

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 29, 2001

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, approved minutes of October 22, 2001.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Linda K. Ruddlesden – Walker District (1998 & 1999); Kahnrap Inc. – Tygart District (2001); United Gas Mgmt. Inc. – Parkersburg City District (2001); W. Gregory & Kimberly Cox – Parkersburg City District (2000); Perry R. Knopp – Williamstown District (2001); Donna J. Siers – Tygart District (2001) and Greg A. Mathess – Lubeck District (2001).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for L.R. Stanley – Parkersburg District (2000 & 2001); John Kroupa – Harris District (2001); Linda K. Ruddlesden – Walker District (2000); MC Development Co. Inc. – Tygart District (2000 & 2001); Po'Hick LLC – Williams District (2001); Young Womans Christian As. – Union District (two for 2000 & two for 2001); Winans Sanitary Supply Co. – Parkersburg District (2000 & 2001); John Michael Ramsey – Parkersburg City District (2000 & 2001); Stephen D. Joy – Williamstown District

(2001); Stephen L. Higgins – Parkersburg District (2000 & 2001); Gilbert Development Co. Inc. – Tygart District (2001); John C. Bosley, Sr. – Parkersburg City District (2000) and Dorothy C. Blizzard (1/3) – Union District (2001).

At 10:00 A.M., the County Commission held a hearing in regard to the Gary Leasure estate for a motion for the removal of fiduciary. Attorney Thomas Zimmerman was present. Mr. Zimmerman asked for a continuance. The County Commission granted this request.

The 11:00 A.M. appointment with John Burgy was cancelled due to medical reasons.

At 11:30 A.M., the County Commission met with Toni Tiano, grant consultant for Wood County and Ginny Conley, Prosecuting Attorney for Wood County. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION in which it is RESOLVED that the County Commission of Wood County possesses legal authority to apply for a Community Gun Violence Prosecution Gun Grant for the Wood County Prosecuting Attorney's Office. The aforementioned RESOLUTION further AUTHORIZES the filing of an Application including all understandings and assurances; and AUTHORIZES the official representative (Tiano/Knopp Associates, Inc.) to provide the information requested through this Application system on behalf of the County Commission. The Community Gun Violence Prosecution Program is a three-year grant with Federal funds available in the amount of forty-thousand dollars and 00/100ths cents (\$40,000.00) per year. Funding from the aforementioned Grant would allow the Wood County Prosecuting Attorney's Office, in conjunction with the County Commission, to hire an assistant prosecuting attorney who will be dedicated to the prosecution of firearm-related violent cases, and if there is an insufficient number of firearm cases to justify a full caseload, other criminal offenses. Matching funds in the

amount of seventy-three thousand seven dollars and 00/100ths cents (\$73,007.00) would be required from the County over the three-year period. Documentation pertaining to the Community Gun Violence Prosecution Gun Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 1:00 P.M., the County Commission met with Terry Brown, Interim Director of the Wood County Emergency Services/9-1-1 to discuss a maintenance contract with Miller Communications. Mr. Brown stated that we currently don't have a maintenance contract with Miller Communications for repairs on radios, receivers, computers, etc. that we currently pay by the hour; with this contract, if there are no service calls, then that amount of payment is rolled over to the next month. Discussion took place. Mr. Brown also discussed the State Emergency Response Commission meeting last week, FBI spoke, Federal Transportation Board spoke, several State personnel and they provided them with a flow chart of what everyone should be looking at as far as terrorist activities; Mr. Brown spoke with the Health Department about this. Discussion took place in regard to this. Mr. Brown also stated they found out at this meeting that there will be grants available in regard to the terrorist problems.

At 1:30 P.M., the County Commission met with Ginny Conley, Prosecuting Attorney for Wood County. She does not have an answer on the Civil Service Commission for Correctional Officers as of yet, but will have an answer this week. They discussed a Wireless Telecommunications Facility Ordinance. Ms. Conley stated that the County Commission needs to decide what they want to put in the Ordinance, set a public hearing; one of the items the Commission had a question about was how close a tower can be to a residential neighborhood and they can look at pages 8 and 9 of the ordinance. The County Commission is going to have to decide who is going to enforce the ordinance; how much it is going to cost; taking applications

and reviewing them. Discussion took place. Ms. Conley went over changes that the Commission wants added or taken out of the ordinance. Commissioner Tebay stated that they need to read over this ordinance. Keith Litton, Compliance Officer for Wood County, was in attendance at this meeting. More discussion took place. Fees were discussed for permits; the process after they get a final draft, put thirty day legal notice in the newspaper advertising the public hearing, then you have the public hearing, then move forward with the recommendation for approval of the County Commission and make any changes that they want, then have a final public hearing. Ms. Conley asked when the Commission would want to meet again to discuss this. Commissioner Tebay stated they needed time to read the ordinance and she will check with Kanawha County about what they do. A meeting was set for 9:30 A.M. on Thursday, November 1, 2001.

On this date, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Safe Communities Program Grant Number 00HS-11. Expenditures in the amount of thirty-three thousand seven hundred thirty-seven dollars and forty-eight cents (\$33,737.48) were incurred by Wood County during the period of July 1, 2001 through September 30, 2001 and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants; for materials and supplies as set forth in the said Grant; for overtime expenses incurred by the Jackson County Sheriff's Department, the Vienna Police Department, the Williamstown Police Department and the Ripley Police Department for law enforcement officials who participated in the occupant protection

enforcement; for supplies and materials utilized in regard to the Child Safety Seat Clinics. In addition to the Request for Reimbursement, the Grant Progress Report, the Daily Time Sheets for the Grant Consultants, the Time and Attendance Reports for the Grant Consultants, the Travel and Expense Accounts for the Grant Consultants, the Daily Time Records for law enforcement officers from Jackson County Sheriff's Department, Vienna Police Department, Williamstown Police Department, and the Ripley Police Department; and the Project Financial Reports are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby AWARD the bid for re-roofing of the Smith Building located at 314 Market Street, Parkersburg, WV, to M.E. Somerville Construction, Parkersburg, WV, in the amount of seventy thousand seven hundred twenty-five dollars and 00/100ths cents (\$70,725.00). The awarding of the aforementioned bid is pursuant to the ORDER appearing in Order Book 65, at Page 44 and bearing the date of October 25, 2001, at which time the sealed bid was opened by the County Commission, and upon a motion duly made, seconded and passed, took the single bid under advisement. The single bid received in regard to the re-roofing of the Smith Building is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission was in receipt of a memorandum from Jane Burdette, Chairman of the Wood County Commission on Crime, Delinquency and Correction. Said memorandum states that Linda Lewis and Scott Coleman need to be removed as members. The memorandum

also states that John Coe, Debbie Murphy and June Shelene have been appointed. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston West Virginia, in regard to Revision No. 4 in the General County Fund budget for the fiscal year 2001/2002. Receipt of said Approval is pursuant to an Order appearing in Order Book 64, at Page 44 and bearing the date of October 25, 2001, at which time the Request for Revision was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the bid be let for new asphalt paving at the Smith Building Parking Lot located at 300 Market Street, Parkersburg, West Virginia. A Legal Notice will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on November 2, 2001 and on November 9, 2001, with bid opening to be held by the County Commission at 10:00 A.M. on Monday, November 19, 2001. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 99-A-D-008. Expenditures in the amount of two thousand three hundred ninety-eight dollars and ninety-four cents (\$2,398.94) were incurred by Wood County during the month of September, 2001, which represents payment of contractual services provided by Larry D. Johnson, Project


R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for office supplies and materials of the aforementioned Project R.E.P.A.Y. Program Coordinator. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for the Project R.E.P.A.Y. Program Coordinator, the Monthly Supervisor's Report, the Project Director's Monthly Reports for the Project R.E.P.A.Y. Program Coordinator and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 2:30 P.M., the County Commission visited the Wood County Holding Center and Oakwood Estates.

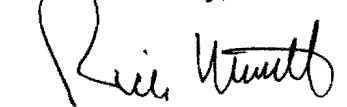
The County Commission adjourned after the visits, roughly around 4:00 P.M.

Approved:


THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON OCTOBER 29, 2001

27099	WV Uniforms	297.65
27109	Chad Russell	100.00
27189	CWS	1056.00
28460	Woodford Oil	5938.97
28510	Mahone Tire	24.00
28512	Broadwaters Motorcar	24.72
28514	Broadwaters Motorcar	33.97
28540	Lowe's	254.77
28544	NOE Office Equipment	57.98
28564	Gall's	879.92

To listen to these meetings, please refer to Tape #126, #127 and #128.

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OCT 29, 2001

1. ~~Jim Kelly~~
2. ~~Thomas R. Zimmerman~~
3. Toni Tiano
4. Genny Conley
5. ~~T-R-B~~
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- 8.
- 9.
- 10.

Monday 30th
(29th)

Jim Kelsch

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F 343-1657 DOUCE