to an ORDER appearing in Order Book 60, at Page 476 and bearing the date of October 19, 1998 at which time David A. Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement. Documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Cecil H. Underwood, advising the County Commission of the APPROVAL of the Combating Underage Drinking Program Grant in the amount of thirty-eight thousand five hundred dollars and 00/100ths cents (\$38,500.00) to provide funding for the SOBER Program (Services, Observation, Behavior Modification, Education and Rehabilitation). Receipt of the aforementioned letter of approval is pursuant to an Order appearing in Order Book 60, at Page

481 and bearing the date of October 26, 1998 at which time an application for funding was filed by the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of thirty thousand dollars and 00/100ths cents (\$30,000.00) from the State of West Virginia in regard to the Governor's Community Partnership Grant for the Erickson All-Sports Facility. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 497 and bearing the date of November 19, 1998 at which time the Certification of Project Completion and Request For Payment was EXECUTED by David A. Couch, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the aforementioned Governor's Community Partnership Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of an Abstract From The Records of the Commissioner's Orders from the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia, in regard to the ADDITION of the following:

- ◆ Coldwater Center Road (South of Mineral Wells)  
Assigned CO 21/72 (State Local Service)

An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of an Abstract From The Records of the Commissioner's Orders from the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia, in regard to the ADDITION of the following:

- ◆ Rosewood Estates Addition, Northern Pettyville Area  
Joy Street - Assigned County Route 14/28 (State Local Service)  
Thorn Street - Assigned County Route 14/29 (State Local Service)  
Rosebud Street - Assigned County Route 14/30 (State Local Service)

Petal Street - Assigned County Route 14/31 (State Local Service)

An Order was prepared regarding this matter.

Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 1999, beginning on the 1st day of February, 1999 and continuing through and including the 5<sup>th</sup> day of February, 1999, (Saturdays and Sundays excepted) each session beginning at 10:00 o'clock A.M. until 12:00 Noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M.; and also will be available by appointment through the County Administrator's Office, if needed beginning on the 8<sup>th</sup> day of February, 1999, (Saturdays and Sundays excepted) beginning at 10:00 o'clock A.M. until 12:00 o'clock noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M., and concluding at 3:00 o'clock P.M. on the 26<sup>th</sup> day of February, 1999, for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which were omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this Chapter; but, in no case, shall any questions of classification or taxability be considered or reviewed. IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE SHALL HAVE WAIVED HIS RIGHT TO ASK FOR CORRECTION IN HIS ASSESSMENT LIST FOR THE CURRENT

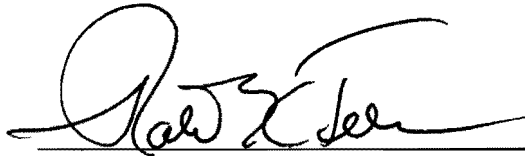
YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS LIST AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a Release of Liens from Schneider Construction Company in the amount of forty-eight thousand five hundred sixty-four dollars and 90/100ths cents (\$48,564.90) in regard to the conversion of the existing Core Road Elementary School to the Wood County E-911 Center, Parkersburg, WV. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President Pro Tem



David A. Couch, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 4, 1999

24174	Lowe's	18.97
24175	Kramer's Photo Supply	19.54
24358	Parkersburg Office Supply	10.02
24397	Parkersburg Office Supply	245.30
24426	Larry's Welding	182.77