

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 21, 1999

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:30 A.M., the County Commission met with Tim Knopp, grant consultant, and discussed the need of an insurance certificate for a Department of Health and Human Resources grant.

The County Commission, upon a motion made by David A. couch, seconded by Holmes R. Shaver and passed, approved an invoice in the amount of \$500.00 from the West Virginia State Route 2 and Interstate 68 Authority.

The County Commission approved Purchase Order Number 25444 to Digital Controls in the amount of \$650.00.

The County Commission approved an Erroneous Assessment Application in regard to Personal Property for Clarence Joachim - City District (1999).

The County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Erroneous Assessment Application No. 9587 pertaining to real property, found in Order Book 64, at Page 95 and bearing the date of September 30, 1999, be voided due to incorrect tax amounts. Said Erroneous Assessment Application is in the name of Ruth D. Raines and is for property located in Vienna District. A new Erroneous Assessment Application was prepared - Number 9594. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Erroneous Assessment Application No. 9588 pertaining to real property, found in Order Book 64, at Page 95 and bearing the date of September 30, 1999, be voided due to incorrect tax amounts. Said Erroneous Assessment Application is in the name of Ruth D. Raines and is for property located in Vienna District. A new Erroneous Assessment Application was prepared - Number 9593.

The County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that Erroneous Assessment Application No. 9974 pertaining to personal property, found in Order Book 64, at Page 94 and bearing the date of September 30, 1999, be voided due to incorrect tax amounts. Said Erroneous Assessment Application is in the name of Richard & Danica Levesque and is for property located in Vienna District. A new Erroneous Assessment Application was prepared - Number 9999. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, does hereby NAME and APPOINT the following individuals to serve as members of the Wood County Development Authority. Said action is pursuant to the authority vested in said County Commission by West Virginia Code 7-12-1 et seq. and is further pursuant to a memorandum from the Office of Jim Kinnett II, President and CEO Of the Area Roundtable.

Gerald Binder replaces Joe Gay	term expires December 31, 2001
Craig Bohren replaces Jack Glarrow	term expires December 31, 2001

An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, appointed Jamie Sprague to fill a vacancy which exists on the Wood County Recreation Commission. Said vacancy is due to the expiration of Steve

Swisher's term on September 15, 1999. Mr. Sprague's term will expire on September 15, 2002.

An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, adopted a Resolution in reference to Budget Revision No. 5 in the General County Fund budget for the fiscal year 1999/2000. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Department of Health and Human Resources, Parkersburg, West Virginia, enclosing the Monthly Progress Report of the Project Director in regard to the Early Intervention and Family Support Services Grant Number 99881 (Q.U.I.T. Program) for the period of September, 1999. In addition to the Monthly Progress Report, the Monthly Demographic Report, the Monthly Attendance Report and the Daily Time Records are being submitted to the Department of Health and Human Resources, Parkersburg, West Virginia. Documentation pertaining to the Early Intervention and Family Support Services Grant, Q.U.I.T. (Quality Intervention and Treatment) Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Four (4) from the Criminal Justice and Highway Safety Division, Charleston, WV, in

regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Receipt of the aforementioned Grant Adjustment Notice changes the Grant cycle from January 1, 1999 to June 30, 2000 to allow time to fully expend the Grant funds. Documentation pertaining to the said Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

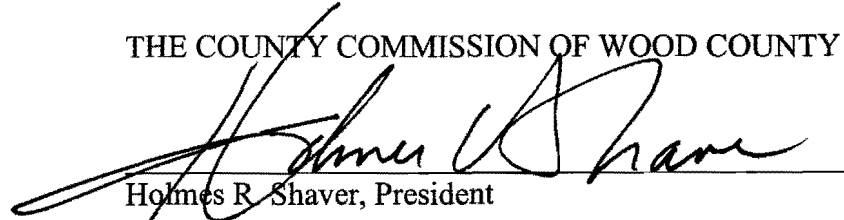
The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Victims of Crime Act Assistance Grant Number 98-VA-019. Expenditures in the amount of two thousand eight hundred forty-three dollars and 69/100ths (\$2,843.69) were incurred by Wood County during the month of September, 1999. However, the Request For Reimbursement is in the amount of one thousand five hundred fifty-seven dollars and 00/100ths cents (\$1,557.00) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County. The amount of three hundred thirty-eight dollars and 69/100ths cents (\$338.69) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies and materials and salary supplement for the aforementioned Victims Advocate. The amount of nine hundred forty-eight dollars and 00/100ths cents (\$948.00) was utilized as in-kind match, as set forth in the aforementioned Grant, and represents volunteer time. In addition to the Request For Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Records, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia.

Documentation pertaining to the aforementioned Victims of Crime Act Assistance Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M..

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner

ap