

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 19, 2000

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Holmes R. Shaver, seconded by David A. Couch and passed, approved minutes from September 28, 2000.

At 9:30 A.M., Shaun D. Wilson was sworn in as a reserve deputy.

Toni Vitti was sworn in as members of the 911 Advisory Board.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby ORDER that Brett Pickens of 2412 Covert Street, Apartment 35, Parkersburg, WV, be APPOINTED to the position of Assistant Coroner. Said appointment is pursuant to a letter of request from Mike St.Clair, Wood County Coroner. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of ten thousand eight hundred ninety-nine dollars and ten cents (\$10,899.10) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the months of June, 2000 and July, 2000 in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 271 and bearing the date of July 13, 2000, at which time

Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement, and further pursuant to an ORDER appearing in Order Book 64, at Page 291 and bearing the date of August 14, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement. Documentation pertaining to the aforementioned Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby ORDER that the amount of twenty-five thousand dollars and 00/100ths cents (\$25,000.00) be contributed to the Parkersburg High School Foundation, Inc. – Stadium Fund and the amount of twenty-five thousand and 00/100ths cents (\$25,000.00) be contributed to the Erickson All-Sports Facility. For auditing purposes, the aforementioned contribution will be made payable to the Wood County Board of Education. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, placed Howard Seufer in nomination for reappointment to the Union Williams Public Service District Board. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities; and further pursuant to an Order appearing in Order book 64, at Page 337 at which time the vacancy was announced. The term will expire November 1, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, placed C. Randall Law in nomination for reappointment to the Claywood Park Public Service District Board. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities; and further pursuant to an Order appearing in Order Book 64, at Page 337 at which time the vacancy was announced. The term will expire November 1, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County announced to all concerned, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, October 24, 2000 at 1:30 P.M. Said Special Session is being held to discuss the disposition of county buildings. This meeting will be held in the County Commission Office, Room 203, Wood County Courthouse. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Program Number 99-A-D-008. Expenditures in the amount of six thousand four hundred eighty-eight dollars and ninety-eight cents (\$6,488.98) were incurred by Wood County during the month of September 2000. However, the Request for Reimbursement is in the amount of five thousand six hundred ninety-eight dollars and thirty-three cents (\$5,698.33) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and Larry

D. Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, as well as travel expenses for said Larry D. Johnson. The amount of seven hundred ninety dollars and sixty-five cents (\$790.65) represents the cash match as set forth in the Juvenile Accountability Incentive Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Travel Vouchers, the Vouchers, the Project Director's Monthly Report, the Demographic Reports and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the aforementioned Juvenile Accountability Incentive Block Grant Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Department of Health and Human Resources, Parkersburg, West Virginia, enclosing the Progress Reports of Alliance Behavioral Services, Inc. in regard to the Early Intervention and Family Support Services Grant Number 99881 (Q.U.I.T. Program) for the period of September, 2000. In addition to the Progress Reports the Monthly Demographic Report, the Monthly Attendance Report and the Daily Time Records are being submitted to the Department of Health and Human Resources, Parkersburg, West Virginia. Documentation pertaining to the Early Intervention and Family Support Services grant, Q.U.I.T. (Quality

Intervention and Treatment) Program, is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission of Wood County a plat of the Proposed Extension of Westwood Drive which provides access to Westwood Subdivision located in Lubeck Taxing District and being developed by Westwood Land Company. The West Virginia Department of Transportation, Division of Highways, with the construction of Corridor "D" will take the original access, off WV State 68, to the aforementioned Westwood Subdivision. The Proposed Extension of Westwood Drive will provide access from Meadow Drive instead of directly from WV Route 68. Since the request for approval only deals with the access to the aforementioned Westwood Subdivision, a bond will not be requested. After careful consideration, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by David A. Couch and passed, did hereby give APPROVAL, by signature, to the plat of the Proposed Extension of Westwood Drive for recordation. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request For Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 99-VA-011. Wood County incurred expenditures in the amount of one thousand eight hundred ten dollars and nine cents (\$1,810.09) during the month of September, 2000. However, the Request For Reimbursement is in the amount of one thousand six hundred twenty-two dollars and 00/100ths cents (\$1,622.00) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County. The amount of one hundred sixty dollars and

nine cents (\$160.09) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies and copies utilized by the Victims Advocate, office space and salary supplement for the aforementioned Victims Advocate. The amount of twenty-eight dollars and 00/100ths cents (\$28.00) was utilized as an in-kind match and represents volunteer time, as set forth in the aforementioned Grant. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Records, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Safe Communities Program Grant Number 00HS-11. Expenditures in the amount of eight thousand one hundred three dollars and twenty-nine cents (\$8,103.29) were incurred by Wood County during the period of July 1, 2000 through September 30, 2000 and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants; for materials, supplies and mailings utilized by the aforementioned Grant Consultants and for overtime expenses incurred by the Jackson County Commission and the City of Ripley for law enforcement officials who conducted road patrols in conjunction with the Highway Safety Program. In addition to the Request For Reimbursement, the Grant Progress Report, the Time and Attendance Reports, the travel and Expenses Accounts,

and the Project Financial Reports are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the aforementioned Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request For Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number A-D- 017. No expenditures were incurred by Wood County during the month of September, 2000. In addition to the Request For Reimbursement, the Monthly Reports, the Financial Recap, the Monthly Supervisor's Report and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, adopted a Resolution in reference to Budget Revision No. 4 in the General County Fund budget for the fiscal year 2000/2001. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby ORDER that the bid be let for the repair of the EPDM roof on the Wood County Courthouse. The Legal Notice, requesting sealed bids,

will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on Monday, October 23, 2000 and on Monday, October 30, 2000 with bid opening to be held by the County Commission on Thursday, November 9, 2000, at 10:00 A.M. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 3 in the General County Fund budget for the fiscal year 2000/2001. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 322 and bearing the date of September 21, 2000, at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 2 in the General County Fund budget for the fiscal year 2000/2001. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 299 and bearing the date of August 24, 2000, at which time the Request for Revision was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

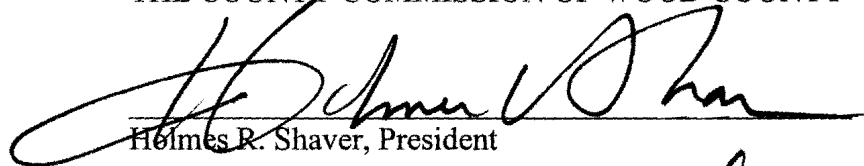
The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE a form stating that Wood County does not wish to request an extension of the COPS Fast Hiring Grant Number 96-UM-WX-1285. It is further stated on the aforementioned form that the COPS Grant

will be completed by Wood County as of December 31, 2000. The aforementioned form will be remitted to the United States Department of Justice, Washington, D.C. Documentation pertaining to the COPS Fast – Hiring Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

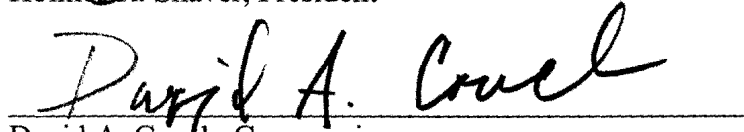
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Holmes R. Shaver, President



David A. Couch, Commissioner

PURCHASE ORDERS APPROVED ON OCTOBER 19, 2000

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| 26107 | Ogden Newspapers | 238.84 |
| 26151 | Walter F. Stephens | 183.80 |
| 26199 | Garrison Brewer | 188.57 |
| 26201 | Lowe's | 199.00 |
| 26203 | Bob Barker Co. | 776.22 |
| 26217 | Parkersburg Office Supply | 48.00 |
| 26690 | Lowe's | 25.55 |
| 26894 | Broadwaters Motorcar | 35.64 |
| 26916 | Quill Corporation | 319.94 |
| 26944 | S/W Graphics | 917.20 |
| 26962 | Kramer's Photo | 7.91 |
| 26966 | Mahone Tire | 188.44 |
| 26968 | Broadwaters Motorcar | 17.81 |
| 26970 | Universal Supply | 77.04 |
| 26986 | State Electric | 70.75 |
| 26992 | Parks Hardware | 19.74 |

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| 26994 | Kesterson Cleaners | 335.72 |
| 26996 | Broadwaters Motorcar | 50.94 |
| 26998 | Broadwaters Motorcar | 6.80 |
| 27000 | Black Bear Paging | 57.00 |
| 27002 | Chevron USA | 232.50 |
| 27004 | Broadwaters Motorcar | 193.25 |
| 27022 | Runyon Lock Service | 26.00 |
| 27024 | Astorg Motor | 190.98 |
| 27026 | Parkersburg Office Supply | 19.14 |
| 27028 | Parkersburg Office Supply | 212.01 |

To listen to these minutes, please refer to Tape #42.

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