

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JUNE 17, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT  
DAVID A. COUCH, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for Larry M. Morris API 1434 - Clay District (6 for 1998).

At 9:30 A.M., the County Commission held a hearing in regard to the Pearl Somerville estate to determine a will. Information in regard to this estate is on file in the Probate Office.

At 11:00 A.M., the County Commission met with Chris Allen from Acordia of WV to discuss the County's liability insurance. The County Commission asked if Mr. Allen could come back on June 28, 1999. Mr. Allen said that would be fine.

At 11:45 A.M., Carole Jones, Circuit Clerk for Wood County asked the County Commission for a location in the Courthouse to put her microfilming equipment. The County Commission said they would think about this. Mrs. Jones also needs room to move 10 filing cabinets and some boxes. The County Commission asked Mrs. Jones to figure out exactly how much she has to store, let Mary Rader know, and they will get back with her next Thursday.

On this date, the County Commission unanimously agreed that four more employees would be hired for the Central Telecommunications Center after July 1, 1999.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby give APPROVAL to a RESOLUTION that AUTHORIZES Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Contract Agreement by and between the Division of Criminal Justice Services and the Wood County Commission in regard to the Victims of Crime Act Assistance (VOCA) Grant Number 98-VA-019. The aforementioned Grant will provide funds in the amount of twenty-one thousand four hundred dollars and 00/100ths cents (\$21,400.00) which will be utilized to provide the salary of a full-time victim advocate and training for a victim/witness program in the Office of the Prosecuting Attorney. The Grant period will begin on July 1, 1999 and continue through June 30, 2000. In addition to the EXECUTION of the Grant Contract Agreement, Holmes R. Shaver did further EXECUTE the EEOC Certification and the Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. Documentation pertaining to the aforementioned Victims of Crime Act Assistance Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign a Partial Release on Lot Number Ten (10) of Woodland Falls Subdivision. Said Subdivision is of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book Number Twenty-Two (22), at Page Eleven (11), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Release, the County Commission

hereby release the lien in regard to Lot Number Ten (10) of the certain Notice Of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). In all other respects, the said Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein. Said Partial Release is to be shown of record in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Expenditures in the amount of one thousand two hundred ninety-four dollars and sixty-six cents(\$1,294.66) were incurred by Wood County during the month of May, 1999, which represents payment of contractual services provided by Samuel Barron, Project S.O.B.E.R. (Services, Observation, Behavior, Modification, Education and Rehabilitation) Coordinator working with the Juvenile Probation Office in Wood County, for materials and supplies utilized by the said Project S.O.B.E.R. Coordinator and for travel/training expenses incurred by the said Project S.O.B.E.R. Coordinator. In addition to the Request For Reimbursement, the Monthly Report, the Financial Recap, the Daily Time Records, the Project Director's Report, the S.O.B.E.R. Buy List and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, WV. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for reimbursement in regard to the Victims Assistance Formula Grant Number 97-VA-046. Expenditures in the amount of one thousand six hundred thirty-five dollars and fifty-one cents (\$1,635.51) were incurred by Wood County during the month of May, 1999. However, the Request For Reimbursement is in the amount of one thousand three hundred ninety-nine dollars and thirteen cents (\$1,399.13) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County. The amount of two hundred twelve dollars and thirty-eight cents (\$212.38) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies and materials and hotel reservation utilized by the aforementioned Victims Advocate. The amount of twenty-four dollars and 00/100ths cents (\$24.00) was utilized as in-kind match, as set forth in the aforementioned Grant, and represents volunteer time. In addition to the Request For Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Records and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter.

On this date, came Mary R. Rader, Director of the Wood County Planning Commission, and presented to the County Commission of Wood County a plat of Stone Creek Subdivision, Phase 1, consisting of twelve (12) lots; located off Spider Ridge Road, two (2) miles off Old St. Mary's Pike Road in Union District; and being developed by William A. Gandee and Robert E. Allen. Water facilities will be provided by Claywood Park Public Service District; sewer facilities will be

provided by a septic tank soil absorption system approved by the Mid-Ohio Valley Board of Health; all other utilities will be provided by the respective utility companies; a soils report has been completed; a construction sediment control plan has been completed; restrictive covenants and a homeowners' association have been prepared. A letter of credit in the amount of one hundred thousand dollars and 00/100ths cents (\$100,000.00) has been posted by Bank One, NA, Marietta, Ohio, on behalf of the aforementioned developers to ensure that improvements are completed in accordance with the Subdivision Regulations for Wood County. The Wood County Planning Commission has given approval to the said Stone Creek Subdivision at their regular monthly meeting held on May 5, 1999. The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby give APPROVAL to the plat of the said Stone Creek Subdivision Phase 1 for recordation. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 9 in the General County Fund budget for the fiscal year 1998/1999. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 11 and bearing the date of May 24, 1999, at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 10 in the General County Fund budget for the fiscal year

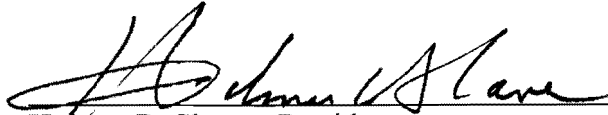
1998/1999. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 20 and bearing the date of June 10, 1999 at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

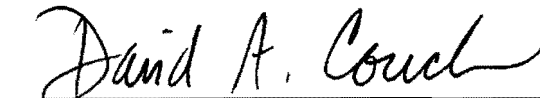
On this date, came Joseph T. Santer, Attorney for the City of Parkersburg, and tendered to the Commission its Petition, with Exhibits, a copy of which is attached to the Order, for annexation of territory to the City of Parkersburg by a minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5, of the Code of West Virginia, as amended. It appearing to the Commission that said Petition is in proper form and that said petitioner is entitled to file said Petition and make such application, it is hereby ORDERED that said Petition, and Exhibits be, and the same are, hereby filed. It further appearing to the Commission that the boundary adjustment sought by said Petition is a minor boundary adjustment, that this Commission has jurisdiction to hear and consider such application, a hearing shall be set for the 15th day of July, 1999, at 10:00 A.M. and that Notice of said hearing including a description of the territory sought to be annexed, be published in The Parkersburg News and The Parkersburg Sentinel once a week for two consecutive weeks, with the first publication thereof to be more than fourteen days prior to the said hearing date, and that said Notice also be prominently posted at not less than five public places within the area proposed to be annexed. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
David A. Couch, Commissioner

PURCHASE ORDERS APPROVED JUNE 17, 1999

|     |       |                       |    |         |
|-----|-------|-----------------------|----|---------|
| No. | 24823 | Broadwaters Motorcar  | \$ | 63.92   |
|     | 24832 | Best Impressions      |    | 510.00  |
|     | 24833 | Miller Communications |    | 9775.50 |