

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 8, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
DAVID A. COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, approved minutes from Thursday, May 14, 1998; Friday, May 15, 1998; Monday, May 18, 1998 and Thursday, May 21, 1998.

On this date, the County Commission approved an Erroneous Assessment Application in regard to Personal Property for Hendershot Contracting - Clay District (1997) and an Erroneous Assessment Application in regard to Real Property for Charles Gregory VanCamp - Walker District (1998).

At 10:00 A.M., the County Commission met with Ginny Conley who gave the Commission a form to read from when they go into an executive session.

At 10:05 A.M., the County Commission adjourned their regular session, upon a motion duly made, seconded and passed, to meet in Executive Session upon the authority granted by the West Virginia Code, Chapter 6, Article 9, Section 3, No. 11, as amended. Said Executive Session was upon the request of James Leach, Assistant Prosecutor. Also in attendance were K.D. Merritt, Sheriff of Wood County; Charlie Johnson, Chief Deputy of the Wood County Sheriff's Department; James Leach, Assistant Prosecutor and Mary Rader, County Administrator. Said Executive Session adjourned at 10:32 A.M.

At 10:45 A.M., the County Commission met with Charlie Johnson, Chief Deputy and D.R. Smith, E-911 Director. Mr. Smith showed the Commissioners a copy of a Resolution in regard to the Community Alert Network system that the Washington County Commissioners used. He would like the Wood County Commission to adopt a Resolution also. More discussion took place.

The County Commission discussed preparing a letter to all of the hotels/motels in the County which would ask that all hotels/motels pay their hotel/motel tax in a timely fashion.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby REJECT all bids received in response to their request for a four-wheel drive vehicle to be utilized by the Office of the Prosecuting Attorney. It was the intent of the County Commission to request a new 1999 model four wheel drive vehicle; however, the request for bids stated only a 1999 model four-wheel drive vehicle. The County Commission, upon opening the aforementioned sealed bids, discovered that some vendors had bid a new 1999 model four-wheel drive vehicle and that some vendors had bid a used 1999 model four-wheel vehicle. In order for the bidding process to be fair and equal to all vendors who chose to prepare and submit a bid, the County Commission of Wood County felt it was necessary to reject all bids received and go out to bid at a later time. An Order was prepared regarding this matter.

On this date, came the Petitioners, Cindy Teters, David W. Teters and Donald D. Faulkner, representing themselves, and presented to the County Commission of Wood County a petition requesting the closing of an unused alley in Wolf Neal Summit Edition located in Williams Taxing District and as reflected on the enclosed Tax Map 312. The aforementioned unused alley is more fully described as eighteen (18) feet in width, one hundred fifty (150) feet in length on the west side

and one hundred forty nine and five one hundredths (149.05) feet on the east side, and lies between lot numbers thirty-one (31), thirty-two (32) and seventy-five (75) in the aforementioned Wolf Neal Summit Edition. The said Wolf Neal Summit Edition has access from Summit Road off Route 14. The Teters own lot numbers thirty-one (31), thirty-two (32) and seventy-five (75) and Donald D. Faulkner owns lot numbers twenty-eight (28), twenty-nine (29) and thirty (30). It appearing proper to the County Commission of Wood County, the aforementioned Petition, with tax map attached, is hereby ORDERED filed and this matter is hereby set for hearing on the 9th day of August, 1999, at 10:00 o'clock A.M., and the Petitioners shall cause Notice of said hearing to be published and served as required by law. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the STOP Violence Against Women Grant Number 97-VAW-008. Expenditures in the amount of Four thousand two hundred ninety dollars and sixty-five cents (\$4,290.65) were incurred by Wood County during the month of May, 1999. However, the Request For Reimbursement is in the amount of eight hundred forty-five dollars and fifty five cents (\$845.55) which represents payment of contractual services provided by Kelly L. Lee, Assistant Prosecuting Attorney, who is responsible for enhancing and continuing the Wood County S.A.F.E. (Silence Affects Families Everywhere) Team to improve the Criminal Justice System's response to violence against women and further represents advertising in The Parkersburg News and The Parkersburg Sentinel in regard to STOP Domestic Violence. Funds in the amount of three thousand four hundred forty-five dollars and twenty-seven cents (\$3,445.27) were utilized as in-kind match,

as set forth in the aforementioned Grant, and represents the remaining salary and benefits paid by Wood County to Kelly L. Lee. In addition to the Request For Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports, the Daily Time Records and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, WV.

Documentation pertaining to the aforementioned STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, came Mary R. Rader, Director of the Wood County Planning Commission, and presented to the County Commission of Wood County a plat of the Second Revision of Scenic Hills Subdivision, Extension Nine (9), being Lot Number One Hundred Twenty (120). The aforementioned Scenic Hills Subdivision is located in Clay Taxing District and is being developed by Benny G. McPherson. All utilities are currently being provided to the said Subdivision, a homeowners' association is in place and street improvements have been completed in accordance with the Subdivision Regulations for Wood County. The plat of the aforementioned Second Revision to Extension Nine (9) was given approval by the Wood County Planning Commission at their regular monthly meeting held on Wednesday, July 7, 1999. Following review of the said plat, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to APPROVE the said plat for recordation by affixing his signature. An Order was prepared regarding this matter.

On this date, came Mary R. Rader, Director of the Wood County Planning Commission, and presented to the County Commission of Wood County a plat of Westwood Subdivision, Phase II

reflecting an additional two (2) lots, being lot numbers thirty-seven (37) and thirty-nine (39). The aforementioned Westwood Subdivision is located in Lubeck Taxing District and is being developed by Westwood Land Company. All utilities are currently being provided to the said Subdivision, a homeowners' association is in place and street improvements are being completed in accordance with the Subdivision Regulations for Wood County. The aforementioned revision of Westwood Subdivision, Phase II was given approval by the Wood County Planning Commission at their regular monthly meeting held on Wednesday, July 7, 1999. Following review of the said plat, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to APPROVE the said plat for recordation by affixing his signature. Robert K. Tebay abstained from voting. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the fully executed Grant Contract Agreement by and between the Division of Criminal Justice Services and the Wood County Commission in regard to the Victims of Crime Act Assistance (VOCA) Grant Number 98-VA-019. Receipt of the aforementioned Agreement is pursuant to an Order appearing in Order Book 64, at Page 26 and bearing the date of June 17, 1999, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the aforementioned Agreement. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Payment in regard to the Cops Universal Hiring Program Grant Number 96-UM-WX-1285. The Request for Reimbursement is in the amount of five thousand one hundred thirty six dollars and ten cents (\$5,136.10) which represents the sixty-seven percent (67%) Federal portion of the said Grant for new hiree, Deputy David Massey during the period of April 1, 1999 to June 30, 1999. Deputy Massey has been hired to replace Deputy Gordon Skeen who was relieved of his duties as a Deputy on September 1, 1997. The aforementioned Request for Payment is being remitted to the Office of Community Oriented Policing Services, Washington, D.C. Documentation pertaining to the said Cops Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Homes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 98-JJR-130. Expenditures in the amount of one thousand nine hundred sixty seven dollars and forty three cents (\$1,967.43) were incurred by Wood County during the month of June,1999 which represents payment of contractual services provided by Larry D. Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for travel expenses of the Project R.E.P.A.Y. Program Coordinator. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Record, the Monthly

Project Director's Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Cops Universal Hiring Program Grant Number 96-UM-WX-1285 for the period of April 1, 1999 through June 30, 1999. The total outlay for the said period was seven thousand six hundred sixty-five dollars and eighty-two cents (\$7,665.82). The total Federal outlay and the Request for Reimbursement, is in the amount of five thousand one hundred thirty-six dollars and ten cents (\$5,136.10) which represents sixty-seven percent (67%) Federal portion of the said Grant for Deputy David Massey, with the local match being two thousand five hundred twenty-nine dollars and seventy-two cents (\$2,529.72) which represents a thirty-three percent (33%) local match. Documentation pertaining to the aforementioned Cops Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the STOP Violence Against Women Grant Number 97-VAW-008. Expenditures in the amount of three thousand seven hundred fifty-seven dollars and

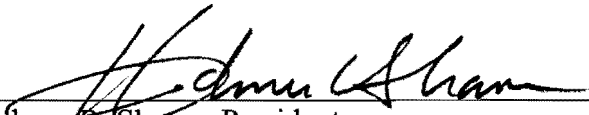
ninety-four cents (\$3,757.94) were incurred by Wood County during the month of April, 1999. However, the Request for Reimbursement is in the amount of two thousand four hundred seventy-two dollars and 00/100ths cents (\$2,472.00) which represents payment of contractual services provided by Kelly L. Lee, Assistant Prosecuting Attorney, who is responsible for enhancing and continuing the Wood County S.A.F.E. (Silence Affects Families Everywhere) Team to improve the Criminal Justice System's response to violence against women and further represents advertising in The Parkersburg News and The Parkersburg Sentinel in regard to STOP Domestic Violence. Funds in the amount of one thousand two hundred eighty-five dollars and ninety-four cents (\$1,285.94) were utilized as in-kind match, as set forth in the aforementioned Grant, and represents the remaining salary and benefits paid by Wood County to Kelly L. Lee. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports, the Daily Time Records and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from Jane Burdette, Chairman of the Wood County Commission on Crime, Delinquency and Correction, in which it is stated that Holly Maynard has been approved as a member of the Wood County Commission on Crime, Delinquency and Correction. An Order was prepared regarding this matter.

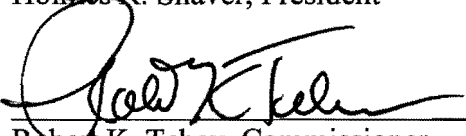
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Holmes R. Shaver, President



Robert K. Tebay, Commissioner



David A. Couch, Commissioner

PURCHASE ORDERS APPROVED ON JULY 8, 1999

No.	24841	Dowler's Tractor Sales	\$	59.96
	24860	Office Depot		1633.96
	24862	Midwest Micro		2795.29
	24864	Singer Sheet Metal		74.28
	24866	Guardian Glass		177.17

Wood County Commission - July 8, 1999

Heather M. Goettel

The Parkersburg News

Doug Hess

Impact Radio

Max Harris

WTAP-TV

Janice Cox

WTSP-TV