

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JANUARY 28, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

On this date, the County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to personal property for Patrick M. Murphy – Parkersburg City District (2000).

On this date, the County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Richard M. Lightner – Slate District (1999, 2000 & 2001) and David O. Schnell – Walker District (1999, 2000 & 2001).

The 9:45 A.M. appointment in regard to the Kaela R. Burchard guardianship hearing was cancelled.

At 10:00 o'clock A.M., the County Commission opened sealed bids for the financing of the Lease/Purchase of equipment to upgrade field equipment being utilized by the Home Confinement Program of Wood County. Receipt of the sealed bids is pursuant to an ORDER appearing in Order Book 65, at Page 89 and bearing the date of January 3, 2002 at which time the County Commission did hereby ORDER that the bid be let; and further pursuant to a Legal

Notice appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on January 10, 2002 and on January 17, 2002 requesting bids. Sealed bids were received from the following vendors.

1. Wesbanco Bank Parkersburg  
415 Market Street  
Parkersburg, WV 26101
  - A. 36-Month - 3.81% interest rate, monthly payment \$4,215.08, total debt service \$151,742.88
  - B. 48-Month - 3.81% interest rate, monthly payment \$3,220.71, total debt service \$154,594.08
  
2. Peoples Bank  
3411 Emerson Avenue  
Parkersburg, WV 26101
  - A. 36-Month - 4.75% interest rate, monthly payment \$4,275.78, total debt service \$153,927.99
  - B. 48-Month - 4.95% interest rate, monthly payment \$3,294.55, total debt service \$158,138.40
  
3. United National Bank  
514 Market Street  
Parkersburg, WV 26101-5144
  - A. 36-Month - 3.94% interest rate, monthly payment \$4,223.79, total debt service \$152,056.44
  - B. 48-Month - 4.22% interest rate, monthly payment \$3,247.31, total debt service \$155,870.88
  
4. First National Bank  
4416 Emerson Avenue  
Parkersburg, WV 26104
  - A. 36-Month - 5.25% interest rate, monthly payment \$4,307.92, total debt service \$155,085.12
  - B. 48-Month - 5.25% interest rate, monthly payment \$3,314.04, total debt service \$159,073.92
  
5. BB&T  
P.O. Box 31273  
Charlotte, NC 28231
  - A. 36-Month - 3.97% interest rate, monthly payment \$4,227.32, total debt service \$152,183.52

B. 48-Month - 4.09% interest rate, monthly payment \$3,240.20, total debt service \$155,529.60

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby take the aforementioned bids under consideration. Following review of the bids and upon a letter of recommendation of the Sheriff of Wood County, S.F. Greiner, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AWARD the bid for the financing of the Lease/Purchase of equipment to upgrade equipment being utilized by the Home Confinement Program of Wood County to Wesbanco Bank Parkersburg for 48 months at 3.81% interest rate with monthly payment of three thousand two hundred twenty dollars and seventy-one cents (\$3,220.71). Robert K. Tebay abstained from voting due to serving on the Board of Directors of Wesbanco Bank Parkersburg. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with John Sines who is interested in being appointed to a board or committee.

At 11:00 A.M., the County Commission met with Steve Lehew who is interested in being appointed to a board or committee. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed Steven E. Lehew in nomination to fill a vacancy that exists on the Enforcement Agency for the Abandoned Building Ordinance due to the resignation of Ken Stukey. Mr. Stukey's term would have expired July 23, 2003 and he was appointed as a public member. Announcement of said vacancy and nomination is pursuant to an Order appearing in Order Book 51, at Page 433, which bears the date of April 1, 1991 and deals with the procedure

policy for appointments to Boards and Authorities. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Roger Amos to discuss the Amos Cemetery at the Grandview Church.

From 12:00 Noon to 1:00 P.M., the County Commission was at lunch.

At 1:30 P.M., the County Commission met with Mike Zoller from the West Virginia Interstate Fair and Exposition. Mr. Zoller gave an update on said Fair.

At 2:00 A.M., the County Commission met with Jamie Six, County Clerk and Melody Woollard, Deputy Clerk to discuss Emergency Absentee Voting. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER the adoption of an Emergency Absentee Voting Policy. West Virginia State Code §3-3-5c authorizes County Commissions to adopt a policy extending emergency absentee voting procedures in their county.

The following policy is hereby adopted by this County Commission:

*A person qualified to vote an absent voter's ballot as defined by West Virginia Code §3-3-1 and who is confined or expects to be confined on the day of the election in:*

- *Hospitals within Washington County, Ohio and within thirty-five miles of the county seat.*
- *Duly Licensed Health Care Facilities within Wood County.*
- *Nursing Homes within Wood County.*

An Order was prepared regarding this matter.

At 2:30 P.M., the County Commission met with James Smith, Wood County Engineer and Keith Litton, Wood County Compliance Officer.

Mr. Smith and Mr. Litton presented to the County Commission of Wood County a Petition of the Wood County Enforcement Agency in regard to property located at 534 Marrtown Road, Parkersburg, West Virginia, and owned by Jeannette S. Sees. Presentation of such Petition is pursuant to Article 3, Section 3.2, paragraphs (d) and (e) of the Wood County Abandoned Building Ordinance. Therefore, the aforementioned Petition shall be mailed to the aforementioned Jeannette S. Sees by Certified Mail. An Order was prepared regarding this matter.

Mr. Smith and Mr. Litton presented to the County Commission of Wood County a Petition of the Wood County Enforcement Agency in regard to property located at 3100 Newbanks Road, Parkersburg, West Virginia, and owned by Terry Lowers. Presentation of such Petition is pursuant to Article 3, Section 3.2, paragraphs (d) and (e) of the Wood County Abandoned Building Ordinance. Therefore, the aforementioned Petition shall be mailed to the aforementioned Terry Lowers by Certified Mail. An Order was prepared regarding this matter.

Mr. Smith and Mr. Litton, County Compliance Officer, and presented to the County Commission of Wood County a Petition of the Wood County Enforcement Agency in regard to property located at Pine Run Road, Washington, West Virginia, and owned by James R. Atkinson. Presentation of such Petition is pursuant to Article 3, Section 3.2, paragraphs (d) and (e) of the Wood County Abandoned Building Ordinance. Therefore, the aforementioned Petition shall be mailed to the aforementioned James R. Atkinson by Certified Mail. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, does hereby RESCIND the ORDER appearing in Order Book 65, Page 101 and bearing the date of January 17, 2002, in

regard to Mike St. Clair being named Chief Medical Examiner for Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby APPOINT Mike St. Clair as Wood County Coroner, and David C. Gibson and Brett Pickens as Deputy Coroners for Wood County. The term of the aforementioned appointments are for a period of three (3) years and will terminate on January 21, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, does hereby NAME and REAPPOINT Jerry Binder, Mike Matheny, Mike Christman and Jim Wakley to serve as members of the Wood County Development Authority. Said action is pursuant to the authority vested in said County Commission by West Virginia Code 7-12-1 et. Seq. and is further pursuant to a phone call from the Office of Jim Kinnett, President and CEO of the Area Roundtable. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Safe Communities Program Grant Number 00HS-11. Expenditures in the amount of twenty-one thousand fifty-four dollars and seven cents (\$21,054.07) were incurred by Wood County during the period of October 1, 2001 through December 31, 2001 and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants; for materials and supplies as set forth in the said Grant; for overtime expenses incurred by the Wood County Sheriff's Department, the Vienna

Police Department and the Ripley Police Department for law enforcement officials who participated in the child safety seat clinics; for supplies and materials utilized in regard to the Child Safety Seat Clinics. In addition to the Request for Reimbursement, the Grant Progress Report, the Daily Time Sheets for the Grant Consultants, the Time and Attendance Reports for the Grant Consultants, the Travel and Expense Accounts for the Grant Consultants, the Daily Time Records for law enforcement officers from Wood County Sheriff's Department, Vienna Police Department and the Ripley Police Department; and the Project Financial Reports are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Juvenile Accountability Incentive Block Grant Intent to Accept Funds form. Execution of such Intent to Accept Funds form reflects that the County Commission of Wood County is interested in receiving their Juvenile Accountability Incentive Block Grant funds, and that the County's contact would be Toni Tiano/Tim Knopp, Parkersburg, West Virginia, Grant Consultants for Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 00-A-D-059. Expenditures in the amount of five thousand three hundred fifty-six dollars and four cents

(\$5,356.04) were incurred by Wood County during the month of December, 2001. However, the Request for Reimbursement is in the amount of four thousand four hundred sixty-eight dollars and five cents (\$4,468.05) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison and J. Jason Hayner, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for travel expenses of the aforementioned Project R.E.P.A.Y. coordinator. The amount of eight hundred eighty-seven dollars and ninety-nine cents (\$887.99) represents the cash match as set forth in the Juvenile Accountability Incentive Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports, the Travel Vouchers for the Project R.E.P.A.Y. Coordinator, and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Juvenile Accountability Incentive Grant Number 00-A-D-059. Receipt of the aforementioned Adjustment Notice is pursuant to an ORDER appearing in Order Book 65, at Page 82 and bearing the date of December 20, 2001, at which time the letter of request was



signed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. The aforementioned Adjustment Notice gives permission for Rozann Wilcox, Juvenile Justice Liaison, to attend the National Juvenile Justice Conference in Houston, Texas. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Receipt of the aforementioned Grant Adjustment Number is pursuant to an ORDER appearing in Order Book 65, at Page 94 and bearing the date of January 10, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the letter requesting that the amount of five hundred dollars and 00/100ths cents (\$500.00) be transferred from the Travel/Training funds to the Religious Resources and Roadblock to Ending Violence Against Women Leadership Training Event funds. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eleven thousand five hundred twenty-seven dollars and thirty-two cents (\$11,527.32), which represents reimbursement to Wood County for expenses incurred during the months of October and November, 2001, in regard to the Juvenile Accountability Incentive Block Grant Number 00-A-D-059. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 56 and bearing the date of November 19, 2001 and pursuant to an ORDER appearing in Order Book 65, at Page 74 and bearing the date of

December 13, 2001, at which time the Requests for Reimbursement were EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

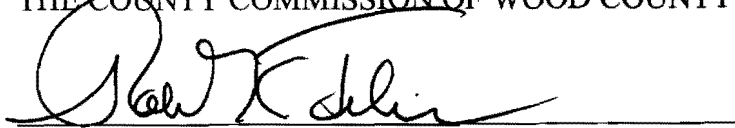
Terry L. Brown, Director of Wood County Emergency Services/E-9-1-1, presented to the County Commission of Wood County a New Road Request Form from C. Michael Strimer and Terri D. Strimer of Colonial Mobile Home Park to name the road in the Mobile Home Park. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. C. Michael Strimer and Terri D. Strimer, along with residents Sharon Burner, Harold Leasure, Ernie Matthews, Charles Spriggs, Betty Ault, Missy Stallings, John Moore, Michael Matthews, Angie Farson, Charles Farson, Samuel Whyte, Bonnie Mandrell, Gary Santee, and Ben Dibble, requested the road be named STRIMER DRIVE. The road to be known as STRIMER DRIVE provides access to the aforementioned residences as stated in the Strimer's Request Form. The road to be known as STRIMER DRIVE is located in Williams Taxing District, Tax Map 370, Parcel Number 00Q1, along Route 2 North behind J.J's Colonial Inn approximately one (1) mile north of Parkersburg on the left and just past Briarwood Subdivision on the left. The request by C. Michael Strimer and Terri D. Strimer is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by C. Michael Strimer and Terri D. Strimer, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be

filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named STRIMER DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

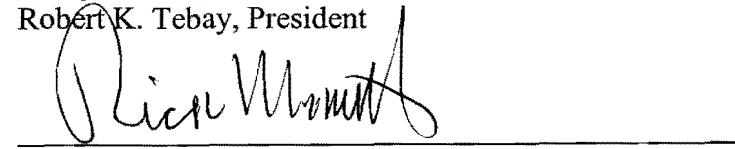
Having no further business to attend to, the County Commission adjourned at 3:00 P.M.

Approved:

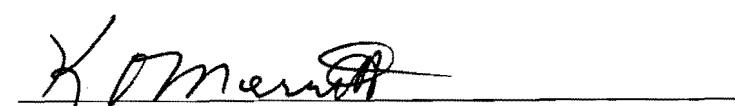
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

To listen to this meeting, please refer to Tape #141.

ab

1/24/02

John H. Sines  
Steven E. Schew  
Roger Mills  
MICHAEL J. ZIGAN  
James E. Smith  
KEITH LITTON

J. L.  
Route # 1 Box 129B Walkers, W.V.  
P.O. BOX 198 ROBERT, W.V.  
RT 1 BOX 198 AA MINERAL WELLS  
(WEST VIRGINIA INTERSTATE FAIR)  
WOOD COUNTY ENGINEER  
WOOD CO COMP OFFICER