

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 1, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
DAVID A. COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

On this date, the County Commission approved an Erroneous Assessment Application in regard to Personal Property for William W. & Connie Lewis - Clay District (1997) and two Erroneous Assessment Applications in regard to Real Property for Daren S. Snider - Tygart District (1998).

At 10:00 A.M., the County Commission met with Toni Tiano, grant consultant, to discuss a VOCA Grant. The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby AUTHORIZE the EXECUTION of a RESOLUTION that hereby AUTHORIZES Holmes R. Shaver, as the President of the County Commission, to sign a Grant Application for the Victims of Crime Act (VOCA) Assistance Program from the Criminal Justice Services Division through the Office of Military Affairs and Public Safety with the State of West Virginia. The purpose of the aforementioned Grant Application is to continue the hiring of a Victims Advocate for the Wood County Prosecuting Attorney's Office. Funding in the amount of twenty-one thousand five hundred fifty dollars and 00/100ths cents (\$21,550.00) is being requested and would be utilized to continue the position of Victims Advocate for the Prosecuting Attorney's Office. The said Victims Advocate will work with the victims/witnesses of criminal cases and inform them of their rights as well as

keep them informed throughout the criminal case process. If funded, the Grant period would begin July 1, 1999 and continue through June 30, 2000. Matching funds in the amount of five thousand three hundred eighty-eight dollars and 00/100ths cents (\$5,388.00) is required which would be met by volunteers, by cash supplement to Victims Advocate from the Wood County Prosecuting Attorney's Office and by office space being provided by Wood County for the aforementioned Victims Advocate. In addition to the EXECUTION of the Grant Application, Holmes R. Shaver, President of the County Commission, in the aforementioned motion, was further AUTHORIZED to EXECUTE the Special Conditions and Assurances in regard to the aforementioned Grant. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of five hundred fifty-seven dollars and forty-one cents (\$557.41) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the months of October and November, 1998 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-Y-064. Receipt of said check is pursuant to an ORDER appearing in Order Book 60, at Page 497 and bearing the date of November 19, 1998 at which time David A. Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement; and further pursuant to an ORDER appearing in Order Book 60, at Page 510 and bearing the date of December 7, 1998 at which time David A. Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement. Documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of five thousand nine hundred seventeen dollars and 00/100ths cents (\$5,917.00) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of November and December, 1998 in regard to the STOP Violence Against Women Grant Number 97-VAW-008. Receipt of said check is pursuant to an ORDER appearing in Order Book 60, at Page 527 and bearing the date of January 14, 1999 at which time Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement for the months of November and December, 1998. Documentation pertaining to the aforementioned STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE Grant Application Forms in regard to the Early Intervention and Family Support Services Grant Program being funded through the West Virginia Department of Health and Human Resources, Charleston, WV. The amount of Grant funds being requested is twenty-five thousand two hundred twenty-five dollars and 00/100ths cents (\$25,225.00) and if funded, would provide an Orientation Meeting for parents and children to be followed with ten (10) counseling sessions for children and five (5) counseling sessions for parents in regard to the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program for incorrigible youth in Wood County. In-kind support services will be provided by the Juvenile Probation office of Wood County and the Wood County Prosecuting Attorney's office

along with the staff of the psychologist/counsel hired in terms of attendance at meetings, report preparation, evaluations, etc. If funded, the Grant period would begin on April 1, 1999 and terminate on June 30, 2000. In addition to the EXECUTION of the Grant Application, the aforementioned motion also allows Holmes R. Shaver to EXECUTE the Grant Assurances. The aforementioned Grant Application, along with Assurances, are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to enter into a Lease Agreement by and between the Wood County Commission, Parkersburg, WV and the Westbrook Health Services, Inc., Parkersburg, WV. The aforementioned Lease Agreement is in regard to premises situated in the City of Parkersburg, Wood County, West Virginia, identified as 1011 Mission Drive, Parkersburg, West Virginia and described as a 0.352 acre tract of land. The term of the aforementioned Lease Agreement is for a period of one (1) year beginning on March 1, 1999 and ending on February 28, 2000 with the rental being one dollar and 00/100ths cents (\$1.00) for the one-year period. Any and all alterations or additions of the said leased premises require written consent of the Wood County Commission. Maintenance expenses and utilities for the leased premises are to be borne by the said Westbrook Health Services, Inc. The said Westbrook Health Services, Inc. shall keep in force an insurance policy of comprehensive public liability insurance, and property damage, with respect to the leased premises, in which the limits of coverage for bodily injury shall not be less than five hundred thousand dollars and 00/100ths cents (\$500,000.00), combined single limits and on which the coverage for property damage shall not be less than three

hundred thousand dollars and 00/100ths cents (\$300,000.00), per accident. Property shall be insured against perils of all risks in the amount of one hundred thousand dollars and 00/100ths cents (\$100,000.00); the County Commission has been named as an additional insured. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby APPOINT James E. Smith as the County Engineer on a part-time contractual basis. Such appointment is necessary to fulfill the requirements set forth in the recently adopted Abandoned Building Ordinance. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AWARD the bid for the financing of the Lease/Purchase of Equipment and Installation Purchase of Items for the Emergency 911 System located at 911 Core Road, Parkersburg, WV, to WesBanco Parkersburg, Parkersburg, WV. The AWARDING of the aforementioned bid is pursuant to an Order appearing in Order Book 60, at Page 530 and bearing the date of January 21, 1999 at which time sealed bids were opened and taken under advisement upon a motion by the County Commission of Wood County. The fixed interest rate of 4.25% was quoted by the aforementioned WesBanco Parkersburg on an amount up to three hundred fifty thousand dollars and 00/100ths cents (\$350,000.00) over a sixty (60) month period to begin on or about March 1, 1999. Robert K. Tebay abstained from voting on the aforementioned motion due to being a member of the Board of Directors of WesBanco Parkersburg. An Order was prepared regarding this matter.

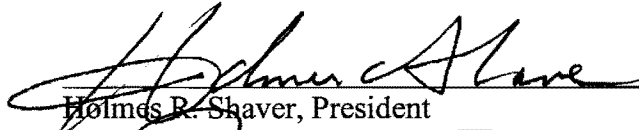
On this date, the County Commission of Wood County, upon a motion made by David

A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the STOP Violence Against Women Grant Number 97-VAW-008. Expenditures in the amount of three thousand eight hundred eighty-six dollars and sixty-five cents (\$3,886.65) were incurred by Wood County during the month of January, 1999. However, the Request For Reimbursement is in the amount of two thousand eight hundred seventy-seven dollars and 00/100ths cents (\$2,877.00) which represents payment of contractual services provided by Kelly L. Lee, Assistant Prosecuting Attorney, who is responsible for enhancing and continuing the Wood County S.A.F.E. (Silence Affects Families Everywhere) Team to improve the Criminal Justice System's response to violence against women and further represents the purchase of billboard advertising in regard to STOP Domestic Violence. Funds in the amount of one thousand two hundred eighty-five dollars and sixty-five cents (\$1,285.65) were utilized as in-kind match, as set forth in the aforementioned Grant, and represents the remaining salary and benefits paid by Wood County to Kelly L. Lee. In addition to the Request For Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports, the Daily Time Record and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, WV. Documentation pertaining to the aforementioned STOP Violence Against Women grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Robert K. Tebay, Commissioner


David A. Couch, Commissioner