

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, OCTOBER 22, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, approved minutes from October 4, 2001 and October 11, 2001.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Rodney J. Cantwell – Williams District and Patsy J. Black – Williams District (2001). The County Commission, on the same motion also approved Erroneous Assessment Applications in regard to personal property for Juleen L. Beckelman – Union District (1998) and Carl D. Morris – Vienna District (1999).

At 10:00 A.M., the County Commission met with Deputy Gary Parsons to discuss gasoline cards and a gas boy system. Deputy Parsons stated that if the County purchases the system they won't have to purchase cards again because we will be able to make our own; to buy the system is just under \$2,000.00 and the cards are approximately \$700.00; the County has purchased new cards twice already. The County Commission approved the purchase of the system.

At 10:30 A.M., the County Commission met with Tim Fragale a designer for Allegheny Power. A church/school road requested service on Core Road; in order to provide them service they need to add a down guide to a pole that is near the property line with the 911 Center; therefore, the need for a right of way easement to allow them to do this. The County Commission stated they had no problem doing this and the County Commission signed said easement.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Distribution Line Easement with Allegheny Power. Execution of such Distribution Line Easement does hereby grant and convey unto Monongahela Power Company (dba Allegheny Power), an Ohio corporation, its successors and assigns, a perpetual easement over, upon, in and through lands of the County Commission of Wood County as reflected on Exhibit "A" that is attached to the Distribution Line Easement. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Jim Miracle from the Wood County Historic Landmarks Commission to give an update on the Historic Landmarks Commission. The Commission is working on getting three buildings on the register. Mr. Miracle and Cynthia Buskirk attended a two-day meeting in Martinsburg a few weeks ago that was very informative. Discussion took place.

At 11:15 A.M., the County Commission met with Mark Rhodes, Chief Tax Deputy to discuss getting laptop computers for the detective bureau at the Sheriff's Department. The County Commission instructed Mr. Rhodes to see if the Sheriff had the money to purchase them

A male stopped in to discuss Little Kanawha River Road and another road that needs named. The County Commission instructed this gentleman to get a form from the Wood County Emergency Services/9-1-1 Office.

At 2:00 P.M., the County Commission met with Amy Harries from the Mid-Ohio Valley Regional Council to discuss the pre-application grant for Fort Boreman Historical Park.

At 2:30 P.M., the County Commission met with Remona DeHart to discuss Wood County Emergency Services/9-1-1. Ms. DeHart stated that after reading articles in the paper about Don R. Smith and the closed meetings with Ginny Conley, she thought something wasn't right; she then started her Freedom of Information Act requests. Ms. DeHart stated she thought it was odd that there wasn't an agreement; according to Mr. Brown, Mr. Smith hasn't been to the 9-1-1 Center since the day of the agreement. Ms. DeHart went over the questions she gave to the County Commission and read their answers. Commissioner Modesitt told Ms. DeHart that if she had specific knowledge of criminal offense or incident, she needs to turn it over to authorities to investigate. Ms. DeHart stated again that Mr. Brown, the County Commissioners and Ginny Conley are in violation of the law. Discussion took place. Commissioner Merritt stated that the auditors have approved them every year. Ms. DeHart stated that Terry Brown informed her that he could not give her permission to tour the facility unless the County Commission approved it. Discussion took place about donations. Ms. DeHart questioned the \$4,000.00 check from the E-911 budget to the General County Fund. Ms. DeHart discussed the audit that was completed on the Emergency Services/9-1-1 Center; she states that the County Commission needs to check on receipts, missing checks, no requisitions and no purchase orders; the main thing is the freedom of information from other agencies; she's not going to tell the Commission what all she has found until she gets all of the responses back; this may not be just a county problem; what she's

looking at doesn't match up; there maybe state and federal violations and she's not going to stop until she gets all of her answers. Ms. DeHart went over the freedom of information act request she made. Mary Rader, County Administrator explained the different accounts. Ms. DeHart discussed the purchase of pizzas for advisory board meetings; on a typed piece of paper a receipt Subway, Point of View Restaurant, Tim Hortons, Foodland, Ralph's, Krogers, no reason, no copies of checks for any of these. The County Commission stated that it is up to the Emergency Services Board to say what is done with their money. Ms. DeHart stated she was not going to tell them, especially Mr. Merritt, what she has found because they would probably go out and try to correct this problem. Discussion took place. Ms. DeHart stated they were in violation of the law in regard to the Freedom of Information Act. They discussed a missing item from the Emergency Services Squad; the item cost was \$600.00; missing Kenwood radios, 4-wheeler and gear. More discussion. Ms. DeHart read off things that the County Commission did not provide that she requested and what the County Commission was going to charge her. Ms. DeHart then discussed clothing purchases for Terry Brown; t-shirts for employees; expensive chairs. Commissioner Tebay explained that the chairs were used 24 hours and needed to last and these have a five-year guarantee. Discussion about donations took place again. Mary Rader explained that donations such as the ones from the City of Parkersburg are deposited in the General County Fund and a check is written from the General County Fund to the Wood County Emergency Services, which goes into their checking account. Discussion took place about a Christmas tree. More discussion. Ms. DeHart stated she expects an apology for the way Commissioner Merritt spoke to her. Ms. DeHart asks that the County Commission go over the Freedom of Information Act requests she has submitted and go over their answers that they have provided and whatever they haven't answered provide her that information within five days. The

County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, referred this to the Prosecuting Attorney. Duane Jones, Assistant Director of the Wood County Emergency Services/9-1-1 was present for this meeting.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Wood County incurred expenditures in the amount of six thousand four hundred sixty-eight dollars and eighty-two cents (\$6,468.82) during the month of August, 2001. However, the Request for Reimbursement is in the amount of four thousand one hundred thirty dollars and twenty-five cents (\$4,130.25) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Parkersburg Police Department in regard to the STOP Domestic Violence Program; for overtime compensation paid to law enforcement personnel of the Vienna Police Department in regard to the STOP Domestic Violence Program; and for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department in regard to the STOP Domestic Violence Program. Funds in the amount of one thousand nine hundred sixty dollars and thirty-six cents (\$1,960.36) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr., and further is being provided through the remaining salary and benefits provided by the City of Parkersburg to law enforcement officials

who participated in the STOP Domestic Violence Program; the remaining salary and benefits provided by the City of Vienna to law enforcement officials who participated in the STOP Domestic Violence Program; and the remaining salary and benefits provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports submitted by the County, the City of Vienna, and the City of Parkersburg; the Daily Time Records for the County, the City of Vienna, and the City of Parkersburg; the Overtime Records for the County, the City of Vienna, the City of Parkersburg; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of nine thousand two hundred twenty-three dollars and three cents (\$9,223.03) of which the amount of three thousand six hundred ninety-seven dollars and seventy-five cents (\$3,697.75) represents reimbursement to Wood County for expenses incurred during the month of July, 2001 in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 12 and bearing the date of September 13, 2001, at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Wood County incurred expenditures in the amount of five thousand four hundred twenty-two dollars and eighty-eight cents (\$5,422.88) during the month of September, 2001. However, the Request for Reimbursement is in the amount of three thousand two hundred ninety-two dollars and twenty-nine cents (\$3,292.29) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for payment of advertising costs associated with the aforementioned S.A.F.E. Team; for overtime compensation paid to law enforcement personnel of the Parkersburg Police Department in regard to the STOP Domestic Violence Program; for overtime compensation paid to law enforcement personnel of the Vienna Police Department in regard to the STOP Domestic Violence Program; and for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department in regard to the STOP Domestic Violence Program. Funds in the amount of two thousand one hundred thirty dollars and fifty-nine cents (\$2,130.59) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr., and further is being provided through the remaining salary and benefits provided by the City of Parkersburg to law enforcement officials who participated in the STOP Domestic Violence Program; the remaining salary and benefits provided by the City of Vienna to law enforcement officials who participated in the STOP

Domestic Violence Program; and the remaining salary and benefits provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports submitted by the County, the City of Vienna, and the City of Parkersburg; the Daily Time Records for the County, the City of Vienna, and the City of Parkersburg; the Overtime Records for the City of Parkersburg, the City of Vienna and the County; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding thi smatter.

The County Commission of Wood County, upon a motion made by K. D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Wood County incurred expenditures in the amount of three thousand seven hundred ninety-one dollars and fifty cents (\$3,791.50) during the month of September, 2001. However, the Request for Reimbursement is in the amount of three thousand three hundred forty-four dollars and fourteen cents (\$3,344.14) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County, and for payment of contractual services provided by Sophia Angelos, Victims Advocate Assistant. The amount of four hundred forty-seven dollars and thirty-six cents (\$447.36) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies, and salary benefits (FICA, Retirement and Workers' Compensation) of the said Victims Advocate. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the



Daily Time Records of the Victims Advocate, the Victims Advocate Assistant, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Cost Reimbursement Invoice in regard to the Early Intervention and Family Support Grant Number G020460. Expenditures in the amount of three thousand eight hundred seventy-five dollars and sixty-four cents (\$3,875.64) were incurred by the County during the month of September, 2001 which represents payment of contractual services provided by the Counseling and Wellness Center in regard to the P.E.A.C.E. (Program With Emphasis on Anger Control and Empathy) Program; payment of contractual services by Fred Jay Krieg, Ph.D. & Associates, Vienna, West Virginia, in regard to the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program and the Q.U.I.T. (Quality Intervention and Treatment) Program. In addition to the Cost Reimbursement Invoice; the Cost Reimbursement Documentation; the Monthly Project Director's Report in regard to the P.E.A.C.E. Program; the Monthly Progress Reports in regard to the Y.I.E.L.D. Program, the Monthly Progress Reports in regard to the Q.U.I.T. Program; the Project Y.I.E.L.D. Demographic Report, the Project Q.U.I.T. Demographic Report, the Project P.E.A.C.E. Demographic Report; the Monthly Attendance Reports for the Y.I.E.L.D. Project, the Monthly Attendance Reports for the Q.U.I.T. Program, the Daily Time Records for the Y.I.E.L.D. Program, the Daily Time Records for the P.E.A.C.E. Program, the Daily Time Records for the

Q.U.I.T. Program; the Client Service Report for the P.E.A.C.E. Program, the Client Service Report for the Y.I.E.L.D. Program, and the Client Service Report for the Q.U.I.T. Program are being submitted to the West Virginia Department of Health and Human Resources, Charleston, West Virginia, with copies also being submitted to the Department of Health and Human Resources located in Fairmont, West Virginia and in Parkersburg, West Virginia. Documentation pertaining to the Early Intervention and Family Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of nine thousand two hundred twenty-three dollars and three cents (\$9,223.03), of which the amount of five thousand, five hundred twenty-five dollars and twenty-eight cents (\$5,525.28) represents reimbursement to Wood County for expenses incurred during the month of August, 2001 in regard to the Juvenile Accountability Incentive Block Grant number 00-A-D-059. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65 at Page 13 and bearing the date of September 13, 2001, at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as president and on behalf of the County Commission, to EXECUTE the letter addressed to the Highway Safety Program, Charleston, West Virginia, requesting a revision to the Section 410 – Impaired Driver Checkpoints and Special Patrols Grant Number F01J8-09.

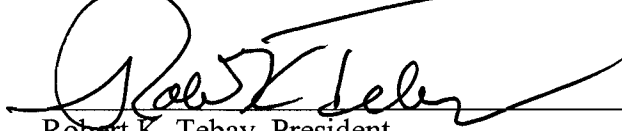
The aforementioned letter requests that the amount of four thousand eight hundred seventy-five dollars and 00/100ths cents (\$4,875.00) be transferred from the Personnel Category to the Contractual Category, which would allow additional monies for overtime compensation to be paid to law enforcement officers who are working the Impaired Driver Checkpoints and Special Patrols. Documentation pertaining to the Section 410 – Impaired Driver Checkpoints and Special Patrols Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.


The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Contract Agreement Between The West Virginia Department of Transportation, Division of Motor Vehicles and the Wood County Commission in regard to the Wood/Jackson Regional Highway Safety/Safe Community Program and the Target Enforcement Area Program (TEA), Grant Number F02HS13. The aforementioned Grant Contract Agreement will allow the continuation of the Wood/Jackson Regional Highway Safety/Safe Community Program and the Target Enforcement Area Program (TEA), and the term of such Agreement shall begin on October 1, 2001 and continue through September 30, 2002. The total of the aforementioned Grant is in the amount of two hundred fifty-two thousand seven hundred seventy-one dollars and 00/100ths cents (\$252,771.00). Any changes in the scope of services shall require the submission of a written request for modification prior to changing any budget line item. Documentation pertaining to the Wood/Jackson Regional Highway Safety/Safe Community Program and the Target Enforcement Area Program (TEA) is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

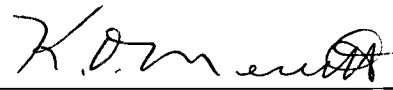
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Robert K. Tebay, President

  
Rick Modesitt, Commissioner

  
K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON OCTOBER 22, 2001

27013	Ogden Newspapers	34.31
27027	State Electric Supply	43.08
27029	Vic's Sales & Service	75.00
27077	Parks Hardware	25.36
27089	Miller Communications	465.00
27101	Parks Hardware	10.79
27105	Radio Shack	59.99
27117	State Electric	20.23
27119	Dayton Legal Blank	320.00
27123	Jani-Source	646.84
27125	Universal Supply	15.86
27127	Parkersburg Office Supply	6.97
27129	Badger Lumber	14.99
27131	Garrison Brewer	88.24
27133	Badger Lumber	7.70
27135	Parks Hardware	5.17
27139	Newberry Hardware	3.58
27141	Badger Lumber	25.40
27143	Runyon Lock Service	26.00

27145	Northwestern Landfill	38.48
27149	Lowe's	71.09
27151	Badger Lumber	67.39
27153	BDI	6.29
27155	Gwynn Advertising	2399.50
27157	Runyon Lock Service	8.00
27159	Gall's	75.51
27165	Parks Hardware	20.18
28304	Kustom Signals	3980.00
28310	Sign Language	369.00
28312	Miller Communications	31.85
28316	Workingman's Store	561.82
28322	Broadwaters Motorcar	16.68
28340	Broadwaters Motorcar	193.60
28370	Astorg Motor	439.95
28386	The Advantage Press	722.25
28418	State Electric Supply	43.08
28422	Wal-Mart	39.69
28424	State Electric	18.92
28426	Bosley Rental	52.00
28430	Broadwaters Motorcar	18.87
28432	Advance Auto Parts	47.52
28434	Wal-Mart	140.48
28436	Astorg Motor	108.68
28438	Broadwaters Motorcar	18.87
28440	Kramer's Photo	23.96
28442	Office Depot	115.77
28448	Astorg Motor	200.90
28452	Lowe's	840.92
28454	Radio Shack	23.96
28458	Broadwaters Motorcar	52.90
28462	Quinlan Publishing	89.00
28468	Office Depot	232.93
28470	State Electric Supply	14.92
28474	Parkersburg Office Supply	23.10
28488	Parks Hardware	23.98
28490	Badger Lumber	92.60
28492	Northwestern Landfill	37.80
28506	Office Depot	152.48

To listen to these meetings, please refer to Tape #124 and Tape #125.

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# PLEASE SIGN IN

- 1 ~~\_\_\_\_\_~~ DSW GARY PARSONS
- 2 Tim Fragale ALLEGHENY POWER TIM FRAGALE
- 3 Jan Miracle BARRMAN, WCHC
- 4 Mark Rhodes
- 5 Amy Harries MONRC
- 6 Ramona de Hart
- 7 Deane E Jones
- 8
- 9
- 10.