

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 27, 2002

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
K.D. MERRITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Helen Troy D. Bush – Lubeck District (2002) and Elizabeth A. Riblett – Union District (2002).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Drilco Oil & Gas Corp. – Clay District (two for 2002); Enzo Cardelli – Walker District (2002) and Rebecca D. Wilson – Vienna District (2001).

At 9:30 A.M., William Richardson, Jr. was sworn in as a reappointed member of the Wood County Airport Authority.

At 9:45 A.M., the County Commission met with Reverend James Arbogast to discuss property surrounding the Pettyville United Methodist Church. Mr. Arbogast stated that he has heard rumors that someone is wanting to buy property next to the church for a bar.

At 10:00 A.M., the County Commission of Wood County opened the sole sealed bid for the property and casualty insurance for the County for the period beginning July 1, 2002 and continuing through June 30, 2003. Receipt of such bid is pursuant to an ORDER appearing in

Order Book 65, at Page 203 and bearing the date of May 2, 2002, at which time the County Commission of Wood County ORDERED that the bid be let; and further pursuant to a Legal Notice that appeared in both local newspapers, The Parkersburg News and The Parkersburg Sentinel on May 9, 2002 and on May 16, 2002, requesting proposals. The sole bid was received from the following.

1. Acordia
39 Twelfth Street
Parkersburg, WV 26101
Bid: \$229,032.00

The majority of the property and casualty insurance coverage will be with the State Board of Risk and Insurance Management, the Commercial Liability coverage will be with General Star National Insurance, and the boiler and machinery coverage and the public officials bonds will be with Travelers Insurance Company. After review of the aforementioned bid, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AWARD the bid to Acordia for the property and casualty insurance company for the period of July 1, 2002 through June 30, 2003. Documentation pertaining to the property and casualty insurance is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:15 A.M., the appointment with the Wood County Firefighters Association was cancelled and will be rescheduled.

Terry Lowers and Jim Fleagle signed in, but there is nothing on the tape.

The County Commission of Wood County was in receipt of Adjustment Notice Number Four (4) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the STOP Violence Against Women Grant Number 00-VAW-028. Receipt of the

aforementioned Adjustment Notice is pursuant to an ORDER appearing in Order Book 65, at Page 236 and bearing the date of June 17, 2002, at which time the Request for budget revision was executed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Grant Award and the fully executed Grant Contract Agreement by and between the Division of Criminal Justice Services, Charleston, West Virginia, and the Wood County Commission, Parkersburg, West Virginia, in regard to the Victims of Crime Act (VOCA) Grant Number 01-VA-047. Receipt of the Grant Award and fully executed Grant Contract Agreement is pursuant to an ORDER appearing in Order Book 65, at Page 230 and bearing the date of June 6, 2002, at which time the said Agreement was executed by Robert K. Tebay, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Enforcing the Underage Drinking Grant Number 01-UD-55. The aforementioned letter requests that the amount of two thousand dollars and 00/100ths cents (\$2,000.00) be transferred from the "Other" Category to the Personnel/Contractual Category to allow for the payment of the S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation)

Coordinator's salary for the month of June, 2002. The salary cost was originally slated to be taken from the Enforcing the Underage Drinking Laws Grant for the June 1, 2002 through May 31, 2003 time period; however, as of the date of this letter, the County Commission of Wood County has yet to receive the Contract for this new Grant. Documentation pertaining to the Enforcing the Underage Drinking Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to enter into a Lease Agreement by and between the Wood County Commission, Parkersburg, West Virginia and the Westbrook Health Services, Inc., Parkersburg, West Virginia. The aforementioned Lease Agreement is in regard to premises situated in the City of Parkersburg, Wood County, West Virginia, identified as 1011 Mission Drive, Parkersburg, West Virginia and described as a 0.352 acre tract of land. The term of the aforementioned Lease Agreement is for a period of one (1) year beginning on March 1, 2002 and ending on February 28, 2003 with the rental being one dollar and 00/100ths cents (\$1.00) for the one-year period. Any and all alterations or additions of the said leased premises require written consent of the Wood County Commission. Maintenance expenses and utilities for the leased premises are to be borne by the said Westbrook Health Services, Inc. The said Westbrook Health Services, Inc. shall keep in force an insurance policy of comprehensive public liability insurance, and property damage, with respect to the leased premises, in which the limits of coverage for bodily injury shall not be less than five hundred thousand dollars and 00/100ths cents (\$500,000.00), combined single limits and on which the coverage for property damage shall not be less than three hundred thousand dollars and 00/100ths cents (\$300,000.00)

per accident. Property shall be insured against perils of all risks in the amount of one hundred thousand dollars and 00/100ths cents (\$100,000.00); the County Commission has been named as an additional insured. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that First Federal Savings Bank, 2904 Pike Street, P.O. Box 3500, Parkersburg, West Virginia 26103, be designated as a County Depository pursuant to Chapter 7, Article 6, Section 1 of the Code of West Virginia, 1931, as amended. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that the amount of one million five hundred thousand dollars and 00/100ths cents (\$1,500,000.00) be transferred from the General County Fund budget to the Special County Fund. Included in the aforementioned motion, the County Commission of Wood County further ORDERED that the amount of five hundred thousand dollars and 00/100ths cents (\$500,000.00) be transferred from the General County Fund budget to the County Financial Stabilization Fund. An Order was prepared regarding this matter.

Ginny Conley, Prosecuting Attorney for Wood County, presented unto the County Commission of Wood County an Application in which it is requested that the Honorable Robert Wise, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Scott Anthony Collins, who stands charged with Destruction of Property, Battery and Driving on Suspended/Revoked, which offense was committed in the County of Wood, in the State of West Virginia, in September, 2001, and who is now a fugitive from justice of the State of West Virginia and, as the Prosecuting Attorney is informed, is now

within the jurisdiction of the said State of Ohio, in the County of Washington, and in the City of Marietta. The date of birth of said Scott A. Collins is October 29, 1964; Social Security Number [REDACTED]; white male; 5'10" tall, 180 lbs. The said Application was signed by Robert K. Tebay, President of the Wood County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed. An Order was prepared regarding this matter.

Ginny Conley, Prosecuting Attorney for Wood County, presented unto the County Commission of Wood County an Application in which it is requested that the Honorable Robert Wise, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Goldie Lynn Christopher, who stands charged with Uttering, which offense was committed in the County of Wood, in the State of West Virginia, in July, 2001, and who is now a fugitive from justice of the State of West Virginia and, as the Prosecuting Attorney is informed, is now within the jurisdiction of the said State of Ohio, in the County of Washington, and in the City of Marietta. The date of birth of said Goldie Lynn Christopher is October 12, 1960; Social Security Number [REDACTED] white female with brown hair; hazel eyes; 5'4" tall, 130 lbs. The said Application was signed by Robert K. Tebay, President of the Wood County Commission, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and passed. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby EXECUTE a RESOLUTION that AUTHORIZES Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to enter into a Contractual Agreement by and between the Division of Criminal Justice Services, Charleston, WV, and the Wood County Commission, Parkersburg, WV, in regard to the Juvenile Accountability Incentive Block Grant Number 01-

AD-108. The Juvenile Accountability Incentive Block Grant will provide Continued funding for the salary of a Juvenile Justice Liaison and a Youth Transition Case Manager/R.E.P.A.Y. (Responsibility Enhancement Projects for Adolescent Youth) Coordinator in the Prosecuting Attorney's and Juvenile Probation Offices. The liaison will serve as a facilitator to help process the juvenile cases and serve as the contact person for juvenile cases. The Youth Transition Case Manager will develop individual after-care plans for those youth who are returning to Wood County from out-of-home placement. The R.E.P.A.Y. Program will work with youth who must perform community service. The time period for the aforementioned Grant commences on July 1, 2002 and will continue until June 30, 2003. The County Commission agrees to comply with all applicable Federal and State laws and rules, regulations and policies; and further agrees to submit a written request for any modification prior to changing any budget line item. The County Commission further agrees to hold and save the Division of Criminal Justice Services and its officers, agents and employees harmless from liability of any nature, including cost and expenses, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the County Commission. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the GRANT CONTRACT AGREEMENT by and between the Division of Motor Vehicles, Charleston, WV, and the Wood County Commission, Parkersburg, WV, in regard to the Mid-

Ohio Valley Safe Community Program DUI Enforcement Project Number F02J809. The term of the said AGREEMENT begins on July 1, 2002 and will continue until December 31, 2002. The terms of the said AGREEMENT may only be extended or modified by the mutual written agreement of the parties hereto. The maximum compensation under this AGREEMENT will be fifteen thousand seven hundred dollars and 00/100ths cents (\$15,700.00). The County Commission agrees to abide by the Grant conditions, terms, assurances and certifications which are a part of Attachment A and such other special terms and conditions that the Division of Motor Vehicles has set forth in Attachment C which is incorporated herein and made part thereof. Any changes in the scope of services shall be mutually agreed upon between both parties, and in writing. The County Commission shall hold and save the Division of Motor Vehicles and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the County Commission. The aforementioned motion further AUTHORIZED Robert K. Tebay to EXECUTE the Conditions and Assurances, and the Special Conditions in regard to the aforementioned Grant. Documentation pertaining to the Mid-Ohio Valley Safe Community Program DUI Enforcement Project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

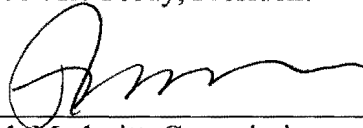
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

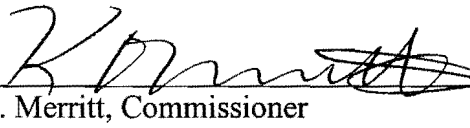
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



K. D. Merritt, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 27, 2002

27287	Triumph Auto Glass	180.00
27491	Casto & Harris	6959.95
27511	Circuit City	563.86
27683	Lock Around the Clock	202.00
27701	W.G. Grinders	218.75
27753	Global Computer Supplies	699.00
27755	Tri-State Roofing	760.00
27757	Broadwaters Motorcar	837.18
27777	Chapman Printing	335.00
27805	1 Step Detect Assoc.	458.75
27829	Wal-Mart	64.93
27831	Pameco	9.45
27835	Tri-State Roofing	584.23
27845	Kramer's Photo Supply	45.51
27847	Ogden Newspapers	137.26
27849	Lemon's Garage	204.00
27853	Lowe's	179.22
27855	Service Suply Ltd	9775.00
27857	Parks Hardware	2.97
27861	PAMS	61.18
28314	Broadwaters Motorcar	140.95
28416	Broadwaters Motorcar	8.29
28724	Broadwaters Motorcar	8.28
28954	Kramer's Photo Supply	89.60
28972	Center for Occupational Health	185.00

29070	Country Club Chrysler	17398.00
29226	Broadwaters Motorcar	15.65
29298	The Gun Shop	1758.15
29304	Easton Printing	144.10
29314	Kramer's Photo Supply	12.34
29318	Astorg Motor	25.84
29320	Office Depot	93.97
29322	Broadwaters Motorcar	101.79
29328	KH Police Supply	1000.00
29352	Global Computer Supplies	12858.00
29366	Cardinal Concrete	753.25
29376	Badger Lumber	64.82
29382	Parkersburg Paint	17.33
29394	State Electric Supply	22.50
29396	Office Max	23.99
29400	Woodford Oil	7124.01
29402	State Electric Supply	23.09
29404	Apex Feed & Supply	317.45
29406	Parks Hardware	70.75
29408	MZCS Computers	14970.00

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To listen to this meeting, please refer to Tape #184.

June 27, 2002

Bill Richardson, Jr Wood Cty Airport Atty
Rev James B Artygast 2110 Lewis Ave PKg.
Terry Lowers.
John Fleagle