

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, FEBRUARY 25, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Larry Edwards and John Knapp were sworn in as members of the Local Emergency Planning Committee.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Joseph L. Conley – Parkersburg City District (2001) and Lana S. Lamp – Slate District (2001).

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to personal property for Pamela Byers – Vienna District (1997); Joseph L. Conley – Parkersburg City District (2001); Lana S. Lamp – Slate District (2001); Irelan Queen – Slate District (2001); Shirley Stotts Cottle – Harris District (1999); Lynn Butcher – Slate District (2000); Henry G. Allen – Clay District (2000) and Abco Oil & Gas – Vienna District (2000).

The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, approved minutes from January 17, 2002.

The County Commission met with Mike Pitchure to discuss a new cell tower location. Keith Litton, Compliance Officer, wanted him to discuss this new location and the proposed Ordinance.

At 10:00 A.M., the County Commission held a public hearing in regard to the closing of unused roads in and around Hillsdale Addition. Attorney Robert A. Ellison was present, along with Mr. and Mrs. Richard Chittum. Discussion took place. The County Commission stated they would like to view these roads on March 7, 2002.

At 10:30 A.M., the County Commission sat as the Board of Review and Equalization. At this time they met with Holmes R. Shaver, representative for Flowers/Storck Bakery. Mr. Shaver discussed property located in City District, Map 63, Parcels 200, 201, 202, 248, Map 62, Parcels 273, 273A, 285, 286, 287, 287A, 288, 301, 302, 303, 304, 305, 311, 312, 313, 314, 315, 316 and C.

At 11:00 A.M., the County Commission of Wood County held a Public Hearing pursuant to an ORDER entered on the fourteenth day of January, 2002, setting this matter for hearing in accordance with Chapter 7, Article 1, Section 3(h) of the Code of West Virginia, 1931, as amended, in regard to a PETITION received from Kitty Varner, Kay Bartlett and Virginia Bartlett. It appearing to the County Commission of Wood County that the Notice of the time and date of said Public Hearing was published as a Class I Legal Advertisement in both The Parkersburg News and The Parkersburg Sentinel, local newspapers published regularly in Wood County, West Virginia, with said publication appearing on January 21, 2002, of which appears by an Affidavit of Publication, which said Affidavit is hereby ORDERED filed. The said Public Hearing was further published with signs being posted on the right-of-way being petitioned to be closed. After viewing the site, the County Commission of Wood County does hereby find the

Petitioners, Kitty Varner, Kay Bartlett and Virginia Bartlett, have satisfied the requirements set forth in the Code of West Virginia, 1931, as amended. The aforementioned PETITION requests the closing of a portion of Tracewell Avenue from Third Street to Fourth Street in Larkmead Addition and three hundred (300) feet in length along the property of the said Kitty Varner, Kay Bartlett and Virginia Bartlett. No objections were heard at the aforementioned Public Hearing. The aforementioned Tracewell Avenue from Third Street to Fourth Street is fifty feet (50) feet in width, is located in Lubeck Taxing District in what is known as Larkmead Addition, and has access from W.Va. Route 2. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned Tracewell Avenue from Third Street to Fourth Street located in Lubeck Taxing District be CLOSED since no use and right of any persons, firms or corporation in the aforementioned Tracewell Avenue from Third Street to Fourth Street will be impaired or lost by the closing and vacating. The County Commission further ORDERS that a copy of the ORDER be certified by the Clerk of the County Commission for entry in the Office of the County Clerk of the County Commission of Wood County, West Virginia, pursuant to Chapter 7, Article 1, Section 3(h) of the Code of West Virginia of 1931, as amended, and that the interests of the County of Wood in such Tracewell Avenue from Third Street to Fourth Street by quit-claim deeds be the responsibility of such abutting property owners, Kitty Varner, Kay Bartlett and Virginia Bartlett. An Order was prepared regarding this matter. Kitty Varner and Virginia Bartlett were present for this meeting.

At 11:15 A.M., the Board of Review and Equalization met with Jeff Bosley and Lisa Smith to discuss property in the name of John Bosley Enterprises, Inc. Said property is located

in Tygart District, Map 140, Parcels A, B, C, D, E & F; property located in City District, Map 113, Parcel C.

At 11:30 A.M., the Board of Review and Equalization met with Mark Caris to discuss personal property for GE Plastics.

From 12:00 Noon to 1:00 P.M., the County Commission was at lunch.

At 1:00 P.M., the Board of Review and Equalization met with Margaret Hall to discuss property located in Vienna District, Map 23, Parcel 7.

The 1:15 P.M. meeting with Lula Parrish was cancelled.

At 1:30 P.M., the Board of Review and Equalization met with Bill Richardson, Jr. to discuss property in City District, Map 47, Parcels 41, 42, 43, 131, 132 and Map 61, Parcel 76.

At 2:30 P.M., the County Commission met with Charley Haverty to discuss a sheep claim. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby give APPROVAL to the Sheep Claim submitted by Charley B. Haverty, No. 2 Ken Avenue, Parkersburg, West Virginia, 26101 for one (1) goat killed by roaming dogs, owner or owners unknown. Compensation to be paid to Mr. Haverty is in the amount of ninety dollars and 00/100ths cents (\$90.00) for such goat, the double assessed value as per the Wood County Assessor's Office. Said compensation is in accordance with Chapter 19, Article 20, Section 10 of the Code of West Virginia, 1931, as amended. An Order was prepared regarding this matter.

At this time, the Board of Review and Equalization met with Walter Clelland to discuss property located in City District, Map 55, Parcel 275.

At 2:45 P.M., the Board of Review and Equalization met with Wade Leonard to discuss property located in Union District, Map 530, Parcel C1.

At 3:00 P.M., Terry Duley and Andrew Styga were sworn in as reserve deputies.

The County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Wednesday, February 27, 2002 at 10:00 A.M. for the purpose of viewing property of those citizens who met with the Board of Review and Equalization. An Order was prepared regarding this matter.

Ginny Conley, Prosecuting Attorney in and for Wood County, presented an Order stating that Douglas E. Tingler stands charged with a felony. Mr. Tingler is being held by the authorities in Green County, North Carolina. It is therefore necessary that Trooper R.L. Clark travel to Green County, North Carolina and pick up the said Douglas E. Tingler and return him to Wood County. Expenditures for said round trip from Parkersburg to Green County and return will cost approximately \$475.00. It appearing proper to do so, it is hereby ORDERED that a check be issued in the amount of \$475.00 to Trooper R.L. Clark who will submit an itemized statement of the expenditures to this Court upon his return. The funds for this expenditure are to be taken from the Extradition Circuit Court account number 1-101-416-40-0-34 and reimbursed by the Division of Corrections of the State of West Virginia.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that an Application For Security Card needs to be completed prior to the issuance of a Security Card, in regard to applicants other than local attorneys, surveyors and appraisers. Such Application shall require approval from the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby APPOINT William Minear II as the County Coordinator and Charlie Johnson as the Assistant County Coordinator in regard to the West Virginia Watch Program. The said West Virginia Watch Program is a homeland security initiative being drafted by the West Virginia State Police, with the consultation of the Department of Military Affairs and Public Safety, Charleston, West Virginia. Jeffery Thompson, West Virginia State Police, has been named as the Statewide Coordinator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, placed the following members in nomination for reappointment to the Wood County Local Emergency Planning Committee.

Sharon Callow – American Red Cross
John Knapp – Parkersburg Fire Department
Arnold C. Green, Jr. - Industry

Said reappointments are pursuant to an Order appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure policy for appointments to Boards and Authorities and further pursuant to a letter from Terry L. Brown, Director of the Wood County Emergency Services/9-1-1, which recommends these persons be reappointed. The new terms will expire December 31, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of twenty-one thousand fifty-four dollars and thirty-nine cents (\$21,054.39) from the State of West Virginia which represents reimbursement to Wood County for expenses incurred during the time period of October 2, 2001 through December 31, 2001 in regard to the Wood/Jackson Regional

Highway Safety/Safe Communities Program Grant Number F02HS-13. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 65, at Page 107 and bearing the date of January 28, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Wood/Jackson Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Fifteen (15) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Combating Underage Drinking Program Grant Number 98-UD-005. The aforementioned Adjustment Notice does hereby DEOBLIGATE the amount of \$227.67 in the Combating Underage Drinking Program Grant and therefore closes the Grant file. Documentation pertaining to the Combating Underage Drinking Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that David Ferguson be compensated in the amount of five hundred dollars and 00/100ths cents (\$500.00) for woodcarvings at Veterans Park. The said Veterans Park is owned by the County Commission of Wood County and is located off Route 31 near the Wood County Airport. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the

Request for Reimbursement in regard to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant Number F01J8-09. Expenditures in the amount of two thousand six hundred fifty-seven dollars and thirty-one cents (\$2,657.31) were incurred by Wood County during the month of January, 2002 and represents payment of overtime expenditures incurred by law enforcement officers from the City of Williamstown and the City of Ripley in regard to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant; and represents travel reimbursement for law enforcement officials from the City of Williamstown, the City of Parkersburg, the Jackson County Sheriff's Department and the City of Ripley who attended the NHTSA DUI Best Practices Course. In addition to the Request for Reimbursement; the Grant Progress Reports, the overtime documentation for the City of Williamstown and the City of Ripley; travel expense forms for the City of Vienna, the City of Williamstown, the City of Parkersburg, the Jackson County Sheriff's Department and the City of Ripley; and the Project Financial Reports are being submitted to the Governor's Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Name Request Form from Henry Oldaker to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Henry Oldaker, along with residents Judy Oldaker, Cheyenne Yeargo and Kristy Yeargo, requested the road be named EMPIRE LAKE DRIVE. The road to be known as EMPIRE LAKE DRIVE provides access to the aforementioned residences as stated in Mr. Oldaker's Request Form. The road to

be known as EMPIRE LAKE DRIVE is located off Lost Pavement Road in Tygart Taxing District, Tax Map 80, Parcel Number O. The request by Henry Oldaker is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Henry Oldaker, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named EMPIRE LAKE DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Name Request Form from Conrad Rexroad to name two roads in the Waverly Acres Trailer Park. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Conrad Rexroad has requested the roads be named WAVERLY ACRES CIRCLE and WAVERLY ACRES LANE. WAVERLY ACRES CIRCLE and WAVERLY ACRES LANE provides access to the aforementioned Trailer Park as stated in Mr. Conrad's Request Form. The roads to be known as WAVERLY ACRES CIRCLE and WAVERLY ACRES LANE are located in Union Taxing District, Tax Map 100, Parcel Number E1. The request by Conrad Rexroad is in

accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Conrad Rexroad, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned roads be named WAVERLY ACRES CIRCLE and WAVERLY ACRES LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from David L. Stewart, Lawrence Paul Rexroad and David E. Whited to name the road to their residences. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The aforementioned residents requested the road be named SOMMERSET DRIVE. The road to be known as SOMMERSET DRIVE provides access to the aforementioned residences as stated in the Request Form. The road to be known as SOMMERSET DRIVE is located in Pine Village Addition off Dr. Judy Road in Lubeck Taxing District, Tax Map 270, Parcel Number 3. The request by David L. Stewart, Lawrence Paul Rexroad and David E. Whited is in accordance with Chapter 7, Article 1, Section 3 of the Code

of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by David L. Stewart, Lawrence Paul Rexroad and David E. Whited, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named SOMMERSET DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.


Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Name Request Form from Ralph Turner to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Ralph Turner has requested the road be named TURNER FARM ROAD. The road to be known as TURNER FARM ROAD provides access to the aforementioned residence as stated in Mr. Turner's Request Form. The road to be known as TURNER FARM ROAD is located in Union Taxing District, Tax Map 540, Parcel Number J. The request by Ralph Turner is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type

addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Ralph Turner, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named TURNER FARM ROAD. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

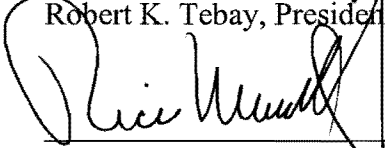
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:05 P.M.

Approved:

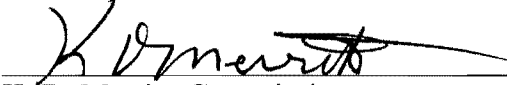
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 25, 2002

27397	Big Mac	212.80
27437	Jani-Source	107.56
27439	State Electric Supply	88.62

27441	Office Depot	1,459.94
27443	Filtech	729.36
27443A	Filtech	296.35
27449	Sam's Club	266.81
27451	Broadwaters Motorcar	51.49
27465	Casto & Harris	2,550.00
27467	Chapman Printing	433.20
27357	Tri-State Roofing	866.43
28826	Parkersburg Office Supply	107.13
28874	Lowe's	33.45
28894	Parkersburg Office Supply	350.68
28194	Broadwaters Motorcar	29.71
28916	Parkersburg Office Supply	228.42
28918	Parkersburg Office Supply	54.42

To listen to this meeting, please refer to Tape #149.

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FEB 25, 2001

PLEASE PRINT

- 1 CLAYTON MICHAEL PITCHFORD
- 2 ROBERT A. ELLISON
- 3 MR. & MRS. RICHARD CHITTUM
- 4 HOLMES R. SHAVEN (Flower Rep).
- 5 KITTY VARNER
- 6 Virginia Bartlett
- 7 Jeff Bosley
- 8 Lisa Smith
- 9 Ala Starnes
- 10 Ryan Caci's
11. Elizabeth N. Hall
- 12 Bill Richardson, Jr
- 13 S B HAVERTY
- 14 WR Claffan
- 15 Wade Leonard