

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 17, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Robert H. Burge – Williams District (2000).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for George A. Higgins – Parkersburg City District (2001); Deloris Amos – Clay District (1997, 1998, 1999, 2000, 2001); Robert A. Hileman – Union District (2001); and Union Boiler Co. – Williams District (1997 & 1998).

At 10:00 A.M., the County Commission of Wood County was scheduled to open sealed bids for the Property and Casualty Insurance Coverage for the County; however, requests were received from the insurance carriers to delay the opening for seven (7) to ten (10) days. Insurance carriers were having difficulty in receiving information requested from underwriters by the date of June 17, 2002. Therefore, the County Commission of Wood County delayed the opening of such sealed bids until 10:00 o'clock A.M. on June 27, 2002, upon a motion duly made, seconded and passed. All insurance carriers were notified of the date and time of the new

bid opening of the aforementioned bids by a Change Order, and an article was to be in both local newspapers, The Parkersburg News and The Parkersburg Sentinel. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Hal Foss to discuss the Polymer Alliance Zone project. After discussion with Mr. Foss, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that a letter or endorsement be EXECUTED by the County Commission in regard to the creation of jobs in the area with the inception of a new business that would recycle remanufactured engineering plastics. The said proposal was presented to the County Commission of Wood County by the Polymer Alliance Zone. The Polymer Alliance Zone is looking at the purchase of the Ames building that was recently closed to house such project. An Order was prepared regarding this matter.

The County Commission met with Robert Moore to discuss his ex-wife's taxes. Mr. Moore has been here previously. The County Commission asked Mr. Moore to speak with Mark Rhodes in the tax office. Discussion took place. The County Commission stated they don't think they can do anything about this matter. The County Commission told him he could take this matter to Circuit Court if he wanted further action. Jamie Six, County Clerk was present during this meeting and stated it is the responsibility of the taxpayer.

At 11:00 A.M., Timothy Richards failed to show for his appointment regarding the Dorothy Crouser Richards estate.

At 1:30 P.M., the County Commission met with John Carr and Willis Ridenour from the Little Kanawha Resource and Conservation District; John Lichiello, Wood County Solid Waste Authority and Kathryn Drost, West Virginia Interstate Fair & Exposition. They gave updates on

the fair project and other projects they are working on in Wood County. They requested funding in regard to the West Virginia Interstate Fair and Exposition. The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby APPROVE matching funds, up to two thousand dollars and 00/100ths cents (\$2,000.00), be contributed to the Little Kanawha Resource Conservation and Development Area to enable the completion of the project at the West Virginia Interstate Fair and Exposition. An Order was prepared regarding this matter. The County Commission also asked Mr. Carr to check about doing a County Cleanup.

At 2:30 P.M., the County Commission presented certificates to members of the Parkersburg High School Tennis and Track Teams.

The County Commission of Wood County, upon a motion made by Rick Modesitt seconded by Robert K. Tebay and passed, did hereby AWARD the maintenance of the landscaping at the Magistrate Court Building, the Judicial Building and the Courthouse Fountain to Sadler Landscape Nurseries, 4611 College Parkway, Parkersburg, WV. Quotes were received from the following.

1. Greenscape Lawn & Landscaping
1278 Gihon Road
Parkersburg, WV 26101

Magistrate Court Building	\$2,190.00
Judicial Building	1,481.00
Courthouse Fountain	593.00

2. Scots Landscape Nursery
6303 Grand Central Avenue
P.O. Box 5630
Vienna, WV 26105

Magistrate Court Building	\$1,945.00
Judicial Building	1,187.00
Courthouse Fountain	311.00

3. Reynolds Landscape
 2608 – Ninth Avenue
 Parkersburg, WV 26101
 Magistrate Court Building \$1,280.00
 Judicial Building 520.00
 Courthouse Fountain 320.00

4. Sadler Landscape Nurseries
 4611 College Parkway
 Parkersburg, WV 26101
 Magistrate Court Building \$1,560.00
 Judicial Building 1,545.00
 (Includes planting flowers
 around the Courthouse Fountain)

The County currently is retaining the services of Reynolds Landscape, and the said Reynolds Landscape has been unsatisfactory in its maintenance of the landscaping; therefore, the County Commission of Wood County accepted the proposal of the next lowest bid, that of Sadler Landscape Nurseries. K.D. Merritt ABSTAINED from voting on the aforementioned quotes. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, appointed Guy Brown to fill a vacancy on the 911 Advisory Board. Mr. Brown is filling the unexpired term of Sgt. B.D. Adkins who resigned. Said appointment is further pursuant to an Order Appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr Brown's term will expire April 30, 2003. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay reappointed William

Richardson, Jr. to the Wood County Airport Authority. Mr. Richardson's new term will expire June 30, 2007. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. His new term will expire June 30, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay reappointed Charles "Pick" Graham to the West Virginia Little Kanawha River Parkway Authority. Mr. Graham's new term will expire June 30, 2006. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Wood County incurred expenditures in the amount of four thousand five hundred thirty-one dollars and ninety-four cents (\$4,531.94) during the month of May, 2002. However, the Request for Reimbursement is in the amount of eight hundred seventy dollars and four cents (\$870.04) which represents payment of overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department in regard to the STOP Domestic Violence Program and for overtime compensation paid to law enforcement personnel of the Vienna Police Department in regard to the STOP Domestic Violence Program. Funds in the amount of three thousand three

hundred seventy-one dollars and ninety cents (\$3,371.90) were utilized as cash funds, as set forth in the aforementioned Grant, and is being provided through the remaining salary and benefits provided by the County to the said Michael D. Farnsworth, Jr., Assistant Prosecuting Attorney, who is responsible for enhancing the Silence Affects Families Everywhere (S.A.F.E.) Team; being provided through the remaining salary and benefits provided by the County of Wood to law enforcement officials who participated in the STOP Domestic Violence Program; and being provided through the remaining salary and benefits provided by the City of Vienna to law enforcement officials who participated in the STOP Domestic Violence Program. In addition to the Request for Reimbursement, the Monthly Progress Reports for the Wood County STOP Team, the S.A.F.E. (Silence Affects Families Everywhere) Committee, and the Prosecuting Attorney; the Prosecution Tracking Forms; the Monthly Demographic Reports submitted by the Prosecuting Attorney for Wood County, the City of Vienna Police Department and the Wood County Sheriff's Department; the Daily Time Records for the Prosecuting Attorney for Wood County, the City of Vienna Police Department and the Wood County Sheriff's Department; the Overtime Records for the City of Vienna Police Department and the Wood County Sheriff's Department; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand three hundred twenty dollars and thirty-six cents (\$5,320.36) which represents reimbursement to Wood County for expenses incurred during the month of February, 2002, in regard to the Juvenile Accountability Incentive Block Grant

Number 00-A-D-059. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 155 and bearing the date of March 11, 2002, at which time the Request for Reimbursement was EXECUTED by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of four thousand one hundred fifty dollars and 00/100ths cents (\$4,150.00) from the West Virginia Department of Health and Human Resources, Charleston, West Virginia, in regard to the Early Intervention and Family Support Grant Number G020460. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 220 and bearing the date of May 23, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Early Intervention and Family Support Grant is of file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand six hundred thirty dollars and fifty-one cents (\$3,630.51) which represents reimbursement to Wood County for expenses incurred during the month of April, 2002 in regard to the Victims of Crime Act (VOCA) Program Grant Number 00-VA-142. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 65, at Page 219 and bearing the date of May 23, 2002 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the VOCA

Program Grant is on file in the Office of the County Administration. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that a contribution be made to the Vienna Public Library in the amount of two thousand five hundred dollars and 00/100ths cents (\$2,500.00). The aforementioned contribution is to be utilized in the expansion of the current Vienna Public Library facility. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the West Virginia Development Office, Charleston, WV, ACKNOWLEDGING receipt of the Small Cities Block Grant Application submitted by Wood County requesting funds in the amount of seven hundred fifty thousand dollars and 00/100ths cents (\$750,000.00) for the Lubeck Public Service District/Wadesville area water extension. Receipt of the aforementioned acknowledgement letter is pursuant to an ORDER appearing in Order Book 65, at Page 199 and bearing the date of April 29, 2002, at which time a RESOLUTION was EXECUTED that RESOLVES that the County Commission of Wood County does hereby formally endorse the submittal of an Application to the West Virginia Development Office, Charleston, WV, and that Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, is AUTHORIZED to EXECUTE all necessary documentation in regard to the said Small Cities Block Grant. Documentation pertaining to the Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Region V Emergency Medical Services Board.

Said vacancy is pursuant to a letter of resignation from Sharon L. Hershberger and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 00-A-D-059. Expenditures in the amount of seven thousand nine hundred thirty-one dollars and fifty-nine cents (\$7,931.59) were incurred by Wood County during the month of May, 2002. However, the Request for Reimbursement is in the amount of seven thousand forty-three dollars and sixty cents (\$7,043.60) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison and J. Jason Hayner, Project R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Program Coordinator, and for travel expenses of the aforementioned Project R.E.P.A.Y. Coordinator and Juvenile Justice Liaison. The amount of eight hundred eighty-seven dollars and ninety-nine cents (\$887.99) represents the cash match as set forth in the Juvenile Accountability Incentive Grant and is the full amount of benefits; FICA, Retirement, Workers' Compensation and health, vision, dental, life insurance, for the Juvenile Justice Liaison employed in the Prosecuting Attorney's Office. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project

R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Travel Vouchers for both the Project R.E.P.A.Y. Coordinator and the Juvenile Justice Liaison, and the Project Financial Reports are being submitted to the Division of Criminal Justice Services in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission was in receipt of a letter from the Governor of West Virginia, Bob Wise, advising them that a Juvenile Accountability Incentive Block Grant had been approved for Wood County in the amount of sixty-nine thousand eight hundred ten dollars and 00/100ths cents (\$69,810.00). Receipt of such letter of approval is pursuant to an ORDER appearing in Order Book 65, at Page 145 and bearing the date of March 4, 2002, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Grant Application. Documentation pertaining to the aforementioned Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

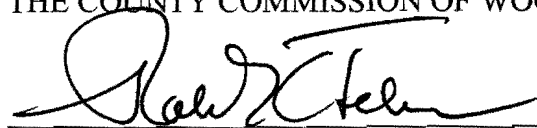
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a letter addressed to the Division of Criminal Justice Services, Charleston, WV, requesting a budget revision in the STOP Violence Against Women Grant Number 00-VAW-028. The aforementioned revision requests that the amount of two hundred sixty dollars and 00/100ths cents (\$260.00) be transferred from the Travel/Training Category to the "Other" Category which would enable additional money to be utilized for postage costs of letters to area ministers and others to inform them about the S.A.F.E. (Silence Affects Families Everywhere) Program and areas in which it

can help them and/or their congregations, employees, etc. Documentation pertaining to the STOP Violence Against Women grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

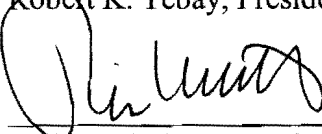
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 3:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 17, 2002

27771	Circuit City Stores	806.56
27703	Alco-Pro	505.65

ab

To listen to this meeting, please refer to Tape #181 and Tape #182.

JUNE 17, 2002

1. HAL FOSS
 2. Robert Miller
 3. John Carr
 4. Willie Redeman
 5. John Lichiello
 6. Kathryn Drost
 7. Eric Polity
 8. Neil Patel
 9. Michael Schneider
 10. Pam Reese
- ROCKO
PCO & WCSWA
WCSWA
WHITE
PNS TENNIS
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