

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 25, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, approved minutes from May 20, 2002.

The County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, approved minutes from May 6, 2002, May 23, 2002, May 30, 2002, June 6, 2002 and June 10, 2002.

At 10:00 A.M., the County Commission met with Toni Tiano, grant consultant for Wood County; Diana Williams, Victims Advocate and Sophia Angelos, Victims Advocate Assistant. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia, and Sophia Angelos, 3225 Bartlett Street, Parkersburg, West Virginia. The County Commission is the recipient of Grant funds from the State of West Virginia Office of Military Affairs and Public Safety, Division of Criminal Justice Services, Victims of Crime Act (VOCA) Program for the purpose of hiring a Victims Advocate Assistant, on a contractual basis, through the Wood County Prosecutor's Office. Such Victims Advocate Assistant will assist the Victims Advocate in delivering services to victims/witnesses in the Wood County Criminal Justice

System. For the aforementioned services, the County Commission of Wood County shall compensate Sophia Angelos at the rate of eight dollars and ninety-three cents (\$8.93) an hour for twenty (20) hours per week for fifty (50) weeks for a maximum amount of eight thousand nine hundred twenty-five dollars and 00/100ths cents (\$8,925.00). The term of the aforementioned AGREEMENT shall begin on July 1, 2002 and terminate on June 30, 2003. If, for any reason, the conditions and provisions of said AGREEMENT are not carried out by Sophia Angelos, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission; Sophia Angelos; and the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission held a hearing to discuss the proposed Ordinance for exotic entertainment restriction. After discussion, the County Commission of Wood County, did hereby ENACT the EXOTIC ENTERTAINMENT RESTRICTION ORDINANCE, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay. An Order was prepared regarding this matter.

The County Commission met with Kirk Samuels from Network Associates. Mr. Samuels stated they currently host the City of Parkersburg's website; he has looked at the County's page and notice that several are "under construction"; his company can beat the price of our current provider. The Commission told him he could put a proposal together and submit it to the County Commission.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Wood County incurred expenditures in the amount of three thousand three hundred seventy-eight dollars and twenty-one cents (\$3,378.21) during the month of June, 2002. However, the Request for Reimbursement is in the amount of four hundred seventy dollars and eighty-nine cents (\$470.89) which represents payment for overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department in regard to the STOP Domestic Violence Program. Funds in the amount of two thousand seven hundred fifty dollars and ten cents (\$2,750.10) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney and for overtime expenses, plus benefits, being provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Reports for the Wood County STOP Team, and the Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Wood County Sheriff's Department; the financial Information submitted by the Prosecuting Attorney and the Wood County Sheriff's Department; the Daily Time Records for the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Standard Maintenance Service Agreement Plan by and between Noe Office Equipment, 610 Green Street, Parkersburg, West Virginia and the County Commission of Wood County, Parkersburg, West Virginia. The aforementioned Maintenance Service Agreement is on a Model 2550 Copy Machine, Serial Number TE416712, located in the Office of the Sheriff and covers the period of August 26, 2002 to August 26, 2003. The annual rate is in the amount of one thousand seven hundred thirty-two dollars and fifty cents (\$1,732.50) for one hundred ten thousand (110,000) copies per year, with any overage at \$.0157 per copy. The aforementioned Standard Maintenance Agreement includes labor, parts, required preventive maintenance, drums and all consumables except paper and toner. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by K.D. Merritt, appointed Michael St.Clair to fill a vacancy on the Mid-Ohio Valley Board of Health. Mr. St.Clair is filling the unexpired term of Earl L. Burgess who resigned. Said appointment is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr. St.Clair's term will expire June 30, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, reappointed Robert Eddy to the Enforcement Agency for the Abandoned Building Ordinance. Mr. Eddy's reappointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1,

1991, dealing with the procedure policy for appointments to Boards and Authorities. This announcement is in accordance with Chapter Seven, Article One, Section Three-ff of the Code of West Virginia. Mr. Eddy's new term will expire on July 23, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Office of the State Auditor, Chief Inspector Division, Charleston, West Virginia stating that all conditions of the County's Notice of Conditional Approval of the Levy Estimate for the fiscal year ending June 30, 2003 have been satisfactorily corrected or explained. Receipt of such letter of approval is pursuant to an ORDER appearing in Order Book 65, at Page 190 and bearing the date of April 15, 2002, at which time the County Commission was in receipt of the NOTICE OF A CONDITIONAL APPROVAL OF THE LEVY ESTIMATE (BUDGET) for the fiscal year 2002/2003 from the Office of the State Auditor. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of forty-three thousand fifteen dollars and fifty-one cents (\$43,015.51) from the State of West Virginia which represents reimbursement to Wood County for the incarceration of prisoners who had been sentenced to the West Virginia Division of Corrections facility during the fiscal year 2000/2001. The awarding of the aforementioned claim by the Court of Claims of the State of West Virginia is the result of claim number CC-02-041, Wood County Commission v. Division of Corrections. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ADOPT a *Wood County Commission Equal Employment Opportunity Grievance Procedure*. An Order was prepared regarding this matter.

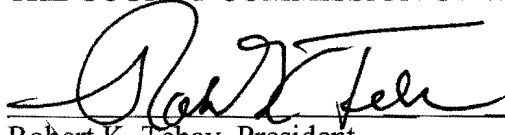
The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE, by EXECUTION, the EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP) FOR WOMEN AND MINORITIES. The aforementioned EEOP is being approved with the intent and purpose of guiding management in achieving equal employment opportunities for minorities and females. The aforementioned EEOP Plan shall be applicable for the time period of July 1, 2002 through June 30, 2003 and shall also apply to all grants received by the County Commission of Wood County from the United States Department of Justice. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Robert K. Tebay, did hereby AMEND the ORDER appearing in Order Book 65, at Page 263 and bearing the date of July 18, 2002, in regard to the net ending balance from the fiscal year 2001/2002. Upon a motion made by Rick Modesitt, seconded by K. D. Merritt and made unanimous by Robert K. Tebay, the County Commission of Wood County did hereby ORDER that the amount of one million five hundred thousand dollars and 00/100ths cents (\$1,500,000.00) be transferred to the County Special Building Fund and that the amount of three hundred two thousand six hundred seventeen dollars and 00/100ths cents (\$302,617.00) be transferred to a Financial Stabilization Fund (Rainy Day Fund). An Order was prepared regarding this matter. (SEE COPY OF AMENDED ORDER ATTACHED TO THESE MINUTES)

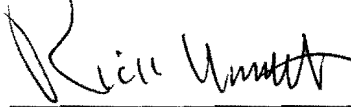
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON JULY 25, 2002

27899	Mahone Tire	24.00
27925	Safety Kleen	75.60
27937	Criminal Justice Services	1,000.00
27945	Broadwaters Motorcar	4.71
27961	Parkersburg Office Supply	202.55
27963	Broadwaters Motorcar	58.93
29432	Quartermaster Police Supply	849.13
29452	Advance Auto Parts	99.98
29454	Wal-Mart	30.60

ab

To listen to this meeting, please refer to Tape #190.

July 25, 2002

Diana Williams Voc Grant

Toni Tiano

Sophia Angelos

Jack Hoffman

Brian Harrow

Kirk Samuels @ network Associates

8/29/02
65/299

AUGUST 29, 2002

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AMEND THE ORDER BEARING THE DATE OF JULY 18, 2002 IN REGARD TO THE NET ENDING BALANCE FROM THE FISCAL YEAR 2001/2002. (NUNC PRO TUNC - JULY 25, 2002).

AMENDED ORDER

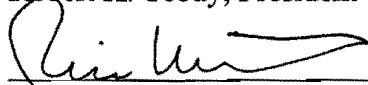
On this date, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by K.D. Merritt, did hereby AMEND the ORDER appearing in Order Book 65, at Page 267 and bearing the date of July 25, 2002, in regard to the net ending balance from the fiscal year 2001/2002. Upon a motion made by Rick Modesitt, seconded by K. D. Merritt and made unanimous by Robert K. Tebay, the County Commission of Wood County did hereby ORDER that the amount of one million five hundred thousand dollars and 00/100ths cents (\$1,500,000.00) be transferred to the County Special Building Fund and that the amount of three hundred one thousand six hundred twelve dollars and thirty-four cents (\$301,612.34) be transferred to a Financial Stabilization Fund (Rainy Day Fund).

Approved:

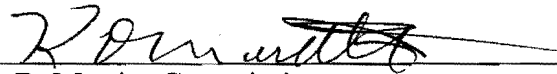
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner