

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 16, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, approved minutes from November 18, 2002, November 21, 2002, November 25, 2002 and November 27, 2002.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Jennifer L. Starling – Vienna District (2001 & 2002) and for Harlan Bowser – Walker District (2002).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Lloyd Stoneking – Parkersburg District (2001 & 2002).

At 10:00 A.M., the County Commission met with Terry Brown, Charlie Meyers and Arnie Green from the 911 Advisory Board. Mr. Meyers discussed the proposal for the 911 center and stated that the 911 Advisory Board was not listed on the proposal and a few other agencies were not listed; how to handle non-emergency phone calls was discussed; their main concern is that everyone involved with the 911 service be included in the study.

At 10:30 A.M., the County Commission of Wood County opened sealed bids for a proposal to produce an Economic Development Sales Video for Wood County. Receipt of the

aforementioned sealed bids is pursuant to a Legal Notice appearing in both The Parkersburg News and The Parkersburg Sentinel on December 2, 2002 and on December 9, 2002. Sealed bids were received from the following vendors.

1. Paradise Productions LLC  
3307 Emerson Avenue  
Parkersburg, WV 26104  
Bid: \$17,500.00
2. Charter Media  
300 Star Avenue  
Suite 321  
Parkersburg, WV 26181  
Bid: Option "A" - \$4,800.00 - \$9,000.00  
Option "B" - \$7,200.00 - \$13,500.00
3. Salter & Associates  
417 Grand Park Drive  
Suite 205  
Parkersburg, WV 26101  
Bid: \$14,718.00
4. CAS Cable  
1523 du Pont Road  
Parkersburg, WV 26101  
Bid: \$13,495.00

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby take the aforementioned bids under consideration.

At 10:45 A.M., the County Commission met with Terry Brown, 911/Emergency Services Director and Henry Becker, MSAG Data Consultants. Mr. Becker presented a cost proposal for the services they plan to do in regard to the mapping, addresses, etc. Discussion took place. The Commission told Mr. Becker they needed time to go over the proposal.

At 12:00 Noon until 2:00 P.M., the County Commission held a Christmas Dessert for employees.

At 2:00 P.M., the County Commission met with Steve Nicely and Kari Thompson from the Convention and Visitors Bureau to discuss a Historic Guide brochure for Wood County. (A brochure is attached to these minutes.)

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ADOPT the recommendations of the Wood County Firefighters Association in regard to the distribution of some of the Wood County Emergency Services equipment. The recommendations, in writing, from the Wood County Firefighters Association are as follows:

Hurst Tools - Pond Creek Volunteer Fire Department  
Air Bag System - Washington Bottom Volunteer Fire Department

An Order was prepared regarding this matter.

Upon the declaration of the Governor of West Virginia, Bob Wise, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby give County employees the following days off.

December 24, 2002 (full day)  
December 31, 2002 (one-half day – County offices  
to be open from 8:30 A.M. to  
12:00 Noon)

County employees who shall be working on the aforementioned dates shall receive equal time off. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of sixty-five thousand twenty-nine dollars and sixty-three cents

(\$65,029.63) which represents reimbursement to Wood County for expenses incurred during the period of July 1, 2002 through September 30, 2002 in regard to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant Number F02HS-13. Receipt of the aforementioned check is pursuant to an Amended Order appearing in Order Book 65, at Page 362 and bearing the date of November 21, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand six hundred ninety-four dollars and thirty-two cents (\$3,694.32), which represents reimbursement to Wood County for expenses incurred during the month of September, 2002 in regard to the STOP Violence Against Women Grant Number 01-VAW-010. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 352 and bearing the date of November 7, 2002, at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, adopted a Resolution in reference to Budget Revision No. 6 in the General County Fund budget for the fiscal year 2002/2003. Robert K. Tebay, President of the Wood County Commission, signed the Request for Revision to the Approved

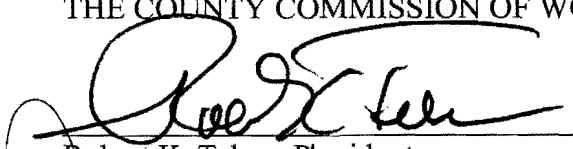
Budget, being submitted to the West Virginia State Auditor, Chief Inspector Division, Charleston, WV. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County, a New Road Name Request Form from Paul B. Montgomery to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Paul B. Montgomery, along with resident Michael Webb, requested the road be named SEASONS LANE. The road to be known as SEASONS LANE provides access to the aforementioned residences as stated in Paul B. Montgomery's Request Form. The road to be known as SEASONS LANE is located on Butcher Bend Road off Route 14 in Mineral Wells in Slate Taxing District, Tax Map 61, Parcel Number 5. The request by Paul B. Montgomery is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenue, drives and the like, to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the request, made in writing, by Paul B. Montgomery, and the approval from the Wood County Emergency Services/E-9-1-1 is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named SEASONS LANE. The County Commission does further ORDER that a copy of the ORDER along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

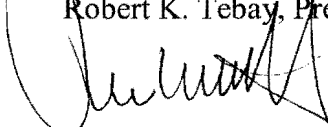
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



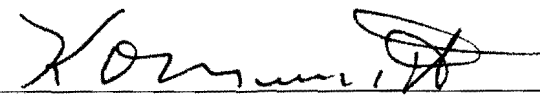
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Robert K. Tebay, President



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Rick Modesitt, Commissioner



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K.D. Merritt, Commissioner

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To listen to this meeting, please refer to Tape #224 and Tape #225.

Deck Charles Hayden  
April Fern

Henry Backer

MSAG

Ther L B

Steve Neely

Kari Thompson