

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 3, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

At approximately 9:30 A.M., the County Commission met with Nancy Wilcox who wanted to discuss an incident with the 9-1-1. Her brother was at her house on Christmas and had a heart attack; the 9-1-1 operator asked her many questions that she didn't know the answer to and then she received a call back telling her that she shouldn't have called 9-1-1 without vital statistics and other information; it took over 45 minutes to get an ambulance there, then she had trouble with the paramedics not bringing equipment into the home. The County Commission stated they will turn this over to the supervisor at the 9-1-1 center.

Mike St.Clair, Coroner; David C. Gibson, Assistant Coroner; Steve Greiner, Sheriff; Brian Rader and Mark Harris, House Arrest Officers were present to discuss the Coroner having a morgue in the Holding Center. Discussion took place.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that the bid be let for the financing of equipment to upgrade the field equipment being utilized by the Home Confinement Program of Wood County. A Legal Notice will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel on January 10, 2002 and on

January 17, 2002, with bid opening to be held by the County Commission on Monday, January 28, 2002, at 10:00 o'clock A.M. An Order was prepared regarding this matter.

Upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, Robert K. Tebay is hereby elected as President of the Wood County Commission for the year of 2002.

Upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, Rick Modesitt, is hereby elected as President Pro Tem of the Wood County Commission for the year of 2002, to serve in the absence of Robert K. Tebay, President.

Upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, it is hereby agreed that the Commission terms are to be held on Mondays from 9:30 o'clock A.M. until 12:00 o'clock Noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M., on the first Thursday of each month from 6:00 o'clock P.M. to the conclusion of business and on all remaining Thursdays of each month from 9:30 o'clock A.M. to 12:00 o'clock Noon.

All Special and Emergency Meetings held before the Wood County Commission will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

The agenda for all regularly scheduled meetings held before the Wood County Commission on their regularly scheduled meeting days will be available to the public by the posting on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com. Robert K. Tebay, President of the Wood County Commission, as follows, made the following appointments to the various committees: Wood County Recreation Commission – Rick Modesitt, Wood County Airport Authority – K.D. Merritt, Wood County Community Resources, Inc. – Malcom Doolittle was appointed until December 31, 2002, Wood County Commission on Intergovernmental Relations- Robert K. Tebay, Rick Modesitt, K.D. Merritt, Wood County Commission on Crime, Delinquency and

Correction – Robert K. Tebay, Rick Modesitt and K.D. Merritt, Wood County Planning Commission – Rick Modesitt, Wood County Development Authority – Robert K. Tebay, Mid-Ohio Valley Regional Council – Robert K. Tebay and Rick Modesitt, Northwestern Area Agency On Aging – Paul Stewart, Parkersburg-Wood County Visitors And Convention – Alan Hardway, West Virginia Extension Service Committee – K.D. Merritt, Enhanced 911 Communications Advisory Board – K.D. Merritt, Local Emergency Planning Committee (LEPC) – Rick Modesitt, Wood County Parks & Recreation Commission – K.D. Merritt, Work Force Investment Act – Robert K. Tebay And Rick Modesitt, Fort Boreman/Wood County Historical Commission – Robert K. Tebay, Mid-Ohio Valley Board Of Health – Robert K. Tebay.

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time: Mid-Ohio Valley Board of Health, Parkersburg/Wood County Visitors & Convention Bureau (quarterly), Wood County Building Commission (if meeting is called), Wood County Community Resources (quarterly), Wood County Historic Landmark Commission (quarterly), Wood County Parks and Recreation Commission (quarterly) and the Wood County Solid Waste Authority (quarterly). An Order was prepared regarding this matter.

Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made

unanimous by Robert K. Tebay, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 2002 as follows: The session on Friday, February 1, 2002 shall begin at 9:30 o'clock A.M. and continue until 12:00 o'clock Noon; the session on Tuesday, February 5, 2002 and the session on Wednesday, February 6, 2002 shall begin at 9:30 o'clock A.M. and continue until 12:00 o'clock Noon; the session on Thursday, February 7, 2002, shall begin at 6:00 o'clock P.M. and continue until 8:00 o'clock P.M.; and the session on Friday, February 8, 2002 shall begin at 9:30 o'clock A.M., and continue until 12:00 o'clock Noon. Sessions will also be available by appointment through the County Administrator's Office, if needed, beginning on the 11th day of February, 2002, (Saturdays and Sundays excepted) on regularly scheduled Commission meetings (Mondays and Thursdays) beginning at 1:30 o'clock P.M. and continuing until 3:00 o'clock P.M. on Mondays and beginning at 9:30 o'clock A.M. and continuing until 12:00 o'clock Noon on Thursdays and concluding at 12:00 o'clock Noon on the 28th day of February, 2002, for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which were omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this Chapter; but, in no case, shall any questions of classification or taxability be considered or reviewed. If any person fails to apply for relief in this matter, he shall have waived his right to ask for correction in his assessment list for the current year, and shall not, thereafter, be permitted to question the

correctness of his list as finally fixed by the County Commission, except on appeal to the circuit court. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission was to hold a hearing in regard to the removal of a guardian. There is nothing on tape and no signatures on the sign-in sheet for this hearing.

Patricia Stull was sworn in as a reappointed member of the Wood County Parks and Recreation Commission (Mountwood Park).

Mac Doolittle was sworn in as a member of the Wood County Community Resources.

Penny Stemple was sworn in as a full time Deputy Assessor.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, appointed Jay Wilson to the Wood County Parks and Recreation Commission (Mountwood Park). Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments being made by the County Commission. Mr. Wilson's term will expire December 16, 2002.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from Lloyd J. Arnold to name the road to his residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Lloyd J. Arnold, along with residents Earl D. Johnson, K. Diana Johnson and Betty J. Arnold requested their road be named CRABAPPLE LANE. The road to be known as CRABAPPLE LANE provides access to the aforementioned residences as stated in Lloyd J. Arnold's Request Form. The road to be known as CRABAPPLE LANE is located by the bridge on Winding Road in Clay Taxing District, Tax Map 50, Parcel Number 22. The request by Lloyd J. Arnold is in accordance with Chapter 7,

Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Lloyd J. Arnold, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named CRABAPPLE LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from Lyle McPherson to name the road on which duplex buildings have been constructed. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Lyle McPherson requested the road be named HAMLET CLOSE. The road to be known as HAMLET CLOSE provides access to the aforementioned duplex buildings as stated in Lyle McPherson's Request Form. The road to be known as HAMLET CLOSE is located off College Parkway across from Kingdom Hall in Parkersburg Taxing District, Tax Map 150, Parcel Number P. The request by Lyle McPherson is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to

assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Lyle McPherson, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named HAMLET CLOSE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from Carrie Derenberger to name the road to her residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Carrie Derenberger, along with residents Leroy Derenberger and Chris Derenberger, requested the road be named DERENBERGER LANE. The road to be known as DERENBERGER LANE provides access to the aforementioned residences as stated in Carrie Derenberger's Request Form. The road to be known as DERENBERGER LANE is located on Bogel Ridge off Route 14 South in Slate Taxing District, Tax Map 220, Parcel Number 00B4. The request by Carrie Derenberger is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find

that the said request, made in writing, by Carrie Derenberger, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named DERENBERGER LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from William P. Carder and Donna M. Carder to name the road to their residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. William P. Carder and Donna M. Carder, along with residents Julie Tallhamer and Randy Tallhamer, requested the road be named SPORTS DRIVE. The road to be known as SPORTS DRIVE provides access to the aforementioned residences as stated in the Carder's Request Form. The road to be known as SPORTS DRIVE is located in Lubeck Taxing District, Tax Map 440, Parcel Number 00D3, one (1) mile on Kesterson Lane from Homewood Road. The request by William P. Carder and Donna M. Carder is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by

William P. Carder and Donna M. Carder, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named SPORTS DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the STEP Program For The Wood/Jackson Regional Highway Safety Program Grant Number F01J8-09. Expenditures in the amount of six thousand five hundred seven dollars and seventy-eight cents (\$6,507.78) were incurred by Wood County during the period of April 1, 2001 through December 31, 2001 and represents payment of overtime expenditures incurred by law enforcement officers from the City of Vienna, the City of Williamstown, the Jackson County Sheriff's Department, the City of Ripley and the City of Parkersburg in regard to the STEP Program For The Wood/Jackson Regional Highway Safety Program Grant. In addition to the Request for Reimbursement, the Grant Progress Report, the overtime documentation for the City of Vienna, the City of Williamstown, the Jackson County Sheriff's Department, the City of Ripley, and the City of Parkersburg, and the Financial Report are being submitted to the Governor's Highway Safety Program, Charleston, West Virginia.

Documentation pertaining to the STEP Program For The Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Equipment Schedule Number Five (5) to the Equipment Lease Agreement Number 122893C1, by and between BI Incorporated, Boulder, Colorado and Wood County, Parkersburg, West Virginia. The aforementioned Lease Agreement is in the amount of one hundred forty-three thousand two hundred dollars and 00/100ths cents (\$143,200.00) for one hundred (100) Model HG 200 Home Guard Units and for three (3) Model HG 2020 HG 200 Drive-BI Units for use in the Home Confinement Program of Wood County. The County is trading in the current eighty (80) Home Guard Units for one hundred (100) Home Guard Units and the County is retaining the host unit, the printer, the monitor and the software purchased in May, 1999. Payment for the aforementioned upgrade equipment will be made from the Home Confinement Fund, and financing of the upgrade equipment will be through a local financial institution. An Order was prepared regarding this matter.


Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission of Wood County a plat of Westwood Subdivision, Phase III, Section 1. Westwood Subdivision is located in Lubeck Taxing District and is being developed by Westwood Land Company, Inc. Phase III, Section 1 of Westwood Subdivision consists of ten (10) lots, lot numbers 41, 73, 75, 77, 79, 81, 83, 85, 87 and 89. The Lubeck Public Service District is providing water and sewer facilities; a homeowners' association has been established;

a Letter of Credit in the amount of one hundred thousand dollars and 00/100ths cents (\$100,000.00) from Wesbanco, Parkersburg, West Virginia, is on file to insure that improvements, as set forth on the plat, are completed. After review of the aforementioned plat, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby APPROVE the plat of Westwood Subdivision, Phase III, Section 1, by signature for recordation. Robert K. Tebay abstained from voting. An Order was prepared regarding this matter.

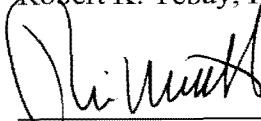
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

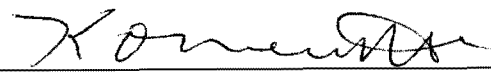
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

To listen to these minutes, please refer to Tape #133 and Tape #134.

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January 3, 2002

~~James D. Wilson~~
Steve Steiner
Mike St. Clair

Brian Rader
mark Harris
DAVID C. GIBSON