

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 8, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
DAVID A. COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, approved minutes from September 20, 1999 and October 14, 1999.

The County Commission approved Erroneous Assessment Applications in regard to Real Property for W. James Lowe - Steele District (two for 1998); West Virginia University Foundation - Walker District (two for 1998); Dominique G. Holl - Williamstown District (1998 & 1999); I.B. Keffer - Union District (1999) and Harriette Bartlett - City District (1998). The County Commission approved an Erroneous Assessment Application in regard to Personal Property for WVU Foundation, Inc. - Walker District (two for 1998 and two for 1999); Greg A. Mathess - Lubeck District (1999); Douglas H. Nutter - Union District (1999); Douglas & Sherry Micheals - Parkersburg District (1999); Daniel A. Ruley, Jr. Atty - Parkersburg District (1998 & 1999); Terri Horne - Parkersburg District (1999) and for Vinod & Anupam Berry - North Hills District (1998).

At 10:00 A.M., the County Commission held a hearing in regard to the Daniel Moore estate. Attorney was David Underwood. Information in regard to this hearing is on file in the Probate Office.

At 10:30 A.M., the County Commission met with Melissa Crawford from the State Supreme Court. Ginny Conley, Prosecuting Attorney was also present for this meeting who had previously taken Ms. Crawford through the Sid's building as well as Magistrate Court/Family Law Master and the Judicial Building. Office space was discussed.

At 11:00 A.M., the County Commission held a hearing in regard to the Annexation of Property by Minor Boundary Adjustment, Tygart District. Joseph T. Santer, Attorney for the City of Parkersburg, the Petitioner, was present. Whereupon, the Petitioner presented evidence on the facts and matters set forth in said Petition; there were no opponents or objections to the requested annexation. There however being a question as to whether the Petitioner's posting of Notice of the hearing was in full compliance with the applicable State law, Petitioner requested that the hearing be continued to allow for re-posting of the requisite Notice on the property to be annexed. The Commission, believing it proper to do so, does hereby continue this hearing to November 29, 1999 at 10:30 A.M. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission held a hearing in regard to the Annexation of Property by Minor Boundary Adjustment, Parkersburg District. Joseph T. Santer, Attorney for the City of Parkersburg, the Petitioner, was present. Whereupon, the Petitioner presented evidence on the facts and matters set forth in said Petition; there were no opponents or objections to the requested annexation. There however being a question as to whether the Petitioner's posting of Notice of the hearing was in full compliance with the applicable State law, Petitioner requested that the hearing be continued to allow for re-posting of the requisite Notice on the property to be annexed. The Commission, believing it proper to do so, does hereby continue this hearing to November 29, 1999 at 10:00 A.M. An Order was prepared regarding this matter.

At 1:00 P.M., Dallas Silverthorne was sworn in as a member of the Wood County Development Authority.

On this date, came D.R. Smith, Director of Wood County Emergency Services/9-1-1, and presented to the County Commission of Wood County a letter in which he gives AUTHORIZATION to Herschel Petty of Northwest Pipe Company to change the name of the road, on which the aforementioned facility is located, from Foster Drive to Northwest Drive. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby APPOINT Ronald L. Jalbert, Canterbury Drive, Parkersburg, WV, as the ADA Compliance Officer for the Wood County Commission, on a contractual basis. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed Addendum which is hereby made an integral part of Contract of Lease Number VET-006-300 in regard to two rooms on the fourth floor of the Wood County Courthouse being utilized by Veteran's Affairs. Receipt of such fully executed Addendum is pursuant to an Order appearing in Order Book 64, at Page 106 and bearing the date of October 18, 1999 at which time the aforementioned Addendum was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number A-D-

017. Expenditures in the amount of five thousand six hundred fifty two dollars and ninety-one cents (\$5,652.91) were incurred by Wood County during the month of October, 1999. However, the Request For Reimbursement is in the amount of four thousand six hundred dollars and ninety cents (\$4,600.90) which represents payment of contractual services provided by Larry Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects For Adolescent Youth) Director for Wood County and represents payment of travel/training expenses of the aforementioned Project R.E.P.A.Y. Director. A cash match in the amount of one thousand fifty-two dollars and one cent (\$1,052.01) was expended by Wood County which represents the full amount of benefits provided to Rozann Wilcox as the Juvenile Justice Liasion. In addition to the Request For Reimbursement, the Monthly Report, the Travel Vouchers, the Financial Recap, the Daily Time Records, the Project Director's Monthly Report, the Monthly Supervisor's Reports, the Demographic Reports and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, WV. Documentation pertaining to the aforementioned Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, was in receipt of Grant Adjustment Notice Number Five (5) from the Governor's Highway Safety Program, Charleston, WV, in regard to Safe Communities Program Grant Number F98HS-10. The aforementioned Adjustment Notice deobligates funds in the total amount of six hundred nine dollars and ninety cents (\$609.90) in Account Number SA98-07-07 and is deobligated in the following categories: Travel-in the amount of three hundred sixty-five dollars and sixty-eight cents (\$365.68) and Other-in the amount of two hundred forty-three dollars and eighty-two cents (\$243.82). The aforementioned Adjustment Notice further deobligates funds in the amount of seventy-six dollars and ninety-five cents (\$76.95) in

Account Number S098-08-07 and is deobligated in the Other category. Documentation pertaining to the aforementioned Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as president and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Expenditures in the amount of nine hundred sixty-seven dollars and forty-two cents (\$967.42) were incurred by Wood County during the month of October, 1999, which represents payment of contractual services provided by Samuel Barron, Project S.O.B.E.R. (Services, Observation, Behavior, Modification, Education and Rehabilitation) Coordinator working with the Juvenile Probation Office in Wood County, and for travel/training expenses incurred by the said Project S.O.B.E.R. Coordinator. In addition to the Request For Reimbursement, the Monthly Report, the Financial Recap, the Daily Time Records, the Travel Vouchers, the Project Director's Report, the Combating Underage Drinking Grant Form and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, WV. Documentation pertaining to the aforementioned Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Early Intervention and Family Support Services Grant Application in the amount of twenty-one thousand

two hundred dollars and 00/100ths cents (\$21,200.00) and the Letter of Understanding Between the West Virginia Department of Health and Human Resources and the Wood County Commission in regard to the Y.I.E.L.D. Program; to EXECUTE the Early Intervention and Family Support Services Grant Application in the amount of twenty-eight thousand two hundred fifty dollars and 00/100ths cents (\$28,250.00) and the Letter of Understanding Between the West Virginia Department of Health and Human Resources and the Wood County Commission in regard to the Status Offenders Programs; and to EXECUTE the Letter of Understanding Between the West Virginia Department of Health and Human Resources and the Wood County Commission in regard to the Q.U.I.T. Program. In addition to the aforementioned Grant Applications and Letters of Understanding; the Certificate of Liability Insurance for the County Commission of Wood County, the Authorized Signature Page; the Cost Reimbursement Agreement in the amount of twenty thousand five hundred twenty dollars and 00/100ths cents (\$20,520.00) for Counseling Sessions by Dr. Fred Jay Krieg and Associates; the Cost Reimbursement Agreement in the amount of twenty-six thousand two hundred fifty dollars and 00/100ths cents (\$26,250.00) for a Contractual Case Manager; and the Cost Reimbursement Agreement in the amount of twenty thousand seven hundred dollars and 00/100ths cents (\$20,700.00) for a Contractual position to provide counseling services in regard to the Y.I.E.L.D. Program are being submitted to the Department of Health and Human Resources, Office of Social Services, Charleston, WV. Documentation pertaining to the aforementioned Early Intervention and Family Support Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, came Mary R. Rader, Director of the Wood County Planning Commission, and presented to the County Commission of Wood County a plat of Henderson Woods Residential

Development, Phase I. The said Henderson Woods Residential Development is being developed by Po' Hick, LLC, consists of eighteen (18) lots in Phase I and is located in Williams District, Wood County, West Virginia. The said Henderson Woods Residential Development, Phase I received approval from the Wood County Planning Commission at their regular monthly meeting held on October 6, 1999. A permit to fill 0.32 acre of wetland located 1.0 - 1.2 miles above the mouth of an unnamed tributary to Big Run, near Po' Hick, was obtained from the Department of the Army; water and sewer facilities have been given approval from the Central Boaz Public Service District; NPDES Permit Number WV0115100 has been obtained from the Division of Environmental Protection, Charleston, WV; and a Homeowners' Association has been prepared. To insure that improvements are completed in accordance with the Subdivision Regulations for Wood County, bond in the form of a letter of credit in the amount of one hundred thousand dollars and 00/100ths cents (\$100,000.00) from The Peoples Banking and Trust Company, Marietta, OH has been obtained and is for the period of May 20, 1999 through May 20, 2000. After careful review, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to give APPROVAL to the aforementioned plat of Henderson Woods Residential Development, Phase I by EXECUTION of the plat for recordation. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, appointed Roger "Steve" McCoy to fill a vacancy that exists on the Enhanced 911 Communications Advisory Board due to the resignation of Douglas Hess, Jr. Mr. McCoy will be filling the unexpired term of Mr. Hess

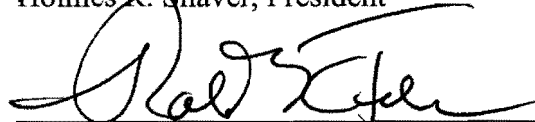
which will expire April 30, 2002. Mr. McCoy was also sworn in on this date. An Order was prepared regarding this matter.

Approved:

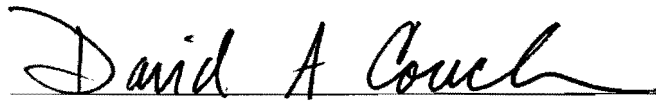
THE COUNTY COMMISSION OF WOOD COUNTY



Holmes R. Shaver, President



Robert K. Tebay, Commissioner



David A. Couch, Commissioner

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