

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 14, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER

ABSENT: K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices, orders and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, approved minutes from November 1, 2001, November 5, 2001 and November 8, 2001.

The County Commission approved Erroneous Assessment Applications in regard to personal property for Greg L. Scarbro – Harris District (2000) and for Michael D. Skinner – Slate District (2000).

At 10:00 A.M., the County Commission met with Wanda Wilson to discuss the naming of Gant Drive. Her address has an incorrect number and also the name in not one that she agreed to on the Road Name Request Form. They thought it was going to be Lois Lane not Gant Drive. Terry Brown told her he would take care of this problem, but he didn't.

At 10:30 A.M., the County Commission met with Dwayne Jones, Assistant Director of Wood County Emergency Services/E-911. Discussion took place.

Paul Stewart was sworn in to the Northwestern Area Agency on Aging.

Steve Bayer was sworn in to the Local Emergency Planning Commission.

John Coe and Deborah Murphy were sworn in to the Wood County Commission on Crime, Delinquency and Correction.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby ORDER that the County will continue to provide office space and a vehicle for the County Coroner; however; based on the recommendation of the West Virginia State Medical Examiner, morgue services will be retained at both local hospitals, Camden-Clark Memorial Hospital and St. Joseph's Hospital, as it has been in the past. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of twenty-one thousand nine hundred seventy-two dollars and ninety-seven cents (\$21,972.97) from the State of West Virginia, of which the amount of three thousand four hundred sixty-nine dollars and fifty-one cents (\$3,469.51) represents reimbursement to Wood County for expenses incurred during the month of November, 2001 in regard to the Victims of Crime Act (VOCA) Program Grant number 00-VA-042. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 66 and bearing the date of December 6, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby ORDER the creation of a Veterans Park Advisory Committee. Such Committee would be responsible for local fund raising for Veterans Park which is located on Route 31 near the Wood County Airport. The Committee shall consist of no more than nine (9) members, with one (1) member of the County Commission of Wood

County serving on the Committee. Members appointed to said Committee, at this time, are as follows.

1. Raymond Williams
2. Paul Logsdon
3. Eugene Stump
4. Marty Gilchrist
5. Rick Modesitt

An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of twenty-one thousand nine hundred seventy-two dollars and ninety-seven cents (\$21,972.97) from the State of West Virginia, of which the amount of eighteen thousand five hundred three dollars and forty-six cents (\$18,503.46) represents reimbursement to Wood County for expenses incurred during the months of July, August, September, October and November, 2001 in regard to the Enforcing the Underage Drinking Laws Grant Program Number 01-UD-55. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 565 and bearing the date of August 9, 2001; an ORDER appearing in Order Book 65, at Page 12 and bearing the date of September 13, 2001; an ORDER appearing in Order Book 65, at Page 36 and bearing the date of October 15, 2001; an ORDER appearing in Order Book 65, at Page 52 and bearing the date of November 8, 2001; and an ORDER appearing in Order Book 65, at Page 66, and bearing the date of December 6, 2001. Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Requests for Reimbursements as set forth in the aforementioned ORDERS. Documentation pertaining to the

Enforcing the Underage Drinking Laws Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby give APPROVAL to the Application and Certificate for Payment presented by M.E. Somerville Construction, 3602 E. Seventh Street, Parkersbury, WV, who was hired by the County Commission to reroof the Smith Building. The current payment due is in the amount of fifty-five thousand two hundred thirty-three dollars and 00/100ths cents (\$55,233.00) which leaves the balance to finish, including retainage, in the amount of fifteen thousand four hundred ninety-two dollars and 00/100ths cents (\$15,492.00). The original contract sum was in the amount of seventy thousand seven hundred twenty-five dollars and 00/100ths cents (\$70,725.00). Documentation pertaining to the reroofing of the Smith Building is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of twenty-one thousand nine hundred seventy-two dollars and ninety-seven cents (\$21,972.97) from the State of West Virginia, of which the amount of eighteen thousand five hundred three dollars and forty-six cents (\$18,503.46) represents reimbursement to Wood County for expenses incurred during the months of July, August, September, October and November, 2001 in regard to the Enforcing the Underage Drinking Laws Grant Program Number 01-UD-55. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 64, at Page 565 and bearing the date of August 9, 2001; an ORDER appearing in Order Book 65, at Page 12 and bearing the date of September 13, 2001; an ORDER appearing in Order Book 65, at Page 36 and bearing the date of October 15, 2001; an ORDER appearing in Order Book 65, at Page 52 and

bearing the date of November 8, 2001; and an ORDER appearing in Order Book 65, at Page 66, and bearing the date of December 6, 2001. Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Requests for Reimbursements as set forth in the aforementioned ORDERS. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Wood County incurred expenditures in the amount of three thousand six hundred five dollars and forty-six cents (\$3,605.46) during the month of December, 2001. However, the Request for Reimbursement is in the amount of three thousand one hundred fifty-seven dollars and fourteen cents (\$3,157.14) which represents payment of contractual services provided by Diana W. Walker, Victims Advocate for Wood County, and for payment of contractual services provided by Sophia Angelos, Victims Advocate Assistant. The amount of four hundred eight dollars and thirty-two cents (\$408.32) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of office supplies, and salary benefits (FICA, Retirement and Workers' Compensation) of the said Victims Advocate. The amount of forty dollars and 00/100ths cents (\$40.00) represents volunteer time. In addition to the Request for Reimbursement, the Monthly Progress Report of the Victims Advocate, the Monthly Progress Report of the Victims Advocate Assistant, the Monthly Statistics Report, the Daily Time Records of the Victims Advocate, the Daily Time Records of the Victims Advocate Assistant,

the Daily Time Records for the Volunteers, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Wood County incurred expenditures in the amount of six thousand seven hundred sixty-eight dollars and thirty cents (\$6,768.30) during the month of October, 2001. However, the Request for Reimbursement is in the amount of four thousand four hundred fifty-five dollars and eight cents (\$4,455.08) which represents payment of contractual services provided by Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women; for overtime compensation paid to law enforcement personnel of the Parkersburg Police Department in regard to the STOP Domestic Violence Program; for overtime compensation paid to law enforcement personnel of the Vienna Police Department in regard to the STOP Domestic Violence Program; and for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department in regard to the STOP Domestic Violence Program. Funds in the amount of two thousand three hundred thirteen dollars and twenty-two cents (\$2,313.22) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr., and further is being provided through the remaining salary and

benefits provided by the City of Parkersburg to law enforcement officials who participated in the STOP Domestic Violence Program; the remaining salary and benefits provided by the City of Vienna to law enforcement officials who participated in the STOP Domestic Violence Program; and the remaining salary and benefits provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Demographic Reports submitted by the County, the City of Vienna, and the City of Parkersburg; the Daily Time Records for the County, the City of Vienna, and the City of Parkersburg; the Overtime Records for the County, the City of Vienna, the City of Parkersburg; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of three thousand nine-hundred ninety dollars and 00/100ths cents (\$3,990.00) from the West Virginia Department of Health and Human Resources, Charleston, West Virginia, in regard to the Early Intervention and Family Support Grant Number G020460. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 79 and bearing the date of December 17, 2001, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Early Intervention and Family Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Petitioners, Kitty Varner, Kay Bartlett and Virginia Bartlett, representing themselves, presented to the County Commission of Wood County, a Petition to close a portion of a fifty-foot (50') right of way known as Tracewell Avenue approximately three hundred feet (300') in length and located between Fourth Street and Third Street in Larkmead, Wood County, West Virginia. The aforementioned Tracewell Avenue is in Larkmead Addition and is reflected on Tax Map 201 in Lubeck Taxing District. It appearing proper to the County Commission of Wood County, the aforementioned Petition is hereby ORDERED filed and this matter is hereby set for hearing on the 25th day of February, 2002, at 11:00 A.M. The Petitioners shall cause Notices of said hearing to be published and served as required by law. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby ORDER the Planning Commission of Wood County to include the following requirements be placed on the Wood County Subdivision Regulations Checklist.

- Developer shall contact E-911 Central Telecommunications Center at 420-0911 for addressing of his or her new subdivision.
- Developer shall be responsible for the placement of street signs in his or her subdivision.
- Homeowner shall be responsible for house markings. Minimum of 4" number.

An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a phone call from Jane Burdette, Chairman of the Wood County Commission on Crime, Delinquency and Correction, who informed the Commission that John Coe, Debbie Murphy and June Shelene were appointed to the Wood County Commission on Crime, Delinquency and Correction at their November 27, 2001 meeting. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, adopted a Resolution in reference to Budget Revision No. 7 in the General County Fund Budget for the fiscal year 2001/2002. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Robert K. Tebay, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending November 30, 2001. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator.

The County Commission was in receipt of the statements from Bank One, West Virginia, Charleston, West Virginia for the Mortgage Reserve Fund, the Expense Fund and the Bond Fund in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The statements are for the period of January 1, 2001 to December 31, 2001. Documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of

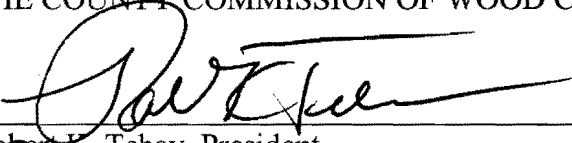
New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending December 31, 2001. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Statements of Accounts from Bank One, West Virginia, Charleston, West Virginia in regard to the Counties of Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood and Wyoming and the City of Wheeling, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1994. The aforementioned Statements of Accounts are for the period of January 1, 2001 to December 31, 2001. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

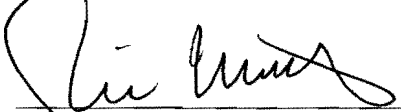
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner

To listen to these minutes, please refer to Tape #137 and Tape #138.

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January 14, 2002

PLEASE PRINT

1. John Coe
2. Deb Murphy
3. Francis Wilson
4. Harlan E. Jones
5. Betty Varner
6. Virginia Bartlett
- 7.
- 8.
- 9.
- 10.