

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 11, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission of Wood County, upon a motion duly made, seconded and passed approved Erroneous Assessment Applications in regard to Personal Property for David J. Bailey, Jr. – Tygart district (2000); Bargin Hut – Parkersburg City District (2000); Stearns Bank NA c/o Leslie Brush – Harris District (2000) and for Bruce A. Crum – Vienna District (1999).

At 10:00 A.M., the County Commission met with Karen Leachman from the Wood County Senior Citizens Center. Ms. Leachman presented her request for the general operating budget and gave an update on the Center.

At 10:30 A.M., Lesa Hunter failed to show for her appointment to discuss a deed.

At 11:00 A.M., the County Commission met with Amy Harries from the Mid-Ohio Valley Regional Council. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Small Cities Block Grant Contract between the West Virginia Development Office and the Wood County Commission in regard to the Small Cities Block Grant funds in the amount of nine hundred fifty thousand dollars and 00/100ths cents (\$950,000.00). The

aforementioned funding will allow water service to be extended to the Progress Ridge and Farrow/Hill area through the Claywood Park Public Service District. Any changes within the scope of services shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission of Wood County. The County Commission of Wood County will commence its duties under this CONTRACT on September 13, 2000 and shall be completed by September 13, 2003. After project commencement, the aforementioned Contract may be rescinded, modified, or amended only by mutual agreement of both parties. Documentation pertaining to the Small Cities Block Grant is on file in the County Administrator's Office. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby, AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the AGREEMENT FOR ADMINISTRATIVE SERVICES by and between the Wood County Commission and the Mid-Ohio Valley Regional Council in regard to the Small Cities Block Grant funds for the Progress Ridge and Farrow/Grant Hills Water Extension Project to be completed through the Claywood Park Public Service District. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE the RESOLUTION to accept a grant for Small Cities Block Grant Program funds in the amount of nine hundred fifty thousand dollars and 00/100ths cents (\$950,000.00) to allow water service to be extended to the Progress Ridge and Farrow/Grant Hill area through the Claywood Park Public Service District. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE the RESOLUTION to accept the ADMINISTRATIVE SERVICES AGREEMENT allowing the Mid-Ohio Valley Regional Council to administer the Small Cities Block Grant on behalf of the County Commission in regard to the Progress Ridge and Farrow/Grant Hills Water Extension Project to be completed by the Claywood Park Public Service District. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with D.R. Smith, Director of Emergency Services and 911 and Doug McKenzie, McKenzie Engineering to discuss mapping and the readdressing of Wood County. Mr. Smith stated that the letters are starting to be mailed in regard to the addressing and 911 service. More discussion took place.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby AFFIRM the Tower Attachment Lease Agreement by and between TELESPECTRUM, INC. having an office at c/o 360° Communications Company, 8725 Higgins Road, Chicago, Illinois, 60631-2702 (Lessor) and THE WOOD COUNTY COMMISSION, having an address of Wood County Courthouse, Parkersburg, West Virginia, 26101 (Lessee) in regard to the antenna tower attachment rights on the one hundred eighty (180) foot tower located in Porterfield, Ohio (the Premises). The aforementioned motion is pursuant to an ORDER appearing in Order Book 60, at Page 500 and bearing the date of November 19, 1998. The comprehensive general liability insurance, including property damage, with a five million dollars and 00/100ths cents (\$5,000,000.00) per occurrence, is on file in the Office of the County Administrator and is in

effect until January 1, 2002. The aforementioned Tower Attachment Lease Agreements are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

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at Page 500 and bearing the date of November 19, 1998. The comprehensive general liability insurance, including property damage, with a five million dollars and 00/100ths cents (\$5,000,000.00) per occurrence, is on file in the Office of the County Administrator and is in effect until January 1, 2002. The aforementioned Tower Attachment Lease Agreements are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission, upon a motion duly made, seconded and passed, removed Earl Burgess and placed Steve Bayer as the alternate for Gary Hamilton, County Health Officer to the Enforcement Agency for the Abandoned Building Ordinance. This appointment is in accordance with Chapter Seven, Article One, Section Three-ff (§7-1-3ff) of the Code of West Virginia. Under section 2.1 of the Abandoned Building Ordinance, the enforcement agency of Wood County Government is charged with the investigation and enforcement of violations of that statute and said ordinance. An Order was prepared regarding this matter.

The County Commission, upon a motion duly made, seconded and passed, removed Earl Burgess and placed Steve Bayer as the alternate for Gary Hamilton, County Health Officer to the Enforcement Agency for the Abandoned Building Ordinance. This appointment is in accordance with Chapter Seven, Article One, Section Three-ff (§7-1-3ff) of the Code of West Virginia. Under section 2.1 of the Abandoned Building Ordinance, the enforcement agency of Wood County Government is charged with the investigation and enforcement of violations of that statute and said ordinance. An Order was prepared regarding this matter.

The County Commission, upon a motion duly made, seconded and passed, removed Sgt. Charlie Johnson, Chief Deputy and placed Lt. Terry Miller, Deputy as the representative for the Wood Sheriff's Department to the Enforcement Agency for the Abandoned Building Ordinance. This appointment is in accordance with Chapter Seven, Article One, Section Three-ff (§7-1-3ff)

of the Code of West Virginia. Under section 2.1 of the Abandoned Building Ordinance, the enforcement agency of Wood County Government is charged with the investigation and enforcement of violations of that statute and said ordinance. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced to all concerned that nine (9) vacancies exist on the Wood County Local Emergency Planning Committee due to the expiration of terms of the following members on December 31, 2000.

Douglas E. Life
Roger Martin
Gary Deem
Daniel Goodwin
Doug Hess
Larry Stephens
Dwane Weekley
Kevin L. Campbell
Roger Evans

Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 31, 2002. An Order was prepared regarding this matter.

The County Commission, upon a motion duly made, seconded and passed, announced to all concerned that a vacancy will exist on the Wood County Emergency Services Board effective February 1, 2001. Said vacancy is due to the expiration of Howard Joachim's term expiring on said date. The County Commission, upon a motion duly made, seconded and passed, placed Howard Joachim in nomination, per the verbal recommendation of D.R. Smith, Director of Emergency Services/911. Said announcement and nomination are pursuant to an Order

appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure policy for appointments to Board and Authorities. An Order was prepared regarding this matter.

The County Commission, upon a motion duly made, seconded and passed, announced to all concerned that a vacancy will exist on the Wood County Emergency Services Board effective February 1, 2001. Said vacancy is due to the expiration of Howard Joachim's term expiring on said date. The County Commission, upon a motion duly made, seconded and passed, placed Howard Joachim in nomination, per the verbal recommendation of D.R. Smith, Director of Emergency Services/911. Said announcement and nomination are pursuant to an Order appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure policy for appointments to Board and Authorities. An Order was prepared regarding this matter.

The County Commission, upon a motion duly made, seconded and passed, does hereby NAME and APPOINT the following individuals to serve as members of the Wood County Development Authority. Said action is pursuant to the authority vested in said County Commission by West Virginia Code 7-12-1 et. seq. and is further pursuant to a memorandum from the Office of Jim Kinnett, President and CEO of the Area Roundtable.

Rick Adams replaces Doug Adams
Paul R. Burge replaces Rick Keup

Term expires December 31, 2003
Term expires December 31, 2002

An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby APPOINT Rick Modesitt as ADA (Americans with Disability Act) Compliance Officer for Wood County. Commissioner Modesitt

is replacing Commissioner David A. Couch, who resigned in December, 2000 for medical reasons. An Order was prepared regarding this matter.

The County Commission, upon a motion duly made, seconded and passed, announced to all concerned that a vacancy exists on the Wood County Recreation Commission due to the expiration of Bennett Stump's term on September 15, 2000. The County Commission, upon a motion duly made, seconded and passed, placed Bennett Stump in nomination for reappointment. Said announcements of vacancy and nomination are pursuant to an Order appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure policy for appointments to Board and Authorities. The new term will expire September 15, 2003. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Rick Modesitt, seconded by Ken Merritt and made unanimous by Robert K. Tebay, did reappoint Larry Border, Paul M. Campbell, Nelson Douglass, Rocky Peck, Marlin Sams and Robert Stephens to the Wood County Planning Commission. Their terms will expire December 31, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION that the County Commission of Wood County does hereby ACCEPT the terms and conditions of the GRANT award as stipulated in the Small Cities Block Grant Contract between the West Virginia Development Office and the Wood County Commission. Execution of the aforementioned RESOLUTION further AUTHORIZES and EMPOWERS Robert K. Tebay, in his official capacity as President and on behalf of the County Commission to act in all matters relating to said Contract. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM CONTRACT between the WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION. Receipt of the aforementioned Grant Program Contract is pursuant to an ORDER appearing in Order Book 64, at Page 372 and bearing the date of November 30, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the Grant Program Contract. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM CONTRACT between the WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION. Receipt of the aforementioned Grant Program Contract is pursuant to an ORDER appearing in Order Book 64, at Page 374 and bearing the date of December 4, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the Grant Program Contract. An Order was prepared regarding this matter.

The County commission of Wood County was in receipt of the fully executed GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT between the WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION. Receipt of the aforementioned Grant Program Contract is pursuant to an ORDER appearing in Order Book 64, at Page 372 and bearing the date of November 30, 2000, at which time the Grant

Program Contract was EXECUTED by Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby EXECUTE THE MEMORANDUM OF AGREEMENT in regard to Wood County monies deposited at the United National Bank, Parkersburg, WV, in a fund known as the Sheriff/Commission Special Building Fund. Set forth in the aforementioned MEMORANDUM OF AGREEMENT is the authority of the Custodian (United National Bank), the authority of an Investment Service (if used), the relations to Third Party, Duties of the Custodian, Relations Between Principal and Custodian, and Backup Withholding. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby give APPROVAL for Wood County to become a member of the West Virginia Code Officials Association. The annual dues for an Active Member (Government) is in the amount of forty dollars and 00/100ths cents (\$40.00) per person. BOCA International, Inc., the International Code Council, the National Fire Protection Association and other national code standard organizations provide training to keep members on the cutting edge of technology and prepare them for national certification examinations. An Order was prepared regarding this matter.

The County Commission of Wood County, was in receipt of a check in the amount of two thousand nine hundred twenty-six dollars and twenty-two cents (\$2,926.22) from the Criminal Justice Services, Charleston, West Virginia, which represents reimbursement to Wood County for expenses incurred during the months of July, August, September and October, 2000 in regard to the Early Intervention and Family Support Grant Number G010594. Receipt of the

aforementioned check is pursuant to ORDERS appearing in Order Book 64, at Page 375 & 376 and bearing the date of December 4, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to Execute the Request for Reimbursements. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of six thousand three hundred fourteen dollars and eighty-one cents (\$6,314.81) from the Criminal Justice Services, Charleston, West Virginia, of which the amount of two hundred forty-seven dollars and sixty-five cents (\$247.65) represents reimbursement to Wood County for expenses incurred during the month of October, 2000 in regard to the Juvenile Accountability Incentive Block Grant Number A-D-017. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 64, at Page 366 and bearing the date of November 20, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Victims of Crime Assistance (VOCA) Grant Number 99-VA-011. The aforementioned Adjustment Notice changes the Authorized Official from Holmes R. Shaver to Robert K. Tebay in regard to the execution of documentation pertaining to the VOCA Grant. Documentation

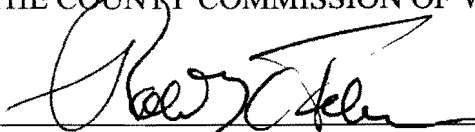
pertaining to the Victims of Crime Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the T&S LAWN APPLICATION for 2001. The aforementioned Lawn Application is in regard to the lawn in front and around the Holmes R. "Butch" Shaver Judicial Building and consists of six (6) applications of fertilizer, weed control, crabgrass preventer, grub insect control and surface insect control to be applied over the period of March, 2001 to November, 2001. The cost of the annual lawn application is in the amount of four hundred sixty-seven dollars and forty cents (\$467.40). An Order was prepared regarding this matter.

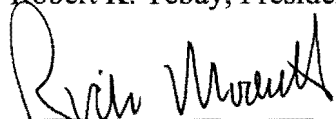
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K.D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 11, 2001

27348	Lowe's	7.20
27338	Parkersburg Office Supply	14.93
27332	Office Depot	53.78
26141	Positive Promotions	3484.40
26149	Tri-State Roofing	6333.62
26271	Mahone Tire	182.60
26305	Positive Promotions	3440.45
26309	Fanelli Boys	3135.80
26341	Broadwaters Motorcar	1172.04
26353	Office Depot	239.59
26355	Parkersburg Office Supply	6.37
26357	Mahone Tire	382.60
26361	Bestway Equipment	18.60
26369	Parkersburg Office Supply	57.50
26371	Newberry Hardware	30.78
26373	Sam's Club	135.77
26379	Lowe's	13.49
26381	Broadwaters Motorcar	35.09
26383	Broadwaters Motorcar	16.38
26385	Parkersburg Office Supply	429.21
26387	Parkersburg Office Supply	1.93
26389	Miller Communications	4215.00
26395	Gall's	34.95
26397	Walmart	113.32
26399	Sherwin-Williams	736.37
26407	Walter F. Stephens, Inc.	193.80
26409	Office Depot	17.97
26411	Parkersburg Office Supply	38.37
26433	Parkersburg Office Supply	129.15
26435	Tri-State Roofing	1980.65
26437	Tri-State Roofing	960.50
26441	Lowe's	21.92
27088	Tri-State Roofing	140.25
27146	Assurance Business Forms	485.23
27158	Mid-South Uniform Supply	616.83
27168	WV Uniforms	568.75
27230	Hornor & Harrison	183.75
27234	Parkersburg Office Supply	84.00
27236	Big Mac Printing	120.40
27284	Tri-State Roofing	357.00
27286	Assurance Business Forms	74.96

27294	Parks Hardware	29.37
27298	Advanced Alarm	642.50
27300	Walmart	47.10
27306	Parkersburg Office Supply	130.70
27308	Walmart Community	130.28
27320	Federal Express	18.46
27324	Xerox	704.00
27330	State Electric Supply	42.08

To listen to these minutes, please refer to Tape #55.

January 11, 2001

Karen Lachman
D. Smith
Doree McKenzie
Amy Harkies

Wood Co. Sr. Citizens
E11/Eng. Services
McKenzie Engineering
MOVRC