

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 15, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Carroll D. Wigal – Harris District (2001 & 2002).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in Randall E. & Mary Woollard – Vienna District (2001); Oreck Floor Care Center – Vienna District (2002); Pitt Remodeling – Union District (2002); Newblakor Inc. No Appeal – Slate District (2002); Roger Pickens – Parkersburg City District (2000); Bryan K. Mills – Vienna District (2000); Franklin G. Jones, Sr. – Harris District (2002); Jarrel G. Goodnight, Sr. – Lubeck District (2001); Michael A. Ball – Clay District (2001); James E. & Patri Galbreath – Tygart District (2001) and Robert M. Freeland II – Lubeck District (2000).

At 10:00 A.M., Ronald Catlett and Gary Wilfong were sworn in as security officers and Patrick Wolford was sworn in as a Holding Center Officer.

Charles "Pick" Graham was sworn in as a reappointed member of the West Virginia Little Kanawha River Parkway Authority.

Mark Cabaniss and Jessica Shockley were sworn in as Assistant Prosecuting Attorneys.

At 10:15 A.M., the County Commission met with Jim Miracle, Wood County Historic Landmarks Commission, who gave an update on the National Register nomination and discussed Historic Landmarks Commission business.

At 10:30 A.M., the County Commission met with Terry Brown to discuss the way employees are paid for overtime, lunches, sick days, working different shifts, etc.

At 11:00 A.M., the County Commission was to meet with representatives from the American Red Cross to discuss a building project. (No sign in sheet and nothing on tape.)

At 11:30 A.M., the County Commission met with Steve Nicely to discuss a presentation that will be done in Charleston, West Virginia, in regard to grant funding for Fort Boreman Park.

At 2:00 P.M., the County Commission met with Ron Salter and Brian Honey from Salter and Associates, as well as elected officials and department heads, to discuss a county website and brochure. Steve Nicely from the Wood County Convention and Visitors Bureau was also present. Discussion took place.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 00-A-D-059. Expenditures in the amount of five thousand one hundred forty-five dollars and sixty-one cents (\$5,145.61) were incurred by Wood County during the month of June, 2002. However, the Request for Reimbursement is in the amount of four thousand two hundred fifty-seven dollars and sixty-two cents (\$4,257.62) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison and J. Jason Hayner, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for

travel expenses of the aforementioned Project R.E.P.A.Y. Coordinator. The amount of eight hundred eighty-seven dollars and ninety-nine cents (\$887.99) represents the cash match as set forth in the Juvenile Accountability Incentive Block Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Travel Vouchers for the Project R.E.P.A.Y. Coordinator and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-042. Wood County incurred expenditures in the amount of three thousand seven hundred fifty dollars and thirty-five cents (\$3,750.35) during the month of June, 2002. However, the Request for Reimbursement is in the amount of three thousand three hundred twenty-three dollars and forty cents (\$3,323.40) which represents payment of salary and insurance benefits provided to Diana W. Williams, Victims Advocate for Wood County, for payment of contractual services

provided by Sophia Angelos, Victims Advocate Assistant, and for payment of cell phone/pager expenses of the Victims Advocate Assistant for the month of June, 2002. The amount of three hundred forty-six dollar and ninety-five cents (\$346.95) was utilized as a cash match, as set forth in the aforementioned Grant, and represents payment of salary benefits (FICA, Retirement and Workers' Compensation) of the said Victims Advocate. The amount of eighty dollars and 00/100ths cents (\$80.00) was utilized as in-kind match, as set forth in the aforementioned Grant, and represents volunteer time. In addition to the Request for Reimbursement, the Monthly Progress Report from the Victims Advocate, the Monthly Progress Report from the Victims Advocate Assistant, the Monthly Statistics Report from the Victims Advocate, the Monthly Statistics Report from the Victims Advocate Assistant, the Daily Time Records of the Victims Advocate, the Daily Time Records of the Victims Advocate Assistant, the Daily Time Records of the Volunteers, the Financial Recap and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the aforementioned Victims of Crime Act Assistance (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay in his official capacity as president and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Combating Underage Drinking Program Grant Number 01-UD-55. Expenditures in the amount of six thousand nine hundred forty dollars and fifty-three cents (\$6,940.53) were incurred by Wood County during the month of June, 2002, which represents payment of supplies and payment of advertisement in regard to the Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation). In addition to the Request

for Reimbursement, the Monthly Reports, the Financial Recap, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Cost Reimbursement Invoice in regard to the Early Intervention and Family Support Grant Number G020460. Expenditures in the amount of two thousand three hundred five dollars and 00/100ths cents (\$2,305.00) were incurred by the County during the month of June, 2002, which represents payment of contractual services provided by the Counseling and Wellness Center in regard to the P.E.A.C.E. (Program with Emphasis on Anger Control and Empathy) Program; payment of contractual services by Fred Jay Krieg, Ph.D. & Associates, Vienna, West Virginia, in regard to the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program and the Q.U.I.T. (Quality Intervention and Treatment) Program. In addition to the Cost Reimbursement Invoice; the Cost Reimbursement Documentation; the Cost Reimbursement Invoice; Monthly Project Director's Project Report in regard to the P.E.A.C.E. Program; the Monthly Progress Reports in regard to the Y.I.E.L.D. Program; the Monthly Progress Reports in regard to the Q.U.I.T. Program; the Project Y.I.E.L.D. Demographic Report; the Project Q.U.I.T. Demographic Report; the Project P.E.A.C.E. Demographic Report; the Monthly Attendance Reports for the Y.I.E.L.D. Project; the Monthly Attendance Reports for the Q.U.I.T. Program; the Monthly Attendance Reports for the P.E.A.C.E. Program; the Daily Time Records for the Y.I.E.L.D. Program; the Daily Time Records for the P.E.A.C.E. Program; the Daily Time Records for the Q.U.I.T. Program; the Client Service Report for the P.E.A.C.E. Program; the Client Service Report for the Y.I.E.L.D.

Program, and the Client Service Report for the Q.U.I.T. Program are being submitted to the West Virginia Department of Health and Human Resources located in Fairmont, West Virginia and in Parkersburg, West Virginia. Documentation pertaining to the Early Intervention and Family Support Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Safe Communities Program Grant Number F02HS-13. Expenditures in the amount of forty-one thousand six hundred twenty dollars and thirty cents (\$41,620.30) were incurred by Wood County during the period of April 1, 2002 through June 30, 2002, and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants; for materials, supplies and postage as set forth in the said Grant; for overtime expenses incurred by the City of Vienna for law enforcement officials who participated in the Transportation Enforcement Area Project, the Click It or Ticket It Project during the month of May, the Child Seat Clinic, and for the purchase of a radar unit and a digital camera; for overtime expenses incurred by the City of Parkersburg for law enforcement officials who participated in the Red Light Running Project during the months of April and May, the Click It or Ticket It Project during the month of May, and the Child Seat Clinics; for overtime expenses incurred by the City of Williamstown for law enforcement officials who participated in the Transportation Enforcement Area Project, the Child Seat Clinics, and for the purchase of a laser unit, two (2) rear radar antennas and one (1) rear radar antenna; for overtime expenses

incurred by the Wood County law enforcement officials who participated in the Child Seat Clinics; for overtime expenses incurred by the City of Ripley for law enforcement officials who participated in the Transportation Enforcement Area Project during the months of April, May and June; for overtime expenses incurred by Jackson County for law enforcement officials who participated in the Transportation Enforcement Area Project for the months of April, May and June in regard to the Safe Communities Grant Program. In addition to the Request for Reimbursement, the Grant Progress Report, the Daily Time Sheets for the Grant Consultants, the Time and Attendance Reports for the Grant Consultants, the Travel and Expense Accounts for the Grant Consultants, bulk mailing postage, the Daily Time Records for law enforcement officers from the Jackson County Sheriff's Department, Vienna Police Department, the Parkersburg Police Department, the Williamstown Police Department, the Ripley Police Department and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed Agreement by and between the Westbrook Health Services Incorporated, Parkersburg, WV and the Wood County Commission, Parkersburg, WV, in regard to mental health commitments in Wood County. Receipt of said fully executed AGREEMENT is pursuant to an ORDER appearing in Order Book 65, at Page 244 and bearing the date of June 24, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE such AGREEMENT. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Bob Wise, advising the Commission of the Approval of a grant in the amount of fifty-seven thousand dollars and 00/100ths cents (\$57,000.00) through the Enforcing the Underage Drinking Laws Program Grant. Receipt of the aforementioned letter of approval is pursuant to an ORDER appearing in Order Book 65, at Page 157 and bearing the date of March 4, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the grant application. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby grant approval for two (2) benches to be placed around the Wood County Courthouse by the D.E. Coe family. One bench will have the following inscription; "War should be undertaken in such a way as to show that its only object is peace. (Bellum autem ita suscipiatur, ut nihil aliud nisi pax quaesita videatur.) Cicero. In memory of all those who served our country in defense of its freedom. Given to the citizens of Wood County by the D.E. Coe Trust. Names of Commissioners." The second bench will have the following inscription; "The only excuse for war is that we may live in peace unharmed. (Quare suscipienda quidem bella sunt ob eam causam, ut sine injuria in pace vivatur.) Cicero. In memory of all those who perished in the tragedy of September 11, 2001. Given to the citizens of Wood County by the D.E. Coe Trust. Seal of Wood County." An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Statements of Accounts for the Bond Fund, the Mortgage Reserve Fund and the Expense Fund from Bank One, West

Virginia, Charleston, West Virginia, in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The said Statements of Accounts are for the period of April 1, 2002 through June 30, 2002. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

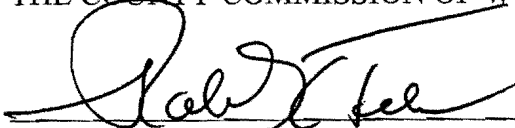
The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund, the Principal Account Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending May 31, 2002. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Statement of Account from Bank One, West Virginia, Charleston; Charleston, WV, for the Reserve Fund in regard to the Counties of Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood, Wyoming and City of Wheeling, WV Single Family Mortgage Revenue Bonds 1983 Series A. The said Statement of Account is for the period ending December 31, 2001 and the Forecasted Statement of Cash Receipts and Disbursements and Cash Investment Balances for December 1, 2001 through December 1, 2006. These documents are provided as required by the indenture. An Order was prepared regarding this matter.

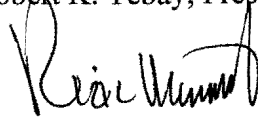
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 3:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

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To listen to this meeting, please refer to Tape #187 and Tape #188.

No sign in sheet.