

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 18, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Jerry Mathers – Parkersburg City District (1999 & 2000) and Tony Phillips – Lubeck District (1998).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Ginger L. Smith – Williams District (1997, 1998, 1999 & 2000) and for John L. Schmidt – Lubeck District (1999).

At 9:30 A.M., Mark Earls was sworn in as a Reserve Deputy with the Wood County Sheriff's Department.

At 10:00 A.M., the County Commission met with Pauline Petty to discuss the mapping of Wood County. After discussion about aerial photographs (maps), the Commission informed Ms. Petty that D.R. Smith, Director of Emergency Services/911 would be in later this morning. Ms. Petty said that she would wait.

Curtis Smith informed the County Commission that the inspection of the jail by himself, Dr. Logan Hovis and James Deem has been completed and they found the jail in good condition.

At 11:00 A.M., the County Commission met with H.R. Scott, from the West Virginia University Extension Office to discuss TMDL load limits on streams, which will be discussed at a meeting to be held tonight.

The County Commission met with D.R. Smith and Pauline Petty to further discuss the addressing and maps for Wood County.

Steve Bayer was sworn in as an Alternate County Health Officer in regard to the Abandoned Building Ordinance. Rick Modesitt was sworn in as the American with Disabilities Act Coordinator and Robert Stephens was sworn in as a reappointed member of the Wood County Planning Commission.

Attorney David Underwood presented an Order in regard to the David E. Watkins Estate. Said Order states that the estate be referred to Eugene T. Hague, Jr. Fiduciary Commissioner. Robert K. Tebay, Commission President, Attorney Underwood and Attorney Roger F. Redmond signed the Order.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, reappointed Bennett Stump to the Wood County Recreation Commission. Said reappointment is pursuant to an Order appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure policy for appointments to Boards and Authorities. Mr. Stump's new term will expire September 15, 2003. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, reappointed Howard Joachim to the Wood County Emergency Services Board. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure policy

for appointments to Boards and Authorities. Mr. Joachim's new term will expire February 1, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, placed Joe Vogel in nomination to fill a vacancy on the Wood County Planning Commission. Eight vacancies were announced on January 11, 2001 due to members' terms expiring on December 31, 2000. The new terms will expire on December 31, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, adopted a Resolution in reference to Budget Revision No. 7 in the General County Fund budget for the fiscal year 2000/2001 Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 98-VAW-014. Wood County incurred expenditures in the amount of three thousand five hundred seven dollars and fifty-two cents (\$3,507.52) during the month of November, 2000. However, the Request for Reimbursement is in the amount of two thousand three hundred sixty-seven dollars and ninety-five cents (\$2,367.95) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response

to violence against women and for payment of advertising costs associated with the aforementioned S.A.F.E. Team. Funds in the amount of one thousand one hundred thirty-nine dollars and fifty-seven cents (\$1,139.57) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports, the Daily Time Records and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT between the WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION. Receipt of the aforementioned Grant Program Contract is pursuant to an ORDER appearing in Order Book 64, at Page 386 and bearing the date of December 21, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the Grant Program Contract. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to enter into an Addendum to Contract of Lease Number VET-006-999 by and between the County Commission of Wood County, herein referred to as "Lessor", and the State of West Virginia, by the Secretary of the

Department of Administration, herein referred to as "Lessee" for and on behalf of the Division of Veterans Affairs, herein referred to as "Tenant". Said Addendum to Contract of Lease renews the lease for two (2) rooms containing approximately five hundred twenty-nine (529) square feet, more or less, on the fourth floor of the Wood County Courthouse, No. 1 Court Square in the City of Parkersburg, County of Wood, West Virginia, to be used by Veterans Affairs. Monthly rent is two hundred fifty dollars and 00/100ths cents (\$250.00) and the term of the lease will begin July 1, 2001 and will end at midnight on June 30, 2002. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of one thousand four hundred eleven dollars and eighty cents (\$1,411.80) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of November, 2000 in regard to the Victims of Crime Act (VOCA) Program Grant Number 99-VA-011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 380 and bearing the date of December 7, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request For Reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from Cecil H. Underwood, former Governor of West Virginia, giving APPROVAL to a supplemental award in the amount of ten thousand seven hundred fifty dollars and 00/100ths cents (\$10,750.00) in regard to the Wood/Jackson Regional Safe Community/Highway Safety Program Grant. Receipt of the aforementioned letter of approval is pursuant to an ORDER appearing in Order Book 64,

at Page 332 and bearing the date of October 5, 2000, at which time the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Application requesting supplemental funding. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K. D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT between the WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to the Wood County Habitat For Humanity. The aforementioned funds are in the amount of five thousand dollars and 00/100ths cents (\$5,000.00) and are to be utilized to assist the purchase of a commercial building located on Elder Street, Parkersburg, WV, in which the organization will establish permanent office space and a resale store. The aforementioned Grant Program shall be completed by June 30, 2001 and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Governor's Community Partnership Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written amendments to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date thereof. Sealed bids must be solicited for all commodities or supplies related to this Project which have an estimated

value of over ten thousand dollars and 00/100ths cents (\$10,000.00). An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of November, 2000 in regard to the Juvenile Accountability Incentive Block Grant Number 99-A-D-008. Receipt of the aforementioned check is pursuant to an Order appearing in Order book 64, at Page 340 and bearing the date of December 7, 2000 at which time the Request for Reimbursement was EXECUTED by Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 99-A-D-008. Expenditures in the amount of five thousand seven hundred eighty-five dollars and thirty-one cents (\$5,785.31) were incurred by Wood County during the month of December, 2000. However, the Request for Reimbursement is in the amount of four thousand nine hundred ninety-four dollars and sixty-six cents (\$4,994.66) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison and Larry D. Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator. The amount of seven hundred ninety dollars and sixty-five cents (\$790.65) represents the cash match as set forth in the Juvenile Accountability Incentive Grant and is the full amount of benefits; FICA,

Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Project Director's Monthly Reports, the Demographic Reports and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Cost Reimbursement Invoice in regard to the Early Intervention and Family Support Grant Number G010594. Expenditures in the amount of six hundred ninety dollars and 00/100ths cents (\$690.00) were incurred by the County during the month of December, 2000 which represents payment of contractual services provided by Alliance Behavioral Services, Vienna, West Virginia, in regard to the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program, and payment of contractual services provided by Alliance Behavioral Services in regard to the Q.U.I.T. (Quality Intervention and Treatment) Program. In addition to the Cost Reimbursement Invoice, the Cost Reimbursement Documentation, the Y.I.E.L.D. Demographic Report, the Q.U.I.T. Demographic Report, the Monthly Progress Reports for the Y.I.E.L.D. Program, the Monthly Attendance Reports for the Y.I.E.L.D. Program, the Month Attendance Reports for the Q.U.I.T. Program, the Monthly Progress Reports for the Q.U.I.T. Program, the Daily Time Records for the Y.I.E.L.D. Program and for the Q.U.I.T. Program are being submitted to the West Virginia Department of Health and Human Resources, Charleston, West Virginia, with copies also being

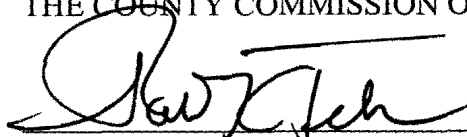
submitted to the Health and Human Resources Offices in Fairmont, West Virginia and Parkersburg, West Virginia. Documentation pertaining to the Early Intervention Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, was in receipt of a check in the amount of one thousand three hundred eighty dollars and 00/100ths cents (\$1,380.00) from the Criminal Justice Services, Charleston, West Virginia, which represents reimbursement to Wood County for expenses incurred during the month of November, 2000 in regard to the Early Intervention and Family Support Grant Number G010594. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 383 and bearing the date of December 11, 2000, at which time Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to Execute the Request for Reimbursement. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

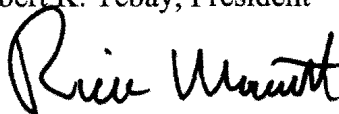
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

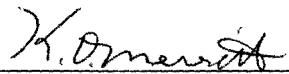
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K.D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 18, 2001

26127	BI Incorporated	1535.00
26365	Broadwaters Motorcar	58.99
26367	Lowe's	79.86
26377	Lambert Enterprises	341.60
26393	Sears Roebuck	174.91
26401	Runyon Lock Service	16.50
26403	General Glass	133.92
26415	Walmart	17.23
26419	Dayton Legal Blank	4096.00
26421	Broadwaters Motorcar	16.98
26423	Office Depot	74.55
26425	Mahone Tire	212.12
26427	Office Depot	34.74
26429	Advance Auto Parts	95.22
26445	Franklin Fire Equipment	293.70
26451	Sherwin-Williams	215.22
26453	Casto & Harris	4100.00
26457	Newberry Hardware	8.38
26459	Lowe's	48.84
26461	Parkersburg Office Supply	9.95
26471	Garrison Brewer	256.90
26475	Parks Hardware	18.65
27262	Stuart Oil	2642.64
27254	Broadwaters Motorcar	1936.11
27302	Broadwaters Motorcar	15.78
27326	Artcraft Studio	18.00
27328	Parkersburg Office Supply	30.13
27342	Parkersburg Office Supply	12.00
27346	Parks Hardware	63.27
27358	PAMS	264.10
27362	Black Bear Paging	57.00
27364	Kesterson Cleaners	511.58
27366	WV Uniforms	116.55
27368	WV Uniforms	473.75

To listen to these minutes, please refer to Tape #56.

Jan 18, 2001

Pauline Petty
Curt Smith
D.R. Smith
H.R. Scott