

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 11, 1999

PRESENT: ROBERT K. TEBAY, PRESIDENT PRO TEM
DAVID A. COUCH, COMMISSIONER

ABSENT: HOLMES R. SHAVER, PRESIDENT

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At 9:30 A.M., John Ballard was sworn in as an Assistant Prosecuting Attorney.

At 9:50 A.M., the County Commission met with K.D. Merritt, Sheriff and Lee Myers, Jail Administrator, who requested an Executive Session under No. 2 of Chapter 6, Article 9A, Section 4 of the West Virginia Code, as amended. The County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, went into Executive Session at this time. Also in attendance was Mary Rader, County Administrator. The County Commission adjourned said Session at 10:00 A.M.

On this date, Art Oliver, Jr. was sworn in as a reappointed member of the Wood County Building Commission.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number Three (3) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the STOP Violence Against Women Grant Number 97-VAW-008. Receipt of the aforementioned Grant Adjustment Notice is pursuant to an Order appearing in Order Book 60, at Page 511 and bearing the date of December 10, 1998 at which time David A. Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the request For Budget Revision. Documentation pertaining to the aforementioned STOP Violence

Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Revenue Fund and the Repair fund from United National Bank, Parkersburg, West Virginia, in regard to the Wood County, West Virginia Industrial Development Revenue Bonds, 1980 Series A (Kroger Co. Project). The said Statements are for the period ending December 30, 1998. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand one hundred thirty-four dollars and sixty-two cents (\$1,134.62) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of November, 1998 in regard to the Victims Assistance Formula Grant Number 97-VA-046. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 510 and bearing the date of December 7, 1998 at which time David A. Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement. Documentation pertaining to the aforementioned Victims Assistance Formula Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request

For Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Expenditures in the amount of three hundred seventy-two dollars and forty-eight cents (\$372.48) were incurred by Wood County during the month of December, 1998 which represents payment of contractual services for Larry Johnson, Project R.E.P.A.Y (Responsibility Enhancement Projects For Adolescent Youth) Coordinator; and for payment of travel expenses of the aforementioned R.E.P.A.Y. Coordinator. In addition to the Request For Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Travel Voucher, the Project Director's Monthly Report, the Monthly Supervisor's Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 98-JJR-130. Expenditures in the amount of one thousand five hundred sixty dollars and 00/100ths cents (\$1,560.00) were incurred by Wood County during the month of December, 1998 which represents payment of contractual services provided by Larry D. Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects For Adolescent Youth) Program Coordinator. In addition to the Request For Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Record, the Monthly Project Director's Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston,

West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Safe Communities Program Grant Number F98HS-10. Expenditures in the amount of eleven thousand four hundred eighty-three dollars and twenty-nine cents (\$11,483.29) were incurred by Wood County during the period of October 1, 1998 through December 30, 1998 and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants; and for materials and supplies utilized by the aforementioned Grant Consultants. In addition to the Request For Reimbursement, the Grant Progress Report and the Project Financial Reports are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the aforementioned Safety Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash

Statements and Asset Lists are for the period ending December 31, 1998. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number Five (5) from the Division of Criminal Services, Charleston, West Virginia, in regard to Juvenile Justice and Delinquency Prevention Grant Number 98-JJR-130. The aforementioned Grant Adjustment Notice gives authorization to a personnel change in the name of the AUTHORIZED OFFICIAL from David A. Couch to Holmes R. Shaver. Documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number Five (5) from the Division of Criminal Services, Charleston, West Virginia, in regard to Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. The aforementioned Grant Adjustment Notice gives authorization to a personnel change in the name of the AUTHORIZED OFFICIAL from David A. Couch to Holmes R. Shaver. Documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Payment in regard to the Cops Universal Hiring Program Grant Number 96-UM-WX-1285. The Request for Reimbursement is in the amount of five thousand two hundred seven dollars and

thirteen cents (\$5,207.13) which represents the seventy-five percent (75%) Federal portion of the said Grant for new hiree, Deputy David Massey during the period of October 1, 1998 to December 31, 1998. Deputy Massey has been hired to replace Deputy Gordon Skeen who was relieved of his duties as a Deputy on September 1, 1997. The aforementioned Request For Payment is being remitted to the Office of Community Oriented Policing Services, Washington, D.C. Documentation pertaining to the said Cops Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission met with Tim Knopp, grant consultant. The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE the Letter of Application for the continuance of the Safe Community/Highway Safety Program for Wood and Jackson Counties. The continuation of the aforementioned Grant will continue to provide a multi-faceted and comprehensive approach to highway safety involving local law enforcement, along with other local agencies, organizations, civic groups, and private corporations in an enhanced and more effective highway safety program. The goal of the Wood County/Jackson County Regional Highway Safety Program is to reduce the number of crashes, injuries and fatalities on the highways in Wood County and Jackson County through the continuation of a Safe Community Program. The aforementioned letter and application are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Division of Criminal Services, Charleston, West Virginia, in

regard to Victims Assistance Formula Grant Number 97-VA-046. The aforementioned Grant Adjustment Notice gives authorization to a personnel change in the name of the AUTHORIZED OFFICIAL from David A. Couch to Holmes R. Shaver. Documentation pertaining to the aforementioned Victims Assistance Formula Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

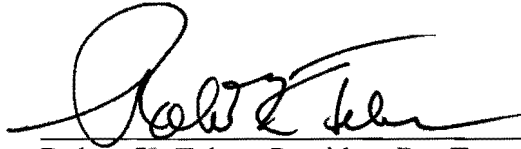
On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number Three (3) from the Division of Criminal Services, Charleston, West Virginia, in regard to STOP Violence Against Women Grant Number 97-VAW-008. The aforementioned Grant Adjustment Notice gives authorization to a personnel change in the name of the AUTHORIZED OFFICIAL from David A. Couch to Holmes R. Shaver. Documentation pertaining to the aforementioned Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Cops Universal Hiring Program Grant Number 96-UM-WX-1285 for the period of October 1, 1998 through December 31, 1998. The total Federal amount expended for the said period was five thousand two hundred seven dollars and thirteen cents (\$5,207.13) which represents seventy-five percent (75%) Federal portion of the said Grant for Deputy David Massey. Documentation pertaining to the aforementioned Cops Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

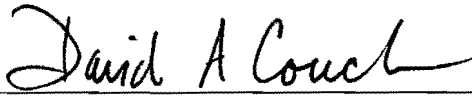
Having no further scheduled appointments or business to attend to, the County Commission
adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in cursive script, appearing to read "Robert K. Tebay", written over a horizontal line.

Robert K. Tebay, President Pro Tem

A handwritten signature in cursive script, appearing to read "David A. Couch", written over a horizontal line.

David A. Couch, Commissioner