

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 12, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Juna M. Cutlip – Lubeck District (2002) and an Erroneous Assessment Application in regard to personal property for Harold McKeown – Parkersburg City District (2002).

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, approved minutes from July 15, 2002 and July 18, 2002.

At 9:30 A.M., the County Commission met with Jack Buckley, Maintenance Superintendent to discuss a personnel matter. At 10:02 A.M., the County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, the County Commission met in Executive Session, upon authority granted by West Virginia Code, Chapter 6, Article 9A, Section 4, No. 2, as amended. Mr. Buckley, John Jones, Maintenance Employee and Mary Rader, County Administrator were present. The said Executive Session adjourned at 10:25 A.M.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby APPROVE

payment in the amount of three thousand two hundred sixty-five dollars and 00/100ths cents (\$3,265.00) to be made to Allegheny Power Company for the removal of trees located at Fort Boreman Park. An Order was prepared regarding this matter.

The County Commission met with Jim Kinnett from the Wood County Development Authority. Mr. Kinnett requested that the County Commission of Wood County pay interest in the amount of forty-two thousand dollars and 00/100ths cents (\$42,000.00) on the building that formerly housed Coldwater Creek. The new tenant, PWP, will take possession on August 15, 2002. Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, the County Commission of Wood County does hereby ORDER that the aforementioned amount be paid from General County Funds. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Ron Salter and Brian Honey from Salter & Assoc. to discuss a proposal for the Wood County's website and brochure.

At 11:00 A.M., the County Commission of Wood County held a Public Hearing in regard to the Betsy Todd, Steven Todd and William Todd property located in Walker Taxing District, Wood County, West Virginia, Tax Map 160, Parcel F. The said Public Hearing is pursuant to an ORDER appearing in Order Book 65, at Page 284 and bearing the date of August 15, 2002 nunc pro tunc April 25, 2002, at which time a PETITION OF THE WOOD COUNTY ENFORCEMENT AGENCY was presented to the County Commission of Wood County in regard to the cleanup of the aforementioned property. Betsy Todd and Steven Todd were present at the Public Hearing. The Todds' informed the County Commission that the property had been cleaned up; however, the structure mentioned in the aforementioned PETITION was not on their property. Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made

unanimous by Robert K. Tebay, the County Commission of Wood County CONTINUED this matter until Thursday, August 15, 2002. The County Commission wished to view the property on the afternoon of Monday, August 12, 2002. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Carolyn Strock from the Wood County Airport Authority to discuss airport governance. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, III, Attorney, to proceed with legal preparations in regard to a Regional Airport Authority. Funding for payment to Attorney Tebay will be from the General County Fund budget. Commissioner Robert K. Tebay abstained from voting on the aforementioned motion. An Order was prepared regarding this matter.

At 1:00 P.M., the County Commission met with Charlie Johnson, Chief Deputy and Gary Parsons, Deputy, to discuss vehicles. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that a new "police package" vehicle be purchased for the Sheriff's Department to replace a 2000 Ford Crown Victoria, VIN 2FAFP71WOYX200686, that was determined a total loss by the County's insurance company as a result of an accident occurring on June 20, 2002. The aforementioned motion further stated that the County Commission of Wood County would pay the difference in the amount between the purchase price and the insurance payment, which was received in the amount of fifteen thousand one hundred eighty-eight dollars and 00/100ths cents (\$15,188.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay in his official

capacity as president and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 01-UD-055. Expenditures in the amount of one thousand eight hundred seventy-eight dollars and seventy-nine cents (\$1,878.79) were incurred by Wood County during the month of July, 2002, which represents payment of contractual services provided by Kelly Earley, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), and for travel expenditures of the said Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation). In addition to the Request for Reimbursement, the Monthly Report, the Project Financial Report, the Daily Time Records for the Coordinator of Project S.O.B.E.R., the Project Director's Monthly Report, the S.O.B.E.R. Enforcing the Underage Drinking Laws Grant Program Documents; the Travel Vouchers for the Coordinator of Project S.O.B.E.R., and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the renewal of the Contract with Community Alert Network, Inc. (CAN). Said contract is for telephone communications to assist municipalities and other organizations during times of emergency. The County Commission shall pay Community Alert Network, Inc. the amount of six thousand two hundred thirty-eight dollars and 00/100ths cents (\$6,238.00) for the next twelve months of service.

The County Commission of Wood County was in receipt of the fully executed FEE AGREEMENT from the West Virginia Board of Risk and Insurance Management, Charleston, WV. Receipt of such fully executed FEE AGREEMENT is pursuant to an ORDER appearing in Order Book 65, at Page 273 and bearing the date of July 29, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE such FEE AGREEMENT. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed COST SHARE AGREEMENT for the Operation, Maintenance and Repair Program by and between the Little Kanawha Conservation District, Wood County Commission, City of Parkersburg and the West Virginia Conservation Agency in regard to the Lower Pond Run Channel. Receipt of the aforementioned AGREEMENT is pursuant to an ORDER appearing in Order Book 65, at Page 264 and bearing the date of July 22, 2002, at which time such AGREEMENT was executed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Technical Review from the West Virginia Development Office, Charleston, WV, of the fiscal year 2002 Small Cities Block Grant submitted by Wood County in regard to the Lubeck Public District, Wadesville Area, Water Line Extension in the amount of seven hundred fifty thousand dollars and 00/100ths cents (\$750,000.00). As stated in the aforementioned Technical Review, the four (4) technical deficiencies must be responded to within seven (7) days of receipt of the Technical Review letter in order for this project to be considered for funding during the 2002 Small Cities Block Grant program year. The four (4) deficiencies are as follows: (1) If there are any documented health

threats regarding the current situation in this proposed area, appropriate information needs to be forwarded to the West Virginia Development Office; (2) A Small Cities Block Grant income survey form used to qualify the project as benefitting low-to-moderate-income persons must be submitted; (3) The Title VI form must be completed; and (4) The Disclosure/Update Report needs to be completed properly and must be submitted. Also, set forth in the aforementioned Technical Review letter the thirteen dollars and fifty cents (\$13.50) surcharge is not eligible for Small Cities Block Grant funds and needs to be resolved. The Mid-Ohio Valley Regional Council, by an intergovernmental agreement, administers Small Cities Block Grants on behalf of the County Commission of Wood County. Documentation pertaining to the aforementioned Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending July 31, 2002. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West

Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending June 30, 2002. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Ina B. Devol to name the road to her residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Ina B. Devol, along with Donald Burton, requested the road be named RED HILL CHURCH ROAD. The road to be known as RED HILL CHURCH ROAD provides access to the aforementioned residences as stated in Ina B. Devol's Request Form. The road to be known as RED HILL CHURCH ROAD is located off route 50 on Red Hill Road in Clay Taxing District, Tax Map 90, Parcel Numbers Z, Z1, X. The request by Ina B. Devol is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like, to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Ina B. Devol, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named RED HILL CHURCH ROAD. The County Commission does further ORDER that a copy of the

ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:30 P.M. to visit the Todd property.

Approved:

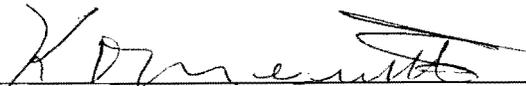
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

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To listen to this meeting, please refer to Tape #195 and Tape #196.

JULY 12, 2002

1. JACK HOFFMAN
2. Jim Kinnett
3. Betsy + Steve Todd
4. CAROLYN STROCK, WOOD COUNTY AIRPORT
5. Charlie Johnson
6. Gary Parsons
- 7.
- 8.
- 9.
- 10.