

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MARCH 1, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
K.D. MERRITT, COMMISSIONER

At 9:30 A.M., the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, approved minutes from February 22, 2001.

The County Commission approved an Erroneous Assessment Application in regard to personal property for Timothy L. Cottrill – Clay District (2000).

The County Commission of Wood County, upon a motion duly made, seconded and passed, reappointed Roger Evans, Industry (GE Plastics), to the Wood County Local Emergency Planning Committee. Said reappointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to Boards and Authorities. Mr. Evans' term will expire December 31, 2002. An Order was prepared regarding this matter.

Roger Evans was sworn in as a reappointed member of the Wood County Local Emergency Planning Committee.

At 10:00 A.M., the County Commission of Wood County opened sealed bids for a copy machine to be utilized by the Circuit Clerk of Wood County. Receipt of said sealed bids is pursuant to an ORDER appearing in Order Book 64, at Page 423 and bearing the date of February 5, 2001

(nunc pro tunc February 1, 2001) at which time the County Commission ORDERED that the bid be let; and further pursuant to a Legal Notice appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel. Sealed bids were received from the following:

1. IKON Office Solutions, Inc.  
P.O. Box 510  
Hurricane, WV 25526  
Bid: Ricoh Aficio 700 Digital Copier- \$17,200.00  
With Trade-In - \$16,200.00  
Thirty-Six (36) Month Lease - \$ 628.00/mo.  
No Trade-In  
Thirty-Six (36) Month Lease - \$ 593.00/mo.  
With Trade-In
  
2. Pitney Bowes Office Systems  
Suite 100  
105 Gamma Drive  
Pittsburgh, PA 15238  
Bid: Pitney Bowes C850 Analog Copier- \$15,971.00  
Thirty-Six (36) Month Lease - \$ 524.00/mo.
  
3. Superior Office Services, Inc.  
1119 Jefferson Road  
Charleston, WV 25309  
Bid: Canon 6085 Copier - \$16,900.00  
Thirty-Six (36) Month Lease - \$ 806.65/mo.
  
4. Xerox Corporation  
1010 Washington Street, East  
Charleston, WV 25301  
Bid: Xerox 5365 Copier  
Thirty-Six (36) Month Lease - \$ 720.00/mo.  
  
Xerox DC470 Digital Copier  
Thirty-Six (36) Month Lease  
With Trade-In - \$ 916.90/mo.  
Without Trade-In - \$ 1,001.51/mo.  
  
Xerox DC480 Digital Copier  
Thirty-Six (36) Month Lease  
With Trade-In - \$ 1,010.91/mo.

Without Trade-In	-	\$ 1,095.52/mo.
5. CWS		
P.O. Box 26		
Parkersburg, WV 26102		
Bid: Canon NP-6085 Copier	-	\$ 15,550.00
Thirty-Six (36) Month Lease	-	\$ 498.00/mo.
6. NOE Office Equipment		
610 Green Street		
Parkersburg, WV 26102		
Bid: Toshiba DP8070 Digital Copier-		\$ 18,891.00
Thirty-Six (36) Month Lease	-	\$ 758.50/mo.
Toshiba DP6570 Digital Copier-		
Thirty-Six (36) Month Lease	-	\$ 13,493.00
		\$ 559.91/mo.
Toshiba 6560 Analog Copier		
Thirty-Six (36) Month Lease	-	\$ 11,473.00
		\$ 490.19/mo.

Upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, the County Commission of Wood County took the aforementioned bids under advisement. Bids are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:15 A.M., the County Commission met with Ken Rollins to discuss County Building Codes.

At 10:30 A.M., the County Commission met with Dr. Erik Bitterbaum, President of WVU-P, and representatives from the Mid-Ohio Valley Regional Council and Development Council who requested that the County Commission of Wood County be the designee for the HUD EDI Grant Application for equipment at the Caperton Center located at the West Virginia University as Parkersburg. Therefore, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his

official capacity as President and on behalf of the County Commission, to EXECUTE the necessary documents in regard to the aforementioned Grant Application. An Order was prepared regarding this matter.

At this time, the County Commission met with Carolyn Strock and Greg Smith to discuss the Air Show Committee and the upcoming Air Show.

At 11:30 A.M., the County Commission met with Ginny Conley, Prosecuting Attorney; S.F. Greiner, Sheriff and R.L. Nelson, Jail Administrator to discuss the Wood County Correctional Center.

The County Commission of Wood County was in receipt of a check in the amount of eighteen thousand twelve dollars and eighty-two cents (\$18,012.82) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the time period of October 1, 2000 through December 31, 2000 in regard to the Safe Communities Program Grant Number 00HS-11. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 64, at Page 413 and bearing the date of January 25, 2001 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was Authorized to Execute the Request for Reimbursement. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby give APPROVAL to the Application and Certificate for Payment presented by J.C. Bosley Construction, Inc., Mineral Wells, West Virginia, who was hired by the County Commission to do the asbestos abatement and demolition of the former Sid's Building located at 300 Market Street, Parkersburg, West Virginia.

The current payment due is in the amount of seventy-three thousand eight hundred ninety dollars and 00/100ths cents (\$73,890.00) which leaves the balance to finish, including retainage, in the amount of thirty-five thousand ten dollars and 00/100ths cents (\$35,010.00). The original contract sum was in the amount of eighty six thousand dollars and 00/100ths cents (\$86,000.00) with a change order, to date, in the amount of seventy-six thousand dollars and 00/100ths cents (\$76,000.00) making the contact sum, to date, in the amount of one hundred sixty-two thousand dollars and 00/100ths cents (\$162,000.00). Documentation pertaining to the asbestos abatement and demolition of the former Sid's Building is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, announced to all concerned that they will not be in session on Monday, March 5, 2001 due to the fact they will be attending the West Virginia Association of Counties 2001 Annual Meeting to be held in Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a PROCLAMATION proclaiming the month of March, 2001 as RED CROSS MONTH. The aforementioned PROCLAMATION was also EXECUTED by the Mayors of the local area. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Five (5) from the Division of Criminal Services, Charleston, West Virginia, in regard to the Juvenile Accountability Incentive Block Grant Number A-D-017. The aforementioned Grant Adjustment does hereby deobligate the amount of one hundred eighty-one dollars and thirty-

five cents (\$181.35) from the aforementioned Grant and therefore does close the Grant file. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, reviewed quotations received for the maintenance of landscaping at the Magistrate Court Building, the Holmes R. Shaver Judicial Building and the Courthouse Fountain. Quotes were received from the following.

MAGISTRATE COURT BUILDING

Scot's Landscape Nursery  
P.O. Box 5630  
Vienna, WV 26105

Spring: Trim all plantings as needed. Weed all beds and remove leaves. Fertilize all plant material. Apply granular weed preventer. Remulch all planting beds and trees. Apply Weed and Feed to lawn areas.	\$ 998.00
Summer: Weed all beds. Spray plantings for insects and Fungus. Fertilize lawn areas.	369.00
Fall: Weed all beds. Fertilize lawn and plantings. Trim as needed. Spray for insects.	<u>579.00</u>
Annual Total	\$1,946.00

Reynolds Landscape  
2608 Ninth Avenue  
Parkersburg, WV 26101

Mulch landscape once per season with hardwood mulch,  
Trim shrubbery and ground cover sides and top twice  
per season.

Annual Total \$1,160.00

T&S Lawn-Landscape  
1206 - 18th Street  
Vienna, WV 26105

Spring: Mulch, weed control, trim shrubs in late Spring	\$1,176.00
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Fall: Trim shrubs, mulch. 976.00

Courthouse Fountain: Spring flowers and mums  
in the fall 500.00

Annual Total \$2,652.00

(The aforementioned costs are for all County Buildings – Magistrate Court Building, Judicial Building and Courthouse Fountain.)

Sadler Landscape Nurseries  
4611 College Parkway  
Parkersburg, WV 26101

Spring: Remove winter debris, remulch landscape beds

Late Spring: Trim shrubs, preventative insect control for shrubs.

Summer: Plant flowers around fountain, remove weeds from landscape beds.

Fall: Trimming/fertilizing shrubs

Cost Per Season \$1,560.00

#### COURTHOUSE FOUNTAIN

Scot's Landscape Nursery

Spring: Trim all plantings as needed. Weed all beds and remove leaves. Fertilize all plant material. Apply granular weed preventer. Remulch all planting beds and trees. Cut back tulips. \$124.00

Summer: Weed all beds. Spray plantings for insects and fungus. Fertilize all plants and flowers. Plant annuals. 119.00

Fall: Weed all beds as needed. Fertilize all plantings. Trim as needed. Remove dead annuals. 68.00

Annual Total \$ 311.00

T&S Lawn-Landscape

Spring: Flowers 250.00

Fall: Plant mums 250.00

Annual Total \$ 500.00

Reynolds Landscape

Mulch once per season with hardwood mulch. Plant 28 geraniums in Spring. Plant 16 mums in late Summer.

Prune crabapple trees. Fertilize.

Annual Total \$ 293.00

HOLMES R. SHAVER JUDICIAL BUILDING

Scots Landscaping Nursery

Spring: Trim all plantings as needed. Weed all beds and  
remove leaves. Fertilize all plant material. Remulch  
all planting beds and trees. \$ 549.00

Summer: Clean beds of leaves, weeds and debris. Spray  
plantings for insects and fungus 249.00

Fall: Weed all beds as needed. Fertilize all plantings.  
Trim as needed. 265.00

Annual Total \$1,063.00

Reynolds Landscape

Mulch landscape once per season with hardwood mulch,  
trim shubbery and ground cover twice per season, fertilize.

Annual Total \$ 510.00

Sadler Landscape Nurseries

Spring: Remove winter debris, remulch landscape bids.

Late Spring: Trim shrubs, preventative insect control for shrubs.

Summer: Plant flowers around fountain, remove weeds.

Annual Total \$1,545.00

The County Commission of Wood County, upon a motion made by Rick Modesitt seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby AWARD the maintenance of landscaping at the Magistrate Court Building, The Holmes R. Shaver Judicial Building and the Courthouse Fountain to Reynolds Landscape in the total annual amount of one thousand nine hundred sixty-three dollars and 00/100ths cents (\$1,963.00).


The aforementioned quotations are on file in the Office of the County Administrator.

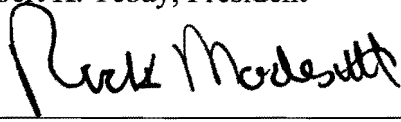
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.


Approved:



THE COUNTY COMMISSION OF WOOD COUNTY

  
Robert K. Tebay, President

  
Rick Modesitt, Commissioner

  
K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 1, 2001

26551	Parkersburg Office Supply	45.70
26569	Broadwaters Motorcar	57.53
26577	Lowe's	199.34
27525	Broadwaters Motorcar	9.56
27530	Broadwaters Motorcar	107.69
27538	Parkersburg Office Supply	26.04
27566	Parkersburg Office Supply	19.78
27584	Fanelli Boys	49.95
27586	Parkersburg Office Supply	12.52
27608	Broadwaters Motorcar	79.38

To listen to these meetings, please refer to Tape #65.

MARCH 1, 2001

Dave Kelly  
AWAN STOPS  
MIKE WATSON

Carolyn  
KEN ROLLINS

RAYMOND BRADNEY

Eric J. Bitterbaum

JIMMY H. MURK

CAROLYN STROCK } air show

Greg Smith -

Capt. RL Nelson

Jimmy Conley

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