

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 29, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, approved minutes from March 6, 2001. The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, approved minutes from March 8, 2001.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Jackie R. & Rebecca McCoy – Parkersburg City District (2000) and an Erroneous Assessment Application in regard to personal property for Michael Andrew Vincent – Parkersburg City District (1999).

At 11:30 A.M., the County Commission met with Ginny Conley, Prosecuting Attorney; Steve Greiner, Sheriff; Captain Charlie Johnson, Sheriff's Department; Emily Bradley, Magistrate; Annette Fantasia, Family Law Master; Carol Barth, Juvenile Probation Officer, Carole Jones, Circuit Clerk and Jamie Six, County Clerk, to discuss recommendations for the Smith Building located on Market Street. Ms. Conley gave the County Commission a memorandum with their suggestions. (A copy is attached to these minutes and shall be made a part thereof.)

The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, WV, acknowledging the County's request for Juvenile

Accountability Incentive Block Grant funding in the amount of seventy-four thousand two hundred dollars and 00/100ths cents (\$74,200.00). Receipt of the aforementioned acknowledgement letter is pursuant to an ORDER appearing in Order Book 64, at Page 469 and bearing the date of March 26, 2001 (nunc pro tunc March 15, 2001), at which time the Grant Application was signed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter granting APPROVAL of the County's request to use Highway Safety Grant funding in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) for overtime compensation in regard to DUI enforcement. Receipt of the aforementioned letter of approval is pursuant to an ORDER appearing in Order Book 64, at Page 456 and bearing the date of March 12, 2001, at which time the request was signed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

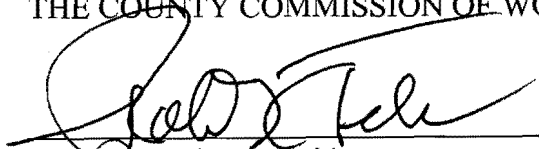
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, placed David DeBarr, Republican, in nomination to fill a vacancy which exists on the Wood County Civil Service Commission for Correctional Officers due to the death of John Powell, Republican. Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to Boards and Authorities. The term expires on July 28, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 9 in the General County Fund budget for the fiscal year 2000/2001. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 449 and bearing the date of March 8, 2001, at which time the Request for Revision was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

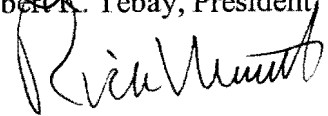
Having no scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

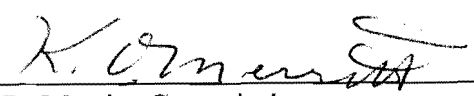
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 28, 2001

26673	Office Depot	59.90
26675	Lowe's	29.92
26677	Runyon Lock Service	31.50
26685	U.S. Postmaster	30000.00
27688	McClinton Chevrolet	3000.00
27700	Garrison Brewer	49.50
27732	Parkersburg Office Supply	37.26
27738	Parks Hardware & Supply	5.18
27742	Garrison Brewer	117.37
27746	Broadwaters Motorcar	14.88
27748	Guinn's Tractor Sales	74.99

To listen to these minutes, please refer to Tape #72.

March 29, 2001

Genny Conley
Steve Palmer
C. John
Emily Bradley
Auriette Jantzen
Carol Baith
Codi Josa
Jim Mirache

Pros. Office
Sheriff Dept
" "
Magistrate Court
Family Law Master
Juvenile Probation
Cir. Clk.
Wood Co. Hist Landmarks Comm

MEMORANDUM

TO: Wood County Commissioners
FROM: Ginny Conley, Prosecuting Attorney
Steve Grimm, Assessor
Steve Greiner, Sheriff
Jamie Six, County Clerk
Steve George, Probation
Donna Jackson, Magistrate
Carole Jones, Circuit Clerk
Carol Barth, Juvenile Probation
Judge Robert Waters, Chief Judge

DATE: March 27, 2001
RE: Recommendation for Smith Building

Following is the recommendation for the reorganization of office space within the county buildings.

Judicial Annex

First Floor - Move Juvenile Probation to the Prosecutor's Office on Fourth Floor, Circuit Clerk's Office will expand into the Juvenile Probation office

Second Floor - no change

Third Floor - no change

Fourth Floor - Move Prosecutor's Office to Second Floor of the Smith

Building, move Juvenile Probation to the Fourth Floor
current Prosecutor's Office space.

The Prosecutor's Office would need a small office for grand jury and trial preparation. This office could be anywhere space permits.

Old Courthouse

First Floor – Move Re-Appraisal Field Office to Smith Building

Second Floor · Offices for County Commissioners and/or Conference Room

Third Floor – no change

Fourth Floor · Probate and Recording Offices to replace WVU Extension and Veteran's Affairs

Smith Building

First Floor · Family Law Master/Court

Second Floor · Prosecutor's Office and Conference Room

Third Floor · WVU Extension Office and Veteran's Affairs and possibly Re-Appraisal Field Office

Basement · Storage, possibly Re-Appraisal Field Office

There should be plenty of space left on the Third Floor and storage in the basement of the Smith Building.

Magistrate Court

Area left empty by the Family Law Master may be used for the following:

- provide space to separate victims from offenders and their families
- conference areas to handle pre-trial matters which are currently conducted in the hallway
- small rooms for attorneys to meet with their clients

Sheriff's Department

Storage area upstairs in Sheriff's department will be moved to
Basement of Sid's Building. This will allow the Sheriff to use his own
space again.