

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 19, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

The County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At 9:30 A.M., the County Commission met with Steve Nicely from the Parkersburg/Wood County Convention and Visitors Bureau. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the allocation of ten thousand dollars and 00/100ths cents (\$10,000.00) to the Parkersburg/Wood County Convention & Visitors Bureau, Inc. Authorization of said allocation is pursuant to a memorandum of March 8, 2001 from the Parkersburg/Wood County Convention & Visitors Bureau, Inc. and represents the County's contribution to the regional marketing effort of the said Convention & Visitors Bureau. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM CONTRACT between THE WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to Children's Discovery Museum, Inc. The aforementioned funds are in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00) and are to be

utilized to assist in the purchase of the former Parkersburg Lumber Company building to establish the nonprofit Children's Discovery Center Museum, Inc. The aforementioned Grant Program shall be completed by June 30, 2002 and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Governor's Community Partnership Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination. Sealed bids must be solicited for all commodities or supplies related to this Project, which have an estimated value of over ten thousand dollars and 00/100ths cents (\$10,000.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby EXECUTE the ENHANCED 911 ORDINANCE FOR WOOD COUNTY, WEST VIRGINIA, that was revised on June 18, 2001 by ORDER bearing the same date. The aforementioned ORDER appears in Order Book 64, at Page 524. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Ginny Conley, Prosecuting Attorney, to discuss E-911 personnel. At 10:12 A.M., the County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, went into Executive Session at the request of Ms. Conley, under the authority granted in Section A & B of No. 2, Chapter 6, Article 9A, Section 4 of the West Virginia Code of 1931, as amended. The said Executive Session adjourned at 10:50 A.M.

At 10:50 A.M., the County Commission met with Toni Tiano, grant consultant and Jason Hayner. After discussion, County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Wood County, West Virginia, and J. Jason Hayner, 39 Dickens Drive, Mineral Wells, West Virginia. The County Commission is the recipient of Grant funds from the State of West Virginia Office of Military Affairs and Public Safety, Division of Criminal Justice Services, Juvenile Accountability Incentive Block Grant for the purpose of hiring a contractual project coordinator who will perform the functions of the Youth Transition Case Manager and the R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator through the Wood County Juvenile Probation Office. The main functions of the Project Coordinator will be to develop after care plans and follow-up for those youth who are returning to the community from an out-of-home placement as well as to develop restitution projects for those youth who must perform community service hours as part of their probation sentence or as a restitution project. For the aforementioned services, the County Commission of Wood County shall compensate J. Jason Hayner at the rate of sixteen dollars and 00/100ths cents (\$16.00) an hour for forty (40) hours per week for fifty (50) weeks for a maximum amount of thirty-two thousand dollars and 00/100ths cents (\$32,000.00). The total amount of two thousand two hundred ten dollars and 00/100ths cents (\$2,210.00) has been allocated as travel expenses of the Youth Transition Case Manager and the R.E.P.A.Y. Program Coordinator. The term of the aforementioned AGREEMENT shall begin on July 1, 2001 and terminate on June 30, 2002. Said AGREEMENT may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other.

The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission; J. Jason Hayner; and the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Grant Consultants, Tiano/Knopp Associates, Inc., to apply for funding from the Local Law Enforcement Block Grants Program over the internet. Funds in the amount of fourteen thousand eight hundred eighty-two dollars and 00/100ths cents were requested from the United States Department of Justice, Washington, D.C. Funds in the amount of one thousand four hundred eighty-eight dollars and 00/100ths cents (\$1,488.00) are required from the County Commission of Wood County as the ten percent (10%) matching funds. If approved, funding would be utilized to assist the Crash Team of the Wood County Sheriff's Department. Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Kelly Earley, Juvenile Probation/S.O.B.E.R.; Frieda Owen, Wood County Schools; Carol Barth, Juvenile Probation; Toni Tiano, grant consultant and Wood County Crime Commission; Sgt. B.D. Adkins, West Virginia State Police; Ptl. David Myers, Williamstown Police Department; Steve Greiner, Sheriff; Gary Deem, Vienna Police Department, Charlie Johnson, Wood County Sheriff's Department to make presentations in regard to underage drinking. Ms. Barth presented goggles that simulate what effects alcohol have on driving to Wood County and the State Police; digital

camera for the Vienna Police Department and a portable breathalyzer for Williamstown Police Department.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION in which Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, is AUTHORIZED to enter into a Grant Contract Agreement by and between the Division of Criminal Justice Services and the Wood County Commission in regard to Grant Number 00-A-D-059. Funding in the amount of sixty-seven thousand six hundred twenty dollars and 00/100ths cents (\$67,620.00) will continue the salary of a Juvenile Justice Liaison and a Youth Transition Case Manager/R.E.P.A.Y. (Responsibility Enhancement Projects For Adolescent Youth) in the Prosecuting Attorney's Office and the Juvenile Probation Office, respectively. The Liaison will serve as a facilitator to help process the juvenile cases and serve as a contact person for juvenile cases. The Youth Transition Case Manager will develop individual after-care plans for those youth who are returning to Wood County from out-of-home placement. The R.E.P.A.Y. program will work with youth who must perform community service. The terms of the aforementioned Contract Agreement shall begin on July 1, 2001 and continue until June 30, 2002. Any Changes in the scope of services require a written request for modification prior to any changes being made. In addition to the Execution of the Grant Contract Agreement, President Tebay also Executed the Special Condition of the Grant Application; the Request For Waiver of Established Percentages in Program Areas; the Certification Prohibiting Supplementation of Federal Funds; the EEOP (Equal Employment Opportunity Plan); and the Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements. Documentation

pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Carole Jones, Circuit Clerk to discuss a check protector machine that she would like to purchase.

Greg Smith, coordinator of the Wood County Airshow, stopped in to give an update on the plans for said show.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Safe Communities Program Grant Number 00HS-11. Expenditures in the amount of seventeen thousand six hundred three dollars and thirty-three cents (\$17,603.33) were incurred by Wood County during the period of April 1, 2001 through June 30, 2001 and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants; for materials and supplies as set forth in the said Grant; for overtime expenses incurred by the Jackson County Sheriff's Department, the Vienna Police Department and the Williamstown Police Department for law enforcement officials who participated in the occupant protection enforcement; and for overtime expenses incurred by the City of Vienna, the Jackson County Sheriff's Department and the Wood County Sheriff's Department for law enforcement officials who participated in the Child Safety Seat Clinics in conjunction with the Highway Safety Program. In addition to the Request for Reimbursement, the Grant Progress Report, the Daily Time Sheets for the Grant Consultants, the Time and Attendance Reports for the Grant Consultants, the Travel and Expense Accounts for the Grant

Consultants, the Daily Time Records for law enforcement officers from Jackson County Sheriff's Department, Vienna Police Department, Williamstown Police Department, Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, placed Dwane Weekley in nomination for the E-9-1-1 Board. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 99-VAW-014. Wood County incurred expenditures in the amount of three thousand eight hundred thirty-two dollars and fifteen cents (\$3,832.15) during the month of June, 2001. However, the Request for Reimbursement is in the amount of two thousand eight hundred seventy-six dollars and forty-one cents (\$2,876.41) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) team to improve the criminal justice system's response to violence against women; for payment of advertising costs associated with the aforementioned S.A.F.E. Team; and for overtime compensation paid to law enforcement personnel of the

Parkersburg Police Department in regard to the STOP Domestic Violence Program. Funds in the amount of one thousand two hundred one dollars and eighty-eight cents (\$1,201.88) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr. and further is being provided through the remaining salary and benefits provided by the City of Parkersburg to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement; the Monthly Report; the Monthly Progress Report; the Monthly Demographic Reports for the City of Parkersburg, for the Wood County Sheriff's Department and for the Wood County Prosecuting Attorney's Office; the Project Financial Reports; and the Daily Time Records for the City of Parkersburg, for the Wood County Sheriff's Department and for the Wood County Prosecuting Attorney's Office are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Expenditures in the amount of nine thousand five hundred ninety dollars and seventy-one cents (\$9,590.71) were incurred by Wood County during the month of June, 2001, which represents payment of Contractual Services provided by Kelly Early, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), for payment of overtime compensation for law enforcement officers from the Wood County

Sheriff's Department who participated in the S.O.B.E.R. Program, for payment of travel expenses incurred by the said Coordinator of Project S.O.B.E.R. and for materials and expenses incurred and allowable under the said Grant. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for both the Coordinator of Project S.O.B.E.R. and for law enforcement officers from the Wood County Sheriff's Department; the Travel Voucher for the Coordinator of Project S.O.B.E.R.; the Project Director's Monthly Report; the S.O.B.E.R. Enforcing the Underage Drinking Laws Grant Program Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of seven thousand one hundred forty-four dollars and eleven cents (\$7,144.11) of which the amount of five thousand three hundred thirty-nine dollars and seventy-one cents (\$5,339.71) represents reimbursement to Wood County for expenses incurred during the month of April, 2001 in regard to the Juvenile Accountability Incentive Block Grant Number 99-A-D-008. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 64, at Page 504 and bearing the date of May 21, 2001 at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of five thousand nine hundred fifty dollars and 00/100ths cents (\$5,950.00) from the Criminal Justice Services, Charleston, West Virginia, which represents reimbursement to Wood County for expenses incurred during the month of May, 2001 in regard to the Early Intervention and Family Support Grant Number G010594. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 521 and bearing the date of June 14, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Early Intervention and Family Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of seven thousand one hundred forty-four dollars and eleven cents (\$7,144.11) from the State of West Virginia, of which the amount of one thousand eight hundred four dollars and forty cents (\$1,804.40) represents reimbursement to Wood County for expenses incurred during the month of May, 2001 in regard to the Victims of Crime Act (VOCA) Program Grant Number 99-VA-011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 523 and bearing the date of June 18, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

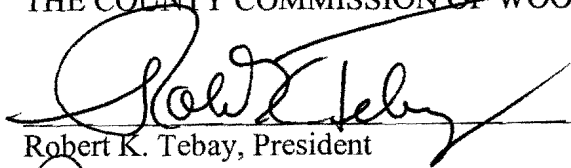
The County Commission was in receipt of a check in the amount of one hundred thirteen thousand seven hundred ten dollars and seventy-nine cents (\$113,710.79) from the State of West

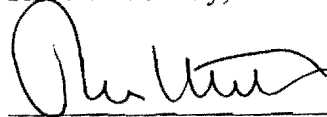
Virginia which represents reimbursement to Wood County for Department of Corrections inmates housed in the Wood County Correctional Center during the months of April, May and June, 2000. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 512 and bearing the date of June 4, 2001, at which time the County Commission EXECUTED the RELEASE which does hereby release, acquit and forever discharge the State of West Virginia of and from any and all claims arising from the matter considered by the Legislature in the finding of the moral obligations and the appropriations for the aforementioned payment. An Order was prepared regarding this matter.


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Robert K. Tebay, President


Rick Modesitt, Commissioner


K. D. Merritt, Commissioner

To listen to these meetings, please refer to Tape #99 and Tape #100..

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July 19, 2001

Genny Conley
Kelly Carley
Linda Owen
Carol Barth
Toni Tiano
Sgt Bill DeAdkine
Pvt David Myers
Steve Higgins
Lynn O'Leary
Jeff Johnson
Jan Hay

Pros. Office
Ju. Prob. / DEBER
Wood County Schools
Juvenile Probation
Wd Cty. Crime Comm
West Virginia State Police
Williamstown P.O.
Wood Co Sheriff Dept.
Tanna Plea Dept
Wood Co. Sheriff Dept.
WOOD C. Ju. Prob-Admin