

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 14, 1999

PRESENT: ROBERT K. TEBAY, PRESIDENT PRO TEM
DAVID A. COUCH, COMMISSIONER

ABSENT: HOLMES R. SHAVER, PRESIDENT

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for Brent D. Nielson - Parkersburg District (1998) and for Jeffrey J. & Susan K. Waugh - Slate District (1998).

At 9:30 A.M., Gary Parsons was sworn in as a Deputy Sheriff with the Wood County Commission.

On this date, the County Commission met with Charlie Johnson, Chief Deputy, who wants to know what to do about a cruiser he needs because one of his cruisers was totaled. He will get figures together and get back with the Commissioners on Monday.

At 10:00 A.M., the County Commission met with Toni Tiano and Bob Runyon to discuss and sign the contracts for the locks in the Judicial Annex. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AWARD the bid for the installation of locks in the Wood County Judicial Building (provided approval is given by the State Fire Marshal) to Runyon Lock Service, Parkersburg, West Virginia. The AGREEMENT by and between the County Commission of Wood County and Runyon Lock Service is to be signed on this date in the amount of one thousand four hundred seventy dollars and 00/100ths cents (\$1,470.00) for the installation of twenty-one (21) "Better"

Locksets and in the amount of nine hundred nine dollars and 00/100ths cents (\$909.00) for the installation of nine (9) levers and nine (9) deadbolt locks, for a total amount of two thousand three hundred seventy-nine dollars and 00/100ths cents (\$2,379.00). The aforementioned bid and documentation pertaining to the Court Security Fund Grant Number 98-CS-23, from which funds will be expended for the aforementioned locksets, is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE the AGREEMENT by and between the County Commission of Wood County, West Virginia and Runyon Lock Service, Parkersburg, West Virginia, in regard to Court Security fund Grant Number 98-CS-23. Compensation in the amount of two thousand three hundred seventy-nine dollars and 00/100ths cents (\$2,379.00) will be made by Wood County (through Grant funds) to Runyon Lock Service upon the installation , and approval, of twenty-one (21) "Better" Quality Classroom Locksets and upon the installation of nine (9) levers and nine (9) deadlock bolts for the three (3) Circuit Court Judges who are located in the Wood County Judicial Building. In accordance with Chapter 21, Article 5A, Section 8 of the Code of West Virginia, 1931, as amended, Prevailing Wage Records shall be kept by the aforementioned Runyon Lock Service, open for inspection and maintained for three (3) years. This AGREEMENT shall commence on January 14, 1999 and will terminate on February 12, 1999. The terms contained in said AGREEMENT may be modified or amended at any time by mutual consent of the County Commission of Wood County, Runyon Lock Service and the Criminal Justice Services. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the STOP Violence against Women Grant Number 97-VAW-008. Expenditures in the amount of seven thousand three hundred seventy-four dollars and twelve cents (\$7,384.12) were incurred by Wood County during the month of November, 1998. However, the Request For Reimbursement is in the amount of three thousand eight hundred dollars and 00/100ths cents (\$3,800.00) which represents payment of contractual services provided by Kelly L. Lee, Assistant Prosecuting Attorney, who is responsible for enhancing and continuing the Wood County S.A.F.E. (Silence Affects Families Everywhere) Team to improve the Criminal justice system's response to violence against women and further represents the purchase of Polaroid Spectra Cameras for the local law enforcement agencies and the domestic violence center. Funds in the amount of three thousand five hundred seventy-four dollars and twelve cents (\$3,574.12) were utilized as in-kind match, as set forth in the aforementioned Grant, and represents the remaining salary and benefits paid by Wood County to Kelly L. Lee and for the purchase of supplies and materials utilized by the said Wood County S.A.F.E. Team. In addition to the Request For Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports, the Daily Time Record and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, WV. Documentation pertaining to the aforementioned STOP Violence Against Women grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the statements from Bank One, West Virginia, Charleston, West Virginia for the Mortgage Reserve Fund, the Expense Fund and the Bond Fund in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The statements are for the period of January 1, 1998 through December 31, 1998. Documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the STOP Violence against Women Grant Number 97-VAW-008. Expenditures in the amount of three thousand seventy-three dollars and sixty-five cents (\$3,073.65) were incurred by Wood County during the month of December, 1998. However, the Request For Reimbursement is in the amount of two thousand one hundred seventeen dollars and 00/100ths cents (\$2,117.00) which represents payment of contractual services provided by Kelly L. Lee, Assistant Prosecuting Attorney, who is responsible for enhancing and continuing the Wood County S.A.F.E. (Silence Affects Families Everywhere) Team to improve the Criminal justice system's response to violence against women. Funds in the amount of nine hundred fifty-six dollars and sixty-five cents (\$956.65) were utilized as in-kind match, as set forth in the aforementioned Grant, and represents the remaining salary and benefits paid by Wood County to Kelly L. Lee and supplies and materials used by the S.A.F.E. Team. In addition to the Request For Reimbursement,

the Monthly Progress Report, the Monthly Demographic Reports, the Daily Time Record and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, WV.

Documentation pertaining to the aforementioned STOP Violence Against Women grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby give APPROVAL to the Proposals submitted by Scot's Landscape Nursery, Vienna, West Virginia, in regard to Maintenance Schedules for the Courthouse Fountain, the Judicial Building and the Magistrate Court Building.

An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby APPOINT Mike St. Clair as County Coroner and David C. Gibson as Assistant County Coroner pursuant to a letter from James A. Kaplan, M.D., Chief Medical Examiner, South Charleston, West Virginia. An Order was prepared regarding this matter.

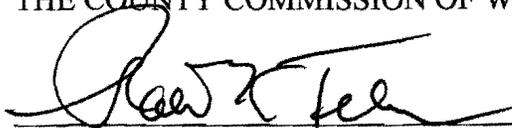
On this date, the County Commission of Wood County was in receipt of the Statements of Accounts from Bank One, West Virginia, Charleston, West Virginia in regard to the Counties of Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood and Wyoming and the City of Wheeling, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1994. The aforementioned Statements of Accounts are for the period of January 1, 1998 through December 31, 1998. All documentation pertaining to the said

Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

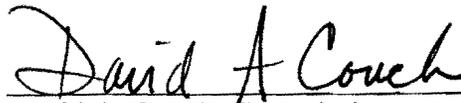
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President Pro Tem



David A. Couch, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 14, 1999

| | | |
|-------|---------------------------|---------|
| 24064 | Parkersburg Office Supply | 209.60 |
| 24120 | Singer Sheet Metal | 1596.00 |
| 24146 | Hobart | 1125.00 |
| 24157 | Engineering Supply | 21.00 |
| 24166 | Workingman's Store | 707.38 |
| 24167 | Universal Supply | 12.16 |
| 24169 | Garrison Brewer | 247.21 |
| 24183 | Parks Hardware | 39.21 |
| 24185 | Singer Sheet Metal | 67.00 |
| 24186 | Parkersburg Office Supply | 52.42 |
| 24187 | Parkersburg Printing | 417.70 |
| 24189 | Parks Hardware | 23.88 |
| 24190 | Garrison Brewer | 98.56 |
| 24192 | Parkersburg Office Supply | 3.01 |
| 24196 | Fanelli Boys & Associates | 125.00 |
| 24198 | The Parkersburg Sentinel | 7309.71 |
| 24200 | Office Depot | 58.25 |

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|-------|------------------------------|---------|
| 24201 | Sherwin-Williams | 1027.43 |
| 24203 | General Glass | 520.00 |
| 24207 | Parkersburg Office Supply | 117.48 |
| 24312 | Kinderprint | 64.27 |
| 24339 | Sirchie | 180.85 |
| 24345 | Gall's | 568.67 |
| 24349 | Mahone Tire Service | 471.10 |
| 24363 | Miller Communications | 7.70 |
| 24364 | Kramer's Photo | 21.00 |
| 24365 | Stout's Pharmacy | 28.89 |
| 24366 | Office Depot | 53.19 |
| 24367 | Broadwaters Motorcar | 22.00 |
| 24368 | Kramer Photo Supply | 93.43 |
| 24369 | WV Uniforms | 424.00 |
| 24370 | Miller Communications | 92.85 |
| 24371 | Convenience Store Specialist | 264.00 |
| 24372 | Alltel | 292.81 |
| 24373 | Stuart Oil | 1271.81 |
| 24375 | State Electric | 8.00 |
| 24394 | State Electric | 28.01 |
| 24398 | Miller Communications | 415.00 |
| 24399 | Division of Criminal Justice | 45.00 |
| 24400 | Broadwaters Motorcar | 128.75 |
| 24401 | Honor & Harrison | 183.75 |
| 24402 | Easton Printing | 94.39 |
| 24403 | Impression Products | 36.00 |
| 24404 | Fullers Wholesale | 34.95 |
| 24405 | Office Depot | 219.41 |
| 24407 | Matheny | 105.53 |
| 24413 | Green Lights Recycling | 71.08 |
| 24418 | Kramer's Photo Supply | 5.75 |
| 24420 | NOE Office Equipment | 111.50 |
| 24421 | Poynters Best Products | 75.00 |
| 24422 | Kesterson Cleaners | 392.65 |
| 24423 | Parkersburg Office Supply | 120.31 |
| 24424 | Parks Hardware | 8.53 |
| 24425 | Parkersburg Office Supply | 15.93 |
| 24427 | Parks Hardware | 10.38 |
| 24428 | Steers Heating & Cooling | 166.75 |
| 24429 | State Electric | 176.27 |
| 24431 | Alltel | 265.82 |

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|-------|------------------------------|---------|
| 24432 | Broadwaters Motorcar | 44.58 |
| 24433 | Division of Criminal Justice | 2000.00 |
| 24435 | BP Fleet Manager | 78.40 |
| 24442 | Lambert Enterprises | 254.40 |
| 24443 | Signs Now | 47.50 |
| 24444 | Hajoca Corporation | 14.60 |
| 24445 | NOE Office Supply | 134.00 |
| 24446 | Office Depot | 199.99 |
| 24447 | Parkersburg Office Supply | 89.48 |
| 24449 | Parks Hardware | 11.36 |
| 24451 | PFC Products | 234.00 |
| 24452 | Chapman Printing | 427.50 |
| 24453 | Assurance Business Forms | 392.16 |
| 24454 | Parkersburg Office Supply | 6.15 |
| 24457 | Lambert Enterprises | 326.00 |
| 24463 | Broadwaters Motorcar | 30.92 |
| 24466 | Parkersburg Office Supply | 70.80 |
| 24468 | Parks Hardware | 38.99 |
| 24469 | CWS | 224.00 |
| 24472 | Newberry Hardware | 4.98 |
| 24473 | Dick's Automotive | 99.95 |
| 24474 | Parks Hardware | 17.14 |

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