

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 12, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
K.D. MERRITT, COMMISSIONER

At 9:30 A.M., the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission approved Erroneous Assessment Applications in regard to personal property for Sudhakar A. Reddy, M.D. – Vienna District (1999 & 2000); Rob D. Nicholson – Williams District (2000); Walter L. Bonnell – Tygart District (1998); David N. Pickering – Williamstown District (2000) and for Robert L. & Brenda Sams – Walker District (1999).

At 10:00 A.M., the County Commission met with Jerry Spears and Roy Radabaugh to discuss a Buck Run waterline extension. Dennis Affolter and Darren C. Affolter presented to the County Commission of Wood County a Petition for a Water Line Extension on Buck Run Road in Mineral Wells, West Virginia, 26150. In addition to Dennis Affolter and Darren C. Affolter affixing their signatures on the aforementioned Petition, the names and signatures of Blaine E. Lemon and Roger Payne appear on said Petition. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby APPROVE an amount not to exceed five thousand dollars and 00/100ths cents (\$5,000.00) for the aforementioned Self-Help Project. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Amy Harries from the Mid-Ohio Valley Regional Council to discuss Mountwood Park grant application and the certified appraisal that she needs for said application.

At 1:30 A.M., the County Commission met with Toni Tiano, grant consultant for Wood County. Also in attendance were Judy Stephens, Juvenile Probation Office, Dr. Priscilla Leavitt, Counseling & Wellness Center, Diana Walker, Victims Advocate and Ginny Conley, Prosecuting Attorney. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE an AGREEMENT by and between the County Commission of Wood County, West Virginia and Counseling and Wellness Center, 936 Market Street, Parkersburg, West Virginia. The County Commission is the recipient of Grant funds from the State of West Virginia's Department of Health and Human Resources Early Intervention/Family Support Grant Program for the purpose of establishing a P.E.A.C.E. (Program With Emphasis on Anger Control and Empathy) Program aimed at anger management for youth and their parents, and will be conducted through the Juvenile Probation Office for Wood County. The youth in the P.E.A.C.E. Program will attend twelve (12) counseling sessions, each being seventy-five (75) minutes in duration. The goals of the said P.E.A.C.E. Program will address the ability to identify internal triggers, emotions and body signals; skills acquisition; improved ability to recognize, and take responsibility for, consequences of actions; and renewal of, development of, more positive bond with family and the community. All services are to be provided by licensed social workers, licensed professional counselors, and/or

licensed psychologists. The County Commission, by Grant funds, shall compensate the Counseling and Wellness Center at the rate of three hundred dollars and 00/100ths cents (\$300.00) per counseling session. Each of the groups shall consist of twelve (12) counseling sessions for the youth in the amount of three thousand six hundred dollars and 00/100ths cents (\$3,600.00) and eight (8) counseling sessions for the parents in the amount of two thousand four hundred dollars and 00/100ths cents (\$2,400.00). The amount of five hundred dollars and 00/100ths cents (\$500.00) has been allocated to the aforementioned Counseling and Wellness Center for the purchase of program/training materials. The aforementioned AGREEMENT shall begin February 7, 2001 and shall terminate on June 30, 2001. The terms contained in this AGREEMENT may be modified or amended at any time by mutual consent of the County Commission of Wood County, the Counseling and Wellness Center and the Department of Health and Human Resources, reduced to writing, signed by all parties and made a part of such AGREEMENT. In addition to the aforementioned AGREEMENT, Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was further AUTHORIZED to EXECUTE the LETTER OF UNDERSTANDING BETWEEN THE WEST VIRGINIA DEPARTMENT OF HEALTH AND HUMAN RESOURCES AND THE WOOD COUNTY COMMISSION. An Order was prepared regarding this matter.

Ms. Tiano also discussed a VOCA Grant. The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION AUTHORIZING Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Application for the Victims of Crime Act (VOCA) Assistance Program from the Division of Criminal Justice Services through the Office of Military Affairs and Public Safety with the State of West Virginia.

The purpose of the Grant Application is to continue the position of Victims Advocate for the Wood County Prosecuting Attorney's Office and to hire a part-time Victims Advocate Assistant. Both the Victims Advocate and the Victims Advocate Assistant would work with the victims/witnesses of cases in both Magistrate Court and Circuit Court informing them of their rights, informing them of dates and times of hearings, assisting with compensation claim forms and assisting them through the judicial proceedings. The aforementioned Grant Application requests funding in the amount of forty thousand seven hundred forty-four dollars and 00/100ths cents (\$40,744.00) and would be for the period of July 1, 2001 through June 30, 2002. Matching funds in the amount of ten thousand one hundred eighty-six dollars and 00/100ths cents (\$10,186.00) would be required from the County; the amount of five thousand eighty-six dollars and 00/100ths cents (\$5,086.00) would be a cash match and the amount of five thousand one hundred dollars and 00/100ths cents (\$5,100.00) would be an in-kind match. Documentation pertaining to the Victims of Crime Act (VOCA) Assistance Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 99-VA-011. Wood County incurred expenditures in the amount of one thousand nine hundred twelve dollars and twenty cents (\$1,912.20) during the month of February, 2001. However, the Request for Reimbursement is in the amount of one thousand three hundred ninety-six dollars twenty cents (\$1,396.20) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County. The amount of two hundred sixty dollars and sixty-seven cents (\$260.67) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office

supplies, salary supplement, and phone and pager reimbursement utilized by the Victims Advocate. The amount of two hundred fifty-five dollars and thirty-three cents (\$255.33) was utilized as an in-kind match and represents volunteer time, as set forth in the aforementioned Grant. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistic Report, the Daily Time Records, the Financial Recap, the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 2:00 P.M., the County Commission met with Randy Kinsolving from Miller Communications to discuss the monitor to be put in the County Commission Office.

At 2:30 P.M., the County Commission met with Carole Jones, Circuit Clerk and Julie Knight, Deputy Circuit Clerk to discuss a copier for their office. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AWARD the bid for a copy machine, to be utilized in the Office of the Circuit Clerk, to IKON Office Solutions, Inc., Hurricane, West Virginia. The bid AWARD is in the amount of sixteen thousand two hundred dollars and 00/100ths cents (\$16,200.00) and represents a Ricoh Aficio 700 Digital Copier with trade-in. The aforementioned AWARD of the bid is pursuant to a letter signed by Carole Jones, Clerk of the Circuit Court of Wood County, which states in part that the aforementioned Ricoh Copy machine is the only copy machine that met the bid specifications, in particular, the feature to allow feeding from the side of up to forty (40) pound paper and to the size of 8 ½" x 14". The AWARDING of said bid is pursuant to an ORDER appearing in Order Book 64, at Page 444 and bearing the date of March 1, 2001, at which time sealed bids were opened and taken under advisement upon a motion duly made,

seconded and passed. The aforementioned bids are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 3:30 P.M., the County Commission presented Resolutions in regard to wrestling championships to PHS wrestlers.

The County Commission of Wood County on an emergency basis and upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE the Wood County Correctional Center Letter of Agreement with the Mid-Ohio Valley Health Department. The Mid-Ohio Valley Health Department will provide up to two (2) provider clinics per month and the County Commission will be billed for provider and nursing services not to exceed five thousand dollars and 00/100ths cents (\$5,000.00) per month during the effective time of the Agreement. Provider services would also be available to Wood County female citizens incarcerated in the Wirt County Jail facility on a one (1) clinic per week basis. Sick call will be available at the Wood County Correctional Center five (5) days a week, Monday through Friday, not including legally observed holidays, and nursing professionals will be made available for court cases as necessary at the hourly charge of thirty-five dollars and 00/100ths cents (\$35.00) per hour and mileage at the rate of \$0.345 per mile. The County Commission will be billed at the rate of fifteen dollars and 00/100ths cents (\$15.00) per hour for dietary services provided by the WIC staff which includes the setting up and/or review of menus for the Correctional Center. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single

Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending February 28, 2001. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign a Partial Release on Lot Number Thirty-Two (32) of Woodland Falls Subdivision, Number Two (2). Said Subdivision is of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book Number 1-A (One-A), at Page Three Hundred Thirty-Two (332), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Release, the County Commission does hereby release the lien in regard to Lot Number Thirty-Two (32) of the certain Notice Of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). In all other respects, the said Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein. Said Partial Release is to be shown of record in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Ginny Conley, Prosecuting Attorney for Wood County, presented unto the County Commission of Wood County an Application in which it is requested that the Honorable Robert Wise, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Robert Troy Schoolcraft, who stands charged with forgery which offense was committed in the County of Wood, in the State of West Virginia, during the month of August,

2000, and who is now a fugitive from justice of the State of West Virginia and, as the Prosecuting Attorney is informed, is now within the jurisdiction of the said State of Ohio, in the County of Washington, and in the City of Marietta. The said Application was signed by Robert K. Tebay, President of the Wood County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Contract with G.E. Watkins & Associates, Business Consulting/Broker, Marietta, Ohio, who will serve in the capacity of Telecommunication Consultants on behalf of the County Commission of Wood County. The aforementioned G.E. Watkins & Associates does hereby AGREE to conduct a Telecommunications Audit by analyzing the County telephone billings and records, and the term of such Agreement shall be twenty-four (24) months after implementation of the Cost Savings Plan. For refunds, credits and/or recoveries, the fee is fifty percent (50%) of the refunds and/or credits that result from the said audit. The fee for the Cost Savings Plan is fifty percent (50%) of the savings demonstrated over the twenty-four (24) month period following the implementation of the said Plan. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Agreement and Special Conditions in regard to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant Number 00HS-11. The EXECUTION of the aforementioned Agreement allows overtime compensation for law enforcement agencies that participate in the Sobriety Checkpoints



and for public information and education in regard to the Wood/Jackson Regional Highway Safety Program. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 8 in the General County Fund budget for the fiscal year 2000/2001. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 452 and bearing the date of March 12, 2001 (nunc pro tunc February 15, 2001), at which time the Request for Revision was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K. D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Expenditures in the amount of eight thousand four hundred twenty-nine dollars and thirty-one cents (\$8,429.31) were incurred by Wood County during the month of February, 2001, which represents payment of Contractual services provided by Kelly Earley, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), for payment of travel expenses of the said Coordinator of Project S.O.B.E.R, for payment of services provided by William R. Morrison who conducted a Seminar entitled "Drawing The Line On Underage Alcohol Use" in Wood County during the month of December, 2000. In addition to the Request for Reimbursement, the Monthly Report, the Financial Recap, the Daily Time Records; the Travel Vouchers, the Project Director's Monthly Report; the S.O.B.E.R. Enforcing the Underage Drinking Laws Grant Program

Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of one thousand five hundred dollars and ten cents (\$1,508.10) from the Criminal Justice Services, Charleston, West Virginia, which represents reimbursement to Wood County for expenses incurred during the month of January, 2001 in regard to the Early Intervention and Family Support Grant Number G010594. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 439 and bearing the date of February 26, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to Execute the Request for Reimbursement. Documentation pertaining to the Juvenile Accountability Incentive Block grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Cost Reimbursement Invoice in regard to the Early Intervention and Family Support Grant Number G010594. Expenditures in the amount of one thousand three hundred eighty dollars and 00/100ths cents (\$1,380.00) were incurred by the County during the month of February, 2001 which represents payment of contractual services provided by Alliance Behavioral Services, Vienna, West Virginia, in regard to the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program, and payment of contractual services provided by Alliance Behavioral Services in regard to the Q.U.I.T. (Quality Intervention and

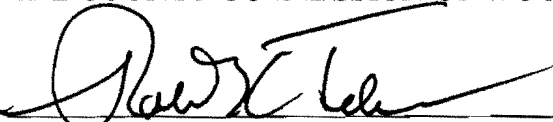
Treatment) Program. In addition to the Cost Reimbursement Invoice, the Cost Reimbursement Documentation, the Y.I.E.L.D. Demographic Report, the Q.U.I.T. Demographic Report, the Monthly Project Director's Report for the Y.I.E.L.D. Program, the Monthly Attendance Reports for the Q.U.I.T. Program, the Daily Time Records for the Y.I.E.L.D. Program and for the Q.U.I.T. Program are being submitted to the West Virginia Department of Health and Human Resources, Charleston, West Virginia, with copies also being submitted to the Health and Human Resources Offices in Fairmont, West Virginia and Parkersburg, West Virginia. Documentation pertaining to the Early Intervention Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

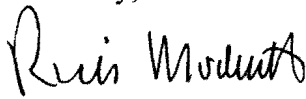
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 99-A-D-008. Expenditures in the amount of six thousand two hundred dollars and fifty-two cents (\$6,200.52) were incurred by Wood County during the month of February, 2001. However, the Request for Reimbursement is in the amount of five thousand four hundred nine dollars and eighty-seven cents (\$5,409.87) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison and Larry D. Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for travel expenses of the aforementioned Project R.E.P.A.Y. Program Coordinator. The amount of seven hundred ninety dollars and sixty-five cents (\$790.65) represents the cash match as set forth in the Juvenile Accountability Incentive Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In

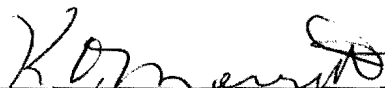
In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for both the Project R.E.P.A.Y Program Coordinator and the Juvenile Justice Liaison, the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports, the Travel Vouchers and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Robert K. Tebay, President

  
Rick Modesitt, Commissioner

  
K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 12, 2001

26591	Verizon	544.38

To listen to these meetings, please refer to Tape #68 and 68A.

Rae Browne, Summerite Association and D.R. Smith, 911 Center both signed in, but tape was not on.

MARCH

12, 2001

Joseph J. Appera  
Dennis C. Appata  
Dennis Appalta  
Ray Kalders  
Aly Harries  
Rae Braune  
D.R. Smith  
Toni Tiano  
Judy Stephens  
Dr. Priscilla Leavitt  
Diann Walker  
Jimmy Conley  
Randy Kinsawing  
Cordie Jones  
Julie Knight

Mineral Wells PSD  
Mineral Wells, W.V.  
Mineral W. Va.  
Mineral Wells WV  
MOVRC  
Summeite  
9-1-1  
Tiano - Krupp Assoc.  
Juvenile Prob. Office  
Counseling + Wellness Center  
Victim Advocate  
Prosecuting Attorney  
Miller Communications Inc.  
Cir. Clk.  
Dy. Cir. Clk.