

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 21, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission approved an Erroneous Assessment Application in regard to personal property for Michael E. Smith – Parkersburg City District (2000).

Brent York was sworn in as a Correctional Officer.

Joe Ruf was sworn in as a reappointed member of the Wood County 911 Advisory Board.

Jennifer Hrdlicka was sworn in as a part time employee for the Wood County Commission Office.

The County Commission met with Joe Ruocco to discuss the 911 fee increase.

At 10:00 o'clock A.M., the County Commission opened sealed bids for the exterior painting of the Mid-Ohio Valley Board of Health Department located at 211 Sixth Street, Parkersburg, WV. Receipt of said sealed bids is pursuant to an ORDER appearing in Order Book 64, at Page 485 and bearing the date of April 23, 2001, at which time the County Commission ORDERED that the bid be let; and further pursuant to a Legal Notice appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on May 3, 2001 and on May 10, 2001.

Bids were received from the following vendors:

1. W.Q. Watters Company
Route 2, Box 368

Charleston, WV 25314

Bid: \$39,676.00

Alternate Bid: \$4,400.00 (Removal of brick from front center of building)

2. American Star Painting Company, LLC

Route 3, Box 259D

Elizabeth, WV 26143

Bid: \$29,500.00

Alternate Bid: \$6,565.00 (Removal of brick from front center of building)

3. Pioneer Pipe, Inc.

Route 4, Box 106A

Marietta, OH 45750

Bid: \$53,500.00

Alternate Bid: \$13,800.00 (Removal of brick from front center of building)

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby take the aforementioned bids under advisement. An Order was prepared regarding this matter.

The County Commission met with Kay Hill and Jack Hoffman to discuss addressing for the County. D.R. Smith, Director of the E-911 was present for this meeting.

At 10:30 A.M., the County Commission opened sealed bids for air conditioning unit(s) to be utilized at the Mid-Ohio Valley Board of Health Building located at 211 Sixth Street, Parkersburg, WV. Receipt of said sealed bids is pursuant to an ORDER appearing in Order Book 64, at Page 474 and bearing the date of April 9, 2001, at which time the County Commission ORDERED that the bid be let; and further pursuant to a Legal Notice appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on May 4, 2001 and on May 11, 2001. Sealed bids were received from the following vendors:

1. Singer Sheet Metal Company, Inc.

P.O. Box 7

Parkersburg, WV 26102

Bid: \$26,146.00

2. Tri-State Roofing & Sheet Metal Company
P.O. Box 188
Davisville, WV 26142
Bid: \$31,915.00

3. Steers Heating & Cooling, Inc.
3311 Dudley Avenue
Parkersburg, WV 26104
Bid: \$13,126.00

4. Pleasant Air Heating & Cooling, Inc.
P.O. Box 434
St. Marys, WV 26170
Bid: \$18,954.00

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the aforementioned bids be taken under advisement. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Steve Grimm, Assessor to discuss regulations on cell towers.

At 11:30 A.M., the County Commission met with Sharon and Edwin Roberts to discuss a complaint letter that is being sent out to elected officials. Ms. Roberts wants the letter that was sent to the Commissioners. Mrs. Roberts gave the Commission a copy of the inspection report for her kennels.

At 3:30 P.M., the County Commission met with Blaine Meyers, Attorney, who has been appointed as legal counsel for the Planning Commission and Ginny Conley, Prosecuting Attorney. Mr. Meyers discussed pay and documents he needs to familiarize himself with procedures of the Planning Commission. They also discussed planning commission matters.

Ginny Conley then discussed the employment of Diana Walker, who is paid with grant funds.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 99-VA-011. Wood County incurred expenditures in the amount of two thousand three hundred twenty-eight dollars and seventy-four cents (\$2,328.74) during the month of April, 2001. However, the Request for Reimbursement is in the amount of one thousand seven hundred twenty-nine dollars and 00/100ths cents (\$1,729.00) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County. The amount of two hundred ninety-two dollars and seventy-four cents (\$292.74) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies, cell phone and pager reimbursement and salary supplement utilized by the Victims Advocate. The amount of two hundred forty-four dollars and 00/100ths cents (\$244.00) was utilized as in-kind match, as set forth in the aforementioned Grant, and represents volunteer time. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Records of both the Victims Advocate and volunteers, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Cost Reimbursement Invoice in regard to the Early Intervention and Family Support Grant Number G010594. Expenditures in the amount of six thousand one hundred sixty dollars and ninety-five cents (\$6,160.95) were incurred by the County during the month of April, 2001 which represents payment of contractual services provided by Fred Jay Krieg, Ph.D. & Associates, Vienna, West Virginia, in regard to the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program and the Q.U.I.T. (Quality Intervention and Treatment) Program, for payment of contractual services provided by The Counseling and Wellness Center, Parkersburg, West Virginia, in regard to the P.E.A.C.E. (Program with Emphasis on Anger Control and Empathy) Program, and represents payment for supplies in regard to the P.E.A.C.E. Program. In addition to the Cost Reimbursement Invoice, the Cost Reimbursement Documentation, the Monthly Progress Reports in regard to the Y.I.E.L.D. Program, the Monthly Progress Reports in regard to the Q.U.I.T. Program, the Monthly Progress Reports in regard to the P.E.A.C.E. Program, the Project P.E.A.C.E. Demographic Report, the Project Y.I.E.L.D. Demographic Report, the Project Q.U.I.T. Demographic Report, the Monthly Attendance Reports for the Y.I.E.L.D. Project, the Q.U.I.T. Program and the P.E.A.C.E. Program, and the Daily Time Records for the Y.I.E.L.D. Project, the Q.U.I.T. Program and the P.E.A.C.E. Program are being submitted to the West Virginia Department of Health and Human Resources, Charleston, West Virginia, with copies also being submitted to the Department of Health and Human Resources located in Fairmont, West Virginia and in Parkersburg, West Virginia. Documentation pertaining to

the Early Intervention and Family Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 99-A-D-008. Expenditures in the amount of six thousand one hundred thirty dollars and thirty-six cents (\$6,130.36) were incurred by Wood County during the month of April, 2001. However, the Request for Reimbursement is in the amount of five thousand three hundred thirty-nine dollars and seventy-one cents (\$5,339.71) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and Larry D. Johnson, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for travel expenses of the aforementioned Project R.E.P.A.Y. Program Coordinator. The amount of seven hundred ninety dollars and sixty-five cents (\$790.65) represents the cash match as set forth in the Juvenile Accountability Incentive Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for both the Project R.E.P.A.Y Program Coordinator and the Juvenile Justice Liaison, the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports, the Travel Vouchers for the Project R.E.P.A.Y. Coordinator, and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile

Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION that AUTHORIZES Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to enter into a Contractual Agreement with the Division of Criminal Justice Services to receive and administer Grant funds pursuant to the provisions of the Victims of Crime Act (VOCA) Assistance Program Grant Number 00-VA-042. Documentation pertaining to the Victims of Crime Act (VOCA) Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. Expenditures in the amount of five thousand three hundred six dollars and fifteen cents (\$5,306.15) were incurred by Wood County during the month of April, 2001, which represents payment of Contractual Services provided by Kelly Earley, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), for payment of overtime compensation for law enforcement officers from both the Vienna Police Department and the Williamstown Police Department who participated in the S.O.B.E.R. Program, and for payment of a subscription to I.D. Driver's License Guides. In addition to the Request for Reimbursement, the Monthly Report, the Financial Recap, the Daily Time Records; the Travel Vouchers, the Project Director's Monthly

Report; the S.O.B.E.R. Enforcing the Underage Drinking Laws Grant Program Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the month of March, 2001 in regard to the STOP Violence Against Women Grant Number 99-VAW-014. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 484 and bearing the date of April 23, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. The aforementioned Request For Reimbursement was in the amount of four thousand four hundred fifty dollars and eighty-nine cents (\$4,450.89); however, the check received from the State of West Virginia was in the amount of four thousand two hundred nine dollars and fifty-one cents (\$4,209.51) which excludes the amount of two hundred forty-one dollars and thirty-eight cents (\$241.38) for overtime compensation paid to law enforcement officers of the City of Parkersburg in regard to the Domestic Violence Program during the month of February, 2001. The State has stated that said reimbursement will appear on the April, 2001 Reimbursement Check. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of fifteen thousand seven hundred ninety-one dollars and four cents (\$15,791.04) from the State of West

Virginia which represents reimbursement to Wood County for expenses incurred during the time period of January 1, 2001 through March 31, 2001 in regard to the Safe Communities Program Grant Number 00HS-11. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 64, at Page 487 and bearing the date of April 26, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was Authorized to Execute the Request for Reimbursement. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 11 in the General County Fund budget for the fiscal year 2000/2001. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 490 and bearing the date of May 3, 2001, at which time the Request for Revision was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, appointed Terry Brown, Emergency Services, to the 911 Advisory Board. This nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bears the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities and further pursuant to a letter from D.R. Smith, Director of

Wood County Emergency Services/9-1-1, which states that Jim Midkiff does not wish to renew his term. Mr. Brown's term will expire April 30, 2004. An Order was prepared regarding this matter.

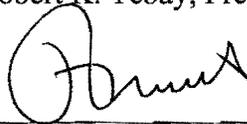
Having no scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

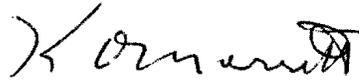
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON MAY 21, 2001

26697	Parkersburg Office Supply	310.75
26775	Bob Barker	509.84
26777	Office Depot	654.98
27782	KH Police Supply	1420.00
27874	Matheny Motor Truck	30.25
27888	Lowe's	358.87
27924	Hicks Outdoor Advertising	3400.00
27926	WDMX/WNUS/WLTP Radio	1472.00

27944	Innocorp, LTD	2631.00
27946	Freestyle	167.00
27956	The Engineering Supply	13.80
27974	Poynter's Best Products	83.27
27976	Grand Central Family Med.	180.00
27980	Chapman Printing	651.20
27988	Federal Express	11.96
27990	WV Division of Crim. Justice	1000.00
27994	Miller Communications	200.50
27996	Chevron USA	47.48

To listen to these minutes, please refer to Tape #83 & #84.

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May 21, 2001

Joe Ruocco

Kay Hill

Jack Hoffman

Q. B. Smith

Sharon Pallett

Edwin Robert

Jerry Hayek

Connie Needler

Blaine Mize
Denny Conger