

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 8, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER

ABSENT: K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission met with Jim and Joe about getting something.

Jim Andrews came in to talk to the County Commission about the narrow parking spots around the Courthouse.

At 10:00 A.M., the County Commission met with Marty Seufer to discuss computers for Wood County. Mr. Seufer wants to start replacing some of the older computers; maybe put in two a month starting with Probate. Mark Rhodes, Chief Tax Deputy was also present.

At 10:30 A.M., the County Commission met with residents from Orchard Avenue to discuss property that is affecting their taxes. Warren Perrine, spokesperson presented pictures to the Commission and spoke about the junk automobiles, trash, etc. The County Commission stated they will come up with an answer between the Health Department, the Fire Department and the Prosecuting Attorney and will visit this area. The County Commission also told them to speak to Jim Fox in the Assessor's Office about their taxes.

The County Commission of Wood County was in receipt of a check in the amount of three thousand three hundred forty-four dollars and fourteen cents (\$3,344.14) from the State of

West Virginia which represents reimbursement to Wood County for expenses incurred during the month of September, 2001 in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 39 and bearing the date of October 22, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the aforementioned Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the West Virginia Department of Health and Human Resources, Charleston, West Virginia, in the amount of three thousand eight hundred seventy-five dollars and sixty-four cents (\$3,875.64) in regard to the Early Intervention and Family Support Grant Number G020460. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 39 and bearing the date of October 22, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Early Intervention and Family Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 2 in the Coal Severance Fund budget for the fiscal year 2001/2002. Receipt of said Approval is pursuant to an Order appearing in Order Book 65, at Page 51 and bearing the date of November 5, 2001, at which time the

Request for Revision was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of one thousand seven hundred seventy-one dollars and 00/100ths cents (\$1,771.00) from the Division of Culture and History, Charleston, West Virginia, which represents reimbursement to Wood County for final payment for the Fort Boreman Archaeological Survey Project. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65 at Page 38 and bearing the date of October 15, 2001, at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Historic Preservation Federal Grant for the Fort Boreman Archaeological Project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission was in receipt of a memorandum from Jane Burdette, Chairman of the Wood County Commission on Crime, Delinquency and Correction. Said memorandum states that Linda Lewis and Scott Coleman need to be removed as members. The memorandum also states that John Coe, Debbie Murphy and June Shelene have been appointed.

Robert K. Tebay, President of the Wood County Commission, appointed Commissioner Rick Modesitt, representing the Wood County Commission, to the Wood County Local Emergency Planning Committee. Commissioner Modesitt's appointment is pursuant to Chapter 15, Article 5A Section 7 of the Code of West Virginia, 1931, in which it states that the President of the County Commission within each district shall be a member of the LEPC, or a member of the County Commission designated by the President. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 01-UD-005. Expenditures in the amount of four thousand six hundred eighty-five dollars and twenty-four cents (\$4,685.24) were incurred by Wood County during the month of October, 2001, which represents payment of contractual services provided by Kelly Earley, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), for money used in compliance check operations, for travel expenditures of the said Coordinator of Project S.O.B.E.R., and for advertising and promotional items for the said Project S.O.B.E.R. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Daily Time Records; the Project Director's Monthly Report; the S.O.B.E.R. Enforcing the Underage Drinking Laws Grant Program Documents; the Travel Vouchers; the Underage Drinking Compliance Checks Documents; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter.

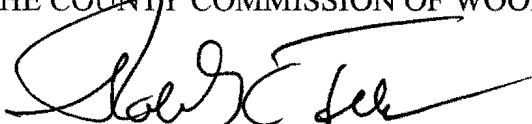
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Wood County incurred expenditures in the amount of four thousand two hundred eighty-seven dollars and sixty-eight cents (\$4,287.68) during the month of October, 2001. However, the Request for Reimbursement is in the amount of three thousand six hundred fifteen dollars

and twenty cents (\$3,615.20) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County, for payment of contractual services provided by Sophia Angelos, Victims Advocate Assistant, and for payment of cell phone and pager reimbursement for the said Victims Advocate. The amount of six hundred seventy-two dollars and forty-eight cents (\$672.48) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies, salary benefits (FICA, Retirement and Workers' Compensation) of the said Victims Advocate, and mileage of the said Victims Advocate. In addition to the Request for Reimbursement, the Monthly Progress Report of the Victims Advocate, the Monthly Progress Report of the Victims Advocate Assistant, the Monthly Statistics Report, the Daily Time Records of the Victims Advocate, the Daily Time Records of the Victims Advocate Assistant, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

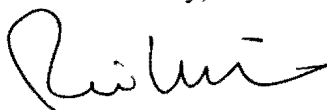
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON NOVEMBER 8, 2001

27055	Wal-Mart	28.16
27091	Broadwaters Motorcar	3729.90
27097	Kramer's Photo	62.22
27161	Nasco-Fort Atkinson	101.90
27169	Miller Communications	62.55
27195	State Electric	13.65
27205	Assurance Business Forms	155.93
27207	American Lighting Supply	299.70
27223	Miller Communications	2195.00
28410	Sir Speedy Printing	275.00
28486	Wal-Mart	14.12
28502	Parkersburg Office Supply	782.61
28522	Parkersburg Office Supply	17.27
28526	Signs Now	42.40
28546	Office Max	209.90
28550	Assurance Business Forms	1355.00
28566	Lowe's	107.97
28568	Xerox	130.63
28586	Garrison Brewer	13.79
28600	Assurance Business Forms	432.38

To listen to these minutes, please refer to Tape #129.

ab

*no sign
in sheet.*