

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 2, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by K.D. Merritt, approved minutes from November 14, 2002.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, reappointed James Miracle to the Wood County Historic Landmarks Commission. Said reappointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Miracle's new term will expire December 31, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, reappointed Robert R. Cordell to the Fort Boreman Historical Park Commission. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities. Mr. Cordell's new term will expire on December 31, 2006. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, placed Leone Ohnoutka in nomination for

reappointment to the Parkersburg/Wood County Convention and Visitors Bureau. Said announcement is pursuant to an Order dated November 25, 2002 announcing a vacancy and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay reappointed Ralph Blair and Richard "Dick" Schaffer to the Wood County Planning Commission. Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr. Blair's and Mr. Schaffer's new terms will expire December 31, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by K.D. Merritt reappointed Stephen Decker and Marcia Ogilvie to the Wood County Development Authority. Said announcement is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr. Decker's and Ms. Ogilvie's new term will expire December 31, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 01-VAW-010.

Wood County incurred expenditures in the amount of eleven thousand four hundred twenty-seven dollars and five cents (\$11,427.05) during the month of October, 2002; however, the Request for Reimbursement is in the amount of eight thousand one hundred forty-two dollars and seventy-nine cents (\$8,142.79) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department; and for overtime compensation paid to law enforcement personnel of the City of Parkersburg in regard to the STOP Domestic Violence Program Funds in the amount of three thousand two hundred eighty-four dollars and twenty-six cents (\$3,284.26) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the additional salary and the benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney and for overtime expenses, plus benefits, being provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Reports for the Wood County STOP Team and the Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Prosecuting Attorney, the City of Parkersburg, and the Wood County Sheriff's Department; the financial information submitted by the Prosecuting Attorney, the City of Parkersburg, and the Wood County Sheriff's Department; the Daily Time Records for the Assistant Prosecuting Attorney, the City of Parkersburg and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence

Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AMEND the ORDER bearing the date of November 7, 2002, and appearing in Order Book 65, at Page 352. The amount of the Request for Reimbursement is incorrect; the Request for Reimbursement SHOULD be in the amount of three thousand three hundred eighty-two dollars and forty-four cents (\$3,382.44) not in the amount of three thousand eighty-two dollars and forty-four cents (\$3,082.44) as reflected in the said ORDER dated November 7, 2002. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand five hundred fifty-six dollars and fifty-two cents (\$5,556.52), which represents reimbursement to Wood County for expenses incurred during the month of September, 2002, in regard to the Juvenile Accountability Incentive Block Grant Number 01-AD-108. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 332 and bearing the date of October 10, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seven thousand one hundred fifty-nine dollars and thirty-six cents (\$7,159.36) which represents reimbursement to Wood County for expenses incurred during the months of July, August and September, 2002 in regard to the Combating the

Underage Drinking Program Grant Number 02-UD-79. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 287 and bearing the date of August 15, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement; pursuant to an ORDER appearing in Order Book 65, at Page 312 bearing the date of September 16, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement; and pursuant to an ORDER appearing in Order Book 65, at Page 336 bearing the date of October 2, 1002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Combating the Underage Drinking Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 5 in the General County Fund budget for the fiscal year 2002/2003. Receipt of said Approval is pursuant to an Order appearing in Order Book 65, at Page 362 and bearing the date of November 21, 2002, at which time the Request for Revision was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the Office of Emergency Services, Charleston, WV, in the amount of three thousand four hundred twenty-five dollars and 00/100ths cents (\$3,425.00). The aforementioned amount represents the final

payment of the 2002 HMEP Planning Grant in the amount of five thousand five hundred dollars and 00/100ths cents (\$5,500.00) received by the Wood County Local Emergency Planning Commission. Documentation pertaining to the HMEP Planning Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of correspondence from the Bureau of Justice Assistance, Washington, D.C. advising the Commission of the electronic transfer of funds in the amount of two hundred sixty-two dollars and fifty cents (\$262.50) in regard to the Local Law Enforcement Block Grant Number 02011439. Documentation pertaining to the aforementioned Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand three hundred eighty-two dollars and forty-four cents (\$3,382.44) which represents reimbursement to Wood County for expenses incurred during the month of August, 2002 in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 352 and bearing the date of November 7, 2002, at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. The amount of the Request for Reimbursement was corrected by an Order dated December 2, 2002 and appearing in Order Book 65, Page 368. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the West Virginia Department of Transportation, Division of Motor Vehicles, Charleston, West Virginia, advising the County Commission that a supplement in the amount of five thousand dollars and 00/100ths cents (\$5,000.00) has been approved for the Mid-Ohio Valley Safe Community Program's December DUI Blitz Project. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

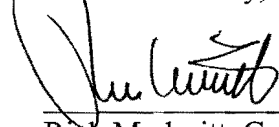
Having no scheduled appointments or further business to attend to, the County Commission adjourned at 3:00 P.M.

APPROVED:

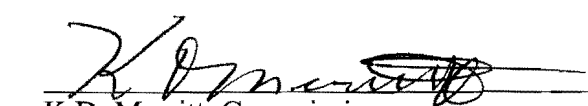
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K.D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 2, 2002

29868	Astorg Motor	51.81
28273	WCI, Inc.	21000.00
29942	Parkersburg Office Supply	38.92
29940	Parks Hardware & Supply	9.58

29934	Parkersburg Office Supply	207.49
29932	Wal-Mart	33.68
29924	Easton Printing	144.10
29922	Franklin Fire Equipment	1343.00
29920	Sherwin-Williams Paint	479.68
29938	AIP	61.00
29912	Wal-Mart	26.32
29910	Stout's Drug Store	33.96
29908	Northwestern Landfill	229.50
29904	Broadwaters Motorcar	95.47
29894	Parkersburg Office Supply	37.80
29890	Viking Office Products	92.03
29884	Mahone Tire	24.00
29882	Miller Communications	90.00
29870	Parkersburg Office Supply	8.58
29766	Poynters Best Office	75.00
28265	Wal-Mart	17.82
28261	Sears	257.60
28243	Parkersburg Office Supply	26.34
28259	State Electric Supply	16.69
28257	Parks Hardware & Supply	8.29
28255	Parkersburg Office Supply	34.07
28253	State Electric Supply	8.81
28239	Universal Supply	52.44
28171	Pameco	3065.75

To listen to this meeting, please refer to Tape #222.

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