

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 15, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices, purchase orders and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by K.D. Merritt, approved minutes of July 8, 2002.

At 9:30 A.M., the County Commission met with Charlie Johnson, Chief Deputy to discuss vehicles. After discussion, the County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the bid be let for two (2) SUV type vehicles to be utilized by the Wood County Sheriff's Department. A Legal Notice will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on August 20, 2002 and on August 27, 2002, with bid opening to be held on Thursday, September 5, 2002, at 10:30 A.M. in Room 203 of the Wood County Courthouse. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Joyce Mather and several students in regard to the Student Leadership Development Committee from the Chamber of Commerce in regard to an event center in Parkersburg. Ms. Mather presented handouts to the Commissioners and explained what this committee's purpose is. The students also spoke about this program.

At 10:30 A.M., the County Commission met with Bill Richardson, Jr., Attorney to hold a hearing in regard to the guardianship of Dustin and Justina Parsons. Geraldine Parsons, Barbara

Mullen, Roxie Parsons and Cody Parsons were present. After testimony, the County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, appointed Geraldine Parsons as guardian for Dustin and Justina Parsons with a \$15,000.00 bond per child.

At 11:00 A.M., the County Commission met with Jack Ankrom to discuss proposals for the Fort Boreman Park. Mr. Tebay told Mr. Ankrom that the Fort Boreman Park Committee voted to accept his proposal. Mr. Ankrom explained said proposal to the Commission.

Greg Smith met with the County Commission to discuss the upcoming Air show to be held at the Wood County Airport on September 22, 2002.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to Execute a Sales Proposal by and between Allegheny Home Advantage and the County Commission of Wood County in regard to cutting trees and brush to improve site distance for view of flag pole and Ohio River at Fort Boreman Park, and also cut trees and brush in area designated for future development of the Fort Boreman Park. Such services described above will be in the amount of three thousand two hundred sixty-five dollars and 00/100ths cents (\$3,265.00). An Order was prepared regarding this matter.

At 11:43 A.M., the County Commission met with Jack Buckley, Maintenance Superintendent. At this time, they went into Executive Session upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, upon the authority granted by West Virginia Code, Chapter 6, Article 9A, Section 4, Number 2, as amended. Also in attendance was Mary Rader, County Administrator. Said Executive Session ended at 11:57 A.M.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a letter addressed to the Governor's Highway Safety Program, Charleston, West Virginia, requesting a revision in the Wood/Jackson Regional Highway Safety Program Grant Number F02HS13. The aforementioned letter requests that the amount of one thousand dollars and 00/100ths cents (\$1,000.00) be transferred from the SA02-07-09 Account that was earmarked for Occupant Protection Materials to the Occupant Protection Enforcement funds to be used by the local law enforcement agencies in the upcoming Click It or Ticket Blitz Period beginning August 23, 2002 through September 2, 2002. Documentation pertaining to the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Robert K Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Maintenance Contract for the fiscal year 2002/2003 by and between Software Systems, Incorporated, Morgantown, West Virginia, and the County Commission of Wood County, Wood County, West Virginia, in regard to the computer system installed in the Office of the Circuit Clerk. Upon the recommendation of the Circuit Clerk, Level 2 Maintenance was chosen by the County Commission for the following applications for the fiscal year 2002/2003: Jury Selection and Processing, forty-three dollars and 00/100ths cents (\$43.00); Circuit Court Processing, two hundred ninety-one dollars and 00/100ths cents (\$291.00); System/Hardware, one hundred seven dollars and 00/100ths cents

(\$107.00); the total monthly charge for Level 2 is in the amount of four hundred forty-one dollars and 00/100ths cents (\$441.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby give APPROVAL to the Application and Certificate for Payment presented by Schneider Construction Company, Parkersburg, WV, who was hired by the County Commission to construct the Mineral Wells School Sidewalk. The current payment due is in the amount of twenty-two thousand five hundred dollars and 00/100ths cents (\$22,500.00). The original contract sum was in the amount of fifty-eight thousand dollars and 00/100ths cents (\$58,000.00) leaving the balance to finish, including retainage, in the amount of thirteen thousand forty-five dollars and 00/100ths cents (\$13,045.00). Documentation pertaining to the construction of the Mineral Wells School Sidewalk is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 01-UD-055. No expenditures were incurred by Wood County during the month of June, 2002. In addition to the Request for Reimbursement, the Monthly Report, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 02-UD-79. Expenditures in the amount of two thousand thirty-one dollars and forty-three cents (\$2,031.43) were incurred by Wood County during the month of July, 2002 which represents payment of contractual services provided by Kelly Earley, Coordinator of Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation), and for travel expenditures of the said Coordinator of Project S.O.B.E.R. In addition to the Request for Reimbursement, the Monthly Report, the Financial Recap, the Daily Time Records for the Coordinator of Project S.O.B.E.R., the Project Director's Monthly Reports, the S.O.B.E.R. Enforcing the Underage Drinking Compliance Checks Documents and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 01-AD-108. Expenditures in the amount of three thousand six hundred ninety-nine dollars and fifty-two cents (\$3,699.52) were incurred by Wood County during the month of June, 2002. However, the Request for Reimbursement is in the amount of two thousand six hundred dollars and 00/100ths cents (\$2,600.00) which represents payment of contractual services provided by Rozann Wilcox,

Juvenile Justice Liaison. The amount of one thousand ninety-nine dollars and fifty-two cents (\$1,099.52) represents the cash match as set forth in the Juvenile Accountability Incentive Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Record for the Juvenile Justice Liaison, the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Travel Vouchers for the Project R.E.P.A.Y. Coordinator and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from James Wolfe and Connie Wolfe to name the road to their residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. James Wolfe and Connie Wolfe requested the road be named WOODLAWN RIDGE. The road to be known as WOODLAWN RIDGE provides access to the aforementioned residence as stated in the Wolfes' Request Form. The road to be known as WOODLAWN RIDGE is located near WEAC (Woodmar Employees Activities Club) off Route 68 South in Harris Taxing District, Tax Map 170, Parcel Number 00E1. The request by James Wolfe and Connie Wolfe is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets,

avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by James Wolfe and Connie Wolfe, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, does hereby ORDER that the aforementioned road be named WOODLAWN RIDGE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION in which it is RESOLVED that Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, is able to enter into a contractual agreement with the Division of Criminal Justice Services to receive and administer Grant funds pursuant to provisions of the Juvenile Justice and Delinquency Prevention Grant. Documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grant Number 02-JJV-082 is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-047. Wood County incurred expenditures in the amount of ten thousand five hundred ninety-

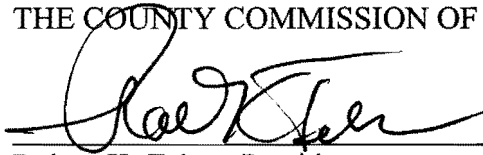
seven dollars and three cents (\$10,597.03) during the month of July, 2002. However, the Request for Reimbursement is in the amount of three thousand two hundred thirty-one dollars and 00/100ths cents (\$3,231.00) which represents payment of salary and insurance benefits provided to Diana W. Williams, Victims Advocate for Wood County, and for payment of contractual services provided by Sophia Angelos, Victims Advocate Assistant. The amount of seven hundred thirty-eight dollars and three cents (\$738.03) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies, membership fees, and salary benefits (FICA, Retirement and Workers' Compensation) of the said Victims Advocate. The amount of six thousand six hundred twenty-eight dollars and 00/100ths cents (\$6,628.00) was utilized as in-kind match, as set forth in the aforementioned Grant and represents volunteer time, rental rate of office space for the Victims Advocate at the Wood County "Holmes R. Shaver" Judicial Building and rental rate of office space for the Victims Advocate at the Wood County Magistrate Court Building. In addition to the Request for Reimbursement, the Monthly Progress Report from the Victims Advocate, the Monthly Progress Report from the Victims Advocate Assistant, the Monthly Statistics Report from the Victims Advocate, the Monthly Statistics Report from the Victims Advocate Assistant, the Daily Time Records of the Victims Advocate, the Daily Time Records of the Victims Advocate Assistant and the Daily Time Records of the Volunteers, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Stan Bucklew to name the road to Westwood properties. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Stan Bucklew requested the road be named WESTWOOD LANDINGS. The road to be known as WESTWOOD LANDINGS provides access to the aforementioned Westwood properties as stated in Mr. Bucklew's Request Form. The road to be known as WESTWOOD LANDINGS is located off Roberts Road, now called Ohio River Road in Lubeck Taxing District Tax Map 80, Parcel E8.2. The request by Stan Bucklew is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Stan Bucklew, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, does hereby ORDER that the aforementioned road be named WESTWOOD LANDINGS. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

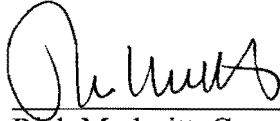
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

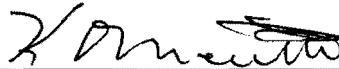
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON AUGUST 15, 2002

27909	Easton Printing	254.00
27947	Broadwaters Motorcar	3672.24
27953	Sam's Club	356.37
27975	Universal Supply	469.24
27979	Vic's Sales and Service	45.00
27981	The Engineering Supply	18.40
279863	Parkersburg Office Supply	41.10
27987	Broadwaters Motorcar	2.28
27989	Wal-Mart	3.84
27991	Parkersburg Office Supply	197.63
27995	Wal-Mart	30.83
27997	Runyon Lock Service	7.50
27999	Noe Office Equipment	106.50
28005	Broadwaters Motorcar	6.68
28007	Lemon's Garage	12.00
28009	Lowe's	102.00
28011	Parks Hardware	33.18

28013	Parkersburg Office Supply	157.89
29428	Garrison Brewer	636.50
29448	Workingman's Store	174.96
29470	Gall's	88.95
29510	Wal-Mart	27.43
29512	Broadwaters Motorcar	64.35
29514	Broadwaters Motorcar	19.00
29516	Office Depot	91.36
29518	Broadwaters Motorcar	171.58
29520	Office Depot	199.99
29528	State Electric Supply	6.14
29534	Runyon Lock Service	27.00

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To listen to this meeting, please refer to Tape #196 and Tape #197.

August 15, 2002

Name

Joyce Mather
Leandra Malang
Emily Powderly
DAVID MISTICH
Ryan Mullen
Cody Boylen.
Brad Davis
DAN MISTICH
Alyson Bell
Mary Ann (Jugan)
Geraldine Parsons
Barkney Mullen
~~Roxie Parsons~~
CODY PARSONS
Bill Richardson, Jr.